



## TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#01 Council Meeting, Tuesday, January 13, 2015

# AGENDA

**Council – Call to Order** 6:00 p.m.

**Please Note:** *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2007-14*

**Members wishing to disclose a pecuniary interest do so now.**

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**11.0 Unfinished Business**

**12.0 Confirmatory By-law of Council Proceedings**

**12.1 2015-005 Confirmatory By-law**

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**13.0 Adjournment**



## Township of Drummond/North Elmsley

### #21 Council Meeting of November 25, 2014 Township Council Chambers

## Minutes

**Call to Order:** Deputy Reeve Code called the meeting to order at 6:00 p.m.

**Present:**

Council:	Deputy Reeve	Gail Code
	Councillor	Ken Fournier
	Councillor	Ray Scissons
	Councillor	Peter Wagland

Staff:	Clerk Administrator	Cindy Halcrow
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<b>Absent:</b>	Reeve	Aubrey Churchill
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**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No members disclosed a pecuniary interest at this time.

### 1.0 MINUTES

#### 1.1 Regular Minutes of November 11, 2014

**Moved By:** Ray Scissons  
**Seconded By:** Peter Wagland

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of November 11, 2014, as circulated.

**Carried  
14-167**

### 2.0 ADDITIONS & APPROVAL OF AGENDA

#### 2.1 Approval of Agenda

**Moved By:** Ray Scissons  
**Seconded By:** Ken Fournier

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of November 25, 2014 as amended:

Addition:

10.1 New Business

Member's Report on Library Board and Rideau Heritage Route Tourism Association Meetings

**Carried  
14-168**

**3.0 DELEGATIONS –**

**3.1 6:00 p.m. Carson/Darou Zoning Amendment Public Meeting**

Deputy Reeve Code opened the public meeting at 6:05 p.m.

Adjournment of Public Meeting

Deputy Reeve adjourned the public meeting at 6:25 p.m.

**4.0 COMMITTEE & BOARD REPORTS**

**4.1 Committee of the Whole Report to Council**

- **November 18, 2014**

Councillor Ken Fournier presented and read Report #14 CoW-November 18, 2014 to Council on behalf of the Committee of the Whole.

**Moved By: Ken Fournier  
Seconded By: Peter Wagland**

**“A” 1** Port Elmsley Karate Club Request

**“B” 1** **THAT the Council of the Corporation of the Township of Drummond/North Elmsley** offers the Port Elmsley Hall to the Port Elmsley Karate Club for usage on Monday evenings for a six-month trial basis from January 2015 to June 2015.

**“A” 2.** National Day of Remembrance & Action on Violence Against Women

**“B” 2.** **THAT the Council of the Corporation of the Township of Drummond/North Elmsley** proclaims December 6, 2014 as a National Day of Remembrance and Action on Violence Against Women in the Township of Drummond/North Elmsley

**Carried  
14-169**

**5.0 BY-LAWS**

**5.1 #2014-065 Disposal of Surplus Vehicle Agreement By-law**

**Moved By: Ken Fournier  
Seconded By: Peter Wagland**

**BE IT RESOLVED THAT By-law #2014-065**, being a By-law to authorize the execution of an agreement with the Corporation of the County of Lanark and the Rideau

Ground Search and Rescue for the disposal of a surplus vehicle and entitled, “Disposal of Surplus Vehicle Agreement”, be read a first, second and third time and finally passed in open Council.

**Carried  
14-170**

**5.2 #2014-066 Ireton/Balfour Development Agreement By-law**

**Moved By: Ken Fournier  
Seconded By: Peter Wagland**

**BE IT RESOLVED THAT By-law #2014-066**, being a By-law to authorize the execution of a Development Agreement between James Murray Ireton and Lillian Emily Balfour and the Corporation of the Township of Drummond/North Elmsley and entitled, “Ireton-Balfour Development Agreement”, be read a first, second and third time and finally passed in open Council.

**Carried  
14-171**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS - None**

**7.0 CLOSED SESSION - None**

**8.0 BUDGET CONSIDERATIONS - None**

**9.0 COMMUNICATIONS/CORRESPONDENCE - None**

**10.0 NEW BUSINESS**

**10.1 Member’s Report on Perth & District Union Library Board and Rideau Heritage Route Tourism Association Meetings**

Councillor Wagland presented his final reports for the Perth & District Union Library Board and Rideau Heritage Route Tourism Association.

Perth & District Union Library Board

- A special meeting was called to review the draft lease between the Town of Perth & the Library Board for the use of the Old Fire Hall as part of Library operations.
- The Board approved the signing of the lease by the Board Chair & CEO.
- The Library expects to gain access to the space by March 1, 2015.
- New Board appointments by the partner municipalities will not be completed until January.
- Next meeting scheduled for January 19, 2015.

Rideau Heritage Route Tourism Association

- There was no quorum for the final meeting. Therefore no action was taken by those in attendance, but rather thoughts were shared by retiring Councillors.

- A new Budget report was presented & supported by members present including the Auditors and the draft 2015 Budget was circulated for comment.
- A new Direction proposal was given by Susan Fournier Executive Director, Valley Heartland. Members attending found the proposal had significant potential for the future. Captioned “Rideau Tourism” it represents an evolution of RHRTA. It focuses on destination development & tourism experience packages for receptive Tour Operators with packages it sells to the Tour Operators. There are multiple steps involved from developing value added experiences, to enhancing existing experiences to promoting micro businesses during tourist season, to providing training & accreditation to Existing Tourism Operators, & engaging in international cooperative marketing. This has been identified as a gap in our tourism program.
- Currently, the southern Ontario Fed-Dev organization, Provincial Ministry of Tourism, Parks Canada & RTO’s 9 & 11 are showing interest in financing a new direction as a means to grow Tourism in Eastern Ontario. Grant applications are being prepared.
- The new RHRTA Board will see a complete presentation of concepts at the first meeting on January 26, 2015. Following this review RHRTA ED. will be making appointments with each Municipality for their support.
- While RHRTA has struggled for the last two years primarily because of declining funding it has provided some great Tourism articles promoting the Rideau Canal, & acted as host to an ever growing number of Tour Operators bring foreign tourists to our world. RHRTA has future potential.
- Township should continue its support for another year as this new direction & financial viability unfold.

## 11.0 CONFIRMATION OF COUNCIL PROCEEDINGS

**Moved By: Ken Fournier**  
**Seconded By: Peter Wagland**

**BE IT RESOLVED THAT** By-law #2014-067 being a By-law to confirm the proceedings of Council at its meeting of November 25, 2014, be read a first, second and third time and finally passed in open Council.

**Carried**  
**14-172**

## 12.0 ADJOURNMENT

**Moved By: Ray Scissons**  
**Seconded By: Ken Fournier**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 6:39 p.m.

**Carried  
14-173**

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**Gail Code, Deputy Reeve**

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**Cindy Halcrow, Clerk Administrator**



**Township of Drummond/North Elmsley**  
**#23 Council Meeting of December 16, 2014**  
**Township Council Chambers**

**MINUTES**

**Call to Order:** Reeve Churchill called the meeting to order at 4:00 p.m.

**Present:**

Council:	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	Ray Scissons
	Councillor	George Sachs

Staff:	Clerk Administrator	Cindy Halcrow
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**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No members disclosed a pecuniary interest at this time.

**1.0 MINUTES**

**1.1 Regular Minutes of December 1, 2014**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Inaugural Meeting of December 1, 2014, as circulated.

**Carried**  
**14-178**

**2.0 ADDITIONS & APPROVAL OF AGENDA**

**2.1 Approval of Agenda**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of December 16, 2014 as presented.



**Carried  
14-179**

**3.0 DELEGATIONS – None**

**4.0 COMMITTEE & BOARD REPORTS**

**4.1 Committee of the Whole Report to Council**

- **December 9, 2014**

Councillor Ray Scissons presented and read Report #15 CoW-December 9, 2014 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**“A” 1. Dog Tag Options**

**“B” 1. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** agrees to offer a \$5.00 dog tag fee discount period from January 1, to February 28 to ensure dog tag sales are completed and information processed in a timely manner; and

**FURTHERMORE THAT** the discount will be on a one year trial and will be re-evaluated in 2016.

**“A” 2. 2014-2019 Accessibility Plan Update**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** receives the 2014-2019 Accessibility Plan Update.

**“A” 3. Court costs for Militky court application**

**“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorizes the Township’s solicitor to seek court costs for the Militky court application.

**Carried  
14-180**

**4.2 Committee of the Whole Report to Council**

- **December 16, 2014**

Councillor Ray Scissons presented and read Report #16 CoW-December 16, 2014 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**“A” 1** Notice of Vesting

**“B” 1. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorizes the registering of a Notice of Vesting within one month of Council approval for land described as PT LT 18 CON 9 NORTH ELMSLEY N OF RAILWAY; DRUMMOND/NORTH ELMSLEY, Property identification Number 0532-0119(LT); and

**FURTHERMORE THAT** the property taxes be charged back to the school board, county and Township, it's proportionate share of the unpaid taxes on Roll Number 09 19 908 015 55505 000.

**Carried  
14-181**

## **5.0 BY-LAWS**

### **5.1 #2014-070 OCIF Funding Agreement**

**Moved By: Ray Scissons**  
**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2014-070**, being a By-law to to authorize the execution of an agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Agriculture, Food and Rural Affairs and the Township of Drummond/North Elmsley to allocate funding under the Formula-Based Component of the Ontario Community Infrastructure Fund, and entitled, “Funding Agreement for Formula Based Component of the Ontario Community Infrastructure Fund”, be read a first, second and third time and finally passed in open Council.

**Carried  
14-182**

### **5.2 #2014-071 Dixon Site Plan Agreement By-law**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2014-071**, being a By-law to authorize the execution of a site plan control agreement between 1213420 Ontario Ltd. and the Corporation of the Township of Drummond/North Elmsley, and entitled “Dixon Site Plan Agreement”, be read a first, second and third time and finally passed in open Council.

**Carried  
14-183**

**5.2 #2014-072 Venuta Site Plan Agreement By-law**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2014-07**, being a By-law to authorize the execution of a site plan control agreement between Annalienne Marie Venuta and the Corporation of the Township of Drummond/North Elmsley, and entitled "Venuta Site Plan Agreement", be read a first, second and third time and finally passed in open Council.

**Carried  
14-184**

- 6.0 RESOLUTIONS/NOTICE OF MOTIONS - None**
- 7.0 CLOSED SESSION - None**
- 8.0 BUDGET CONSIDERATIONS - None**
- 9.0 COMMUNICATIONS/CORRESPONDENCE - None**
- 10.0 NEW BUSINESS - None**
- 11.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: George Sachs  
Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** By-law #2014-073 being a By-law to confirm the proceedings of Council at its meeting of December 16, 2014, be read a first, second and third time and finally passed in open Council.

**Carried  
14-185**

**12.0 ADJOURNMENT**

**Moved By: George Sachs  
Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 4:12 p.m.

**Carried  
14-186**

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**Aubrey Churchill, Reeve**

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**Cindy Halcrow, Clerk Administrator**



**Township of Drummond/North Elmsley**  
**#23 Council Meeting of December 16, 2014**  
**Township Council Chambers**

**MINUTES**

**Call to Order:** Reeve Churchill called the meeting to order at 4:00 p.m.

**Present:**

Council:	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Ken Fournier
	Councillor	Ray Scissons
	Councillor	Peter Wagland

Staff:	Clerk Administrator	Cindy Halcrow
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**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No members disclosed a pecuniary interest at this time.

**1.0 MINUTES**

**1.1 Regular Minutes of December 1, 2014**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Inaugural Meeting of December 1, 2014, as circulated.

**Carried**  
**14-178**

**2.0 ADDITIONS & APPROVAL OF AGENDA**

**2.1 Approval of Agenda**

**Moved By: Steve Fournier**  
**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of December 16, 2014 as presented.

**Carried  
14-179**

**3.0 DELEGATIONS – None**

**4.0 COMMITTEE & BOARD REPORTS**

**4.1 Committee of the Whole Report to Council**

- **December 9, 2014**

Councillor Ray Scissons presented and read Report #15 CoW-December 9, 2014 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**“A” 1. Dog Tag Options**

**“B” 1. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** agrees to offer a \$5.00 dog tag fee discount period from January 1, to February 28 to ensure dog tag sales are completed and information processed in a timely manner; and

**FURTHERMORE THAT** the discount will be on a one year trial and will be re-evaluated in 2016.

**“A” 2. 2014-2019 Accessibility Plan Update**

**“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** receives the 2014-2019 Accessibility Plan Update.

**“A” 3. Court costs for Militky court application**

**“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorizes the Township’s solicitor to seek court costs for the Militky court application.

**Carried  
14-180**

**4.2 Committee of the Whole Report to Council**

- **December 16, 2014**

Councillor Ray Scissons presented and read Report #16 CoW-December 16, 2014 to Council on behalf of the Committee of the Whole.

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**“A” 1** Notice of Vesting

**“B” 1. THAT the Council of the Corporation of the Township of Drummond/North Elmsley** authorizes the registering of a Notice of Vesting within one month of Council approval for land described as PT LT 18 CON 9 NORTH ELMSLEY N OF RAILWAY; DRUMMOND/NORTH ELMSLEY, Property identification Number 0532-0119(LT); and

**FURTHERMORE THAT** the property taxes be charged back to the school board, county and Township, it's proportionate share of the unpaid taxes on Roll Number 09 19 908 015 55505 000.

**Carried  
14-181**

## **5.0 BY-LAWS**

### **5.1 #2014-070 OCIF Funding Agreement**

**Moved By: Ray Scissons  
Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2014-070**, being a By-law to to authorize the execution of an agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Agriculture, Food and Rural Affairs and the Township of Drummond/North Elmsley to allocate funding under the Formula-Based Component of the Ontario Community Infrastructure Fund, and entitled, “Funding Agreement for Formula Based Component of the Ontario Community Infrastructure Fund”, be read a first, second and third time and finally passed in open Council.

**Carried  
14-182**

### **5.2 #2014-071 Dixon Site Plan Agreement By-law**

**Moved By: Gail Code  
Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2014-071**, being a By-law to authorize the execution of a site plan control agreement between 1213420 Ontario Ltd. and the Corporation of the Township of Drummond/North Elmsley, and entitled “Dixon Site Plan Agreement”, be read a first, second and third time and finally passed in open Council.

**Carried  
14-183**

**5.2 #2014-072 Venuta Site Plan Agreement By-law**

**Moved By: Ken Fournier  
Seconded By: Peter Wagland**

**BE IT RESOLVED THAT By-law #2014-07**, being a By-law to authorize the execution of a site plan control agreement between Annalienne Marie Venuta and the Corporation of the Township of Drummond/North Elmsley, and entitled "Venuta Site Plan Agreement", be read a first, second and third time and finally passed in open Council.

**Carried  
14-184**

- 6.0 RESOLUTIONS/NOTICE OF MOTIONS - None**
- 7.0 CLOSED SESSION - None**
- 8.0 BUDGET CONSIDERATIONS - None**
- 9.0 COMMUNICATIONS/CORRESPONDENCE - None**
- 10.0 NEW BUSINESS - None**
- 11.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: George Sachs  
Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** By-law #2014-073 being a By-law to confirm the proceedings of Council at its meeting of December 16, 2014, be read a first, second and third time and finally passed in open Council.

**Carried  
14-185**

**12.0 ADJOURNMENT**

**Moved By: George Sachs  
Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 4:12 p.m.

**Carried  
14-186**



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**Aubrey Churchill, Reeve**

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**Cindy Halcrow, Clerk Administrator**



**REPORT OF THE COMMITTEE OF THE WHOLE  
REPORT #01 CoW-January 13, 2015**

To the Members of Council

We, the Members of your Committee of the Whole beg leave to report Section "A" as information and Section "B" as follows:

**"A" 1** 2015 Budget

**"B" 1** **BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley approves the 2015 Budget**

**"A" 2** **Joint 200<sup>th</sup> Anniversary Committee Grant Application**

**"B" 2** **BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley supports the \$200,000 grant application to be submitted to Canadian Heritage on behalf of the Joint 200<sup>th</sup> Anniversary Committee.**

All of which is respectfully submitted by:

\_\_\_\_\_  
Councillor Gail Code

**Direction by the Head of Council:  
Council may remove items in Section "B" to be voted on separately prior to introducing a motion to accept the report in its entirety.**

Resolution #: 15-\_\_\_\_\_

Moved and Seconded by:

\_\_\_\_\_  
Moved By

\_\_\_\_\_  
Seconded By

**BE IT RESOLVED THAT**, Report #01 CoW-January 13, 2015 is hereby adopted this thirteenth day of January, 2015.

\_\_\_\_\_  
**AUBREY CHURCHILL, REEVE**

**CORPORATION OF THE  
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY  
BY-LAW 2015-001**

**BEING A BY-LAW TO IMPOSE AN INTERIM TAX LEVY FOR THE YEAR 2015  
ON PROPERTIES WITHIN ALL TAX CLASSES**

**WHEREAS** pursuant to Section 317 (1) of the Municipal Act, S.O. 2001, the council of a local municipality, before the adoption of the estimates for the year may pass a by-law levying amount on the assessment of property in the local municipality rateable for local municipal purposes;

**AND WHEREAS** pursuant to section 317 (3) of the said Act, the amount levied on a property shall not exceed a prescribed percentage, or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal, county and school purposes levied on the property for the previous year.

**AND WHEREAS** it is deemed advisable to impose an interim tax levy on all properties within the limits of the Township of Drummond/North Elmsley, thereby allowing for a revenue stream to cover expenditures;

**NOW THEREFORE** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. For the purpose of this by-law, the word "property" shall mean the whole rateable property according to the last revised Assessment Roll of the Township of Drummond/North Elmsley.
2. A Collector's Roll shall be prepared in accordance with the provisions of the Municipal Act, the provisions of which sections are hereby adopted and the following taxes, rates and charges shall be levied and collected on the whole rateable properties in the Township of Drummond/North Elmsley, all purpose and in the manner hereinafter set forth:

That there shall hereby be rated and imposed upon the assessable land and building within the Corporation of the Township of Drummond/North Elmsley for all properties taxable, an interim levy equal to that which would be produced by applying a rate equal to fifty percent of the adopted tax rates of the previous year for all purposes to the whole of the assessment according to the last revised assessment roll.

3. The interim tax levy shall become due and payable in two (2) installments as follows: 50% of the interim levy shall become due and payable on the 27<sup>th</sup> day of February, 2015 and the balance of the interim levy shall become due and payable on the 30<sup>th</sup> day of April, 2015. Any unpaid balance outstanding on the dates stated in this section shall constitute default.

4. A charge of 1.25% shall be imposed as a penalty for non-payment of taxes on the first day of the month following default, and on the first day of each calendar month thereafter in which default continues, until the taxes are paid.
5. The Treasurer shall accept part payment from time to time on account of any taxes due, in accordance with the Municipal Act.
6. All monies payable to the municipality for taxes, rates or charges which are received in the office of the Treasurer shall be deposited to the credit of the Corporation of the Township of Drummond/North Elmsley in the Bank of Montreal, 30 Gore Street East, Perth, ON K7H 3E2.

**BY-LAW READ** a first, second and third time and finally passed this 13th day of January, 2015.

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator

**THE CORPORATION OF THE  
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2014-002**

**BEING A BY-LAW TO IMPLEMENT A CHAIN OF COMMAND FOR EMERGENCY SITUATIONS IN THE ABSENCE OF THE HEAD OF COUNCIL FOR THE PURPOSES OF DECLARING AND TERMINATING AN EMERGENCY.**

**WHEREAS** Section 242 of the Municipal Act, 2001, S.O. 2001 c.25 as amended authorizes council to appoint a member of council to act in the place of the Head of Council when the Head of Council is absent or refuses to act, or if the office is vacant;

**AND WHEREAS** Section 4 the Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9 as amended authorizes the head of Council to declare an emergency and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. **THAT** in the absence of the Reeve, the Deputy Reeve shall be charged with all the responsibilities provided under the Emergency Management Act.
2. **THAT** in the absence of the Reeve and the Deputy Reeve, that Councillor Scissons shall be charged with all the responsibilities provided under the Emergency Management Act.
3. **THAT** in the absence of the Reeve, the Deputy Reeve, and Councillor Scissons that Councillor Sachs shall be charged with all the responsibilities provided under the Emergency Management Act.
4. **THAT** in the absence of the Reeve, the Deputy Reeve, Councillor Scissons and Councillor Sachs, that Councillor Fournier shall be charged with all the responsibilities provided under the Emergency Management Act.
5. **THAT** while acting as Head of Council, such member has and may exercise all the rights, powers and authority of the Head of Council.
6. **THAT** this by-law shall be in effect for the term of Council 2014-2018.
7. **THAT** By-law 2013-02 shall be and is hereby repealed.

READ a first, second and third time, and passed this 13<sup>th</sup> day of January, 2015.

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator

**AMENDMENT NO. 6**  
**TO THE OFFICIAL PLAN OF THE**  
**TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

To Change the designation on the property  
located at Block 20, Plan PL-23 (Maple Glen Subdivision)  
from Rural to Rural (Special Policy Area)

Prepared by:  
Tracy Zander, M.Pl, MCIP, RPP  
ZanderPlan Inc.

January 13, 2015

**TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2015-003**

**Being a By-law to adopt Amendment No. 6 to the Official Plan (Carson/Darou)**

**WHEREAS** the Council of the Corporation of the Township of Drummond/North Elmsley held a public meeting on November 25<sup>th</sup>, 2014 and fulfilled all other legislative requirements respecting a proposal to amend the Township's Official Plan;

**AND WHEREAS** the Council has determined that said policies and revisions are appropriate and desirable for the development of the subject lands within the municipality;

**NOW THEREFORE** The Council of the Township of Drummond/North Elmsley, pursuant to Section 17 of the *Planning Act*, hereby enacts as follows:

1. Amendment No. 6 to the Official Plan of the Township of Drummond/North Elmsley, consisting of the attached schedule and explanatory text, is hereby adopted.
2. The Clerk is hereby authorized to notify persons or agencies requiring such notification under Section 17(23) of the Planning Act and to notify and make application to the County of Lanark for approval of Amendment No. 6 to the Official Plan of the Township of Drummond/North Elmsley.
3. This By-Law shall come into force and take effect on the day of the final passing thereof.

This By-Law read a first, second and third time and finally passed the 13<sup>th</sup> day of January, 2015.

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Aubrey Churchill  
Reeve

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Cindy Halcrow  
Clerk Administrator

**AMENDMENT NO. 6 TO THE OFFICIAL PLAN  
OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY- INDEX**

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**AMENDMENT NO. 6 TO THE OFFICIAL PLAN  
OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY- EXPLANATORY**

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- PART A            The Preamble does not constitute part of this Amendment.
- PART B            The Amendment, consisting of the text and two maps (designated as Schedules A and B), constitute Amendment No. 6 to the Official Plan of the Township of Drummond/North Elmsley.
- PART C            The Appendices, which are attached, do not constitute part of this Amendment. These Appendices contain the Notice of the Public Hearing, the Minutes of the Public Meeting, and various other items forming part of the record to be forwarded to the Approval Authority.

## **PART A - THE PREAMBLE**

### **1. PURPOSE**

The purpose of this Amendment is:

1. To change the designation of certain lands on Schedule A of the Official Plan of the Township of Drummond/North Elmsley from Rural to Rural (Special Policy Area 6), to permit the severance of a residential lot from a Block on a Plan of Subdivision that was not originally intended to be severed; and, to permit the severed lot to front onto a private road.

### **2. LOCATION**

The lands affected by this Amendment are as follows:

1. Lands on Schedule A of the Official Plan, which are affected by the designation change from Rural to Rural – Exception, are those lands located at Block 20, Plan PL-23 (Maple Glen Subdivision), Geographic Township of North Elmsley, being the lands locally known as 212 Mary Miller Road. These lands are also subject to an application for Zoning By-Law Amendment and an application for Consent upon approval of this Amendment.

### **3. BASIS OF THE AMENDMENT**

The basis of the Amendment is as follows:

1. A Planning Rationale has been submitted by ZanderPlan Inc., which has reviewed the entire land holding for conformity with the relevant planning documents, including the Township's Official Plan, the Lanark County Sustainable Communities Official Plan and the Provincial Policy Statement (2014). The Rationale indicates that Block 20 on Plan PL-23 was a Block created as part of the Maple Glen Subdivision in 1981, and was not intended for further severance at that time. The Subdivision process resulted in the creation of twenty residential lots and two blocks which were not originally intended for residential development. The Owner of Block 20 now wishes to divide that Block to create a new residential lot. As the original Block was not intended to be severed and more than three lots have been created from the area of land as it existed on January 1 1979, the Official Plan Amendment is required and is supported by the Planning Rationale as well as by an Archaeological Assessment and by an Environmental Impact Study. The Official Plan Amendment is also required to permit the frontage of the severed lot on a private road (Mary Miller Road), where Section 6.3.1.3 of the Official Plan would require lots to front onto a

public road unless they are located in the Limited Services Residential (waterfront) area.

2. Township Council has reviewed the application and invited submissions from residents and agencies pursuant to the requirements of the Planning Act and has determined that the amendment is appropriate in this location and consistent with the overall planning objectives of the Municipality.

## **PART B - THE AMENDMENT**

### **1. Introduction**

All of this part of the document entitled **PART B - THE AMENDMENT**, which consists of the following text and attached map, constitutes Amendment No. 6 to the Official Plan of the Township of Drummond/North Elmsley.

### **2. Details of the Amendment**

The Official Plan of the Township of Drummond/North Elmsley is hereby amended as follows:

Section 1: Schedule "A" to the Official Plan, "Land Use Plan", is hereby amended as identified on Schedule B to this Amendment, by changing the designation from Rural to RU-6

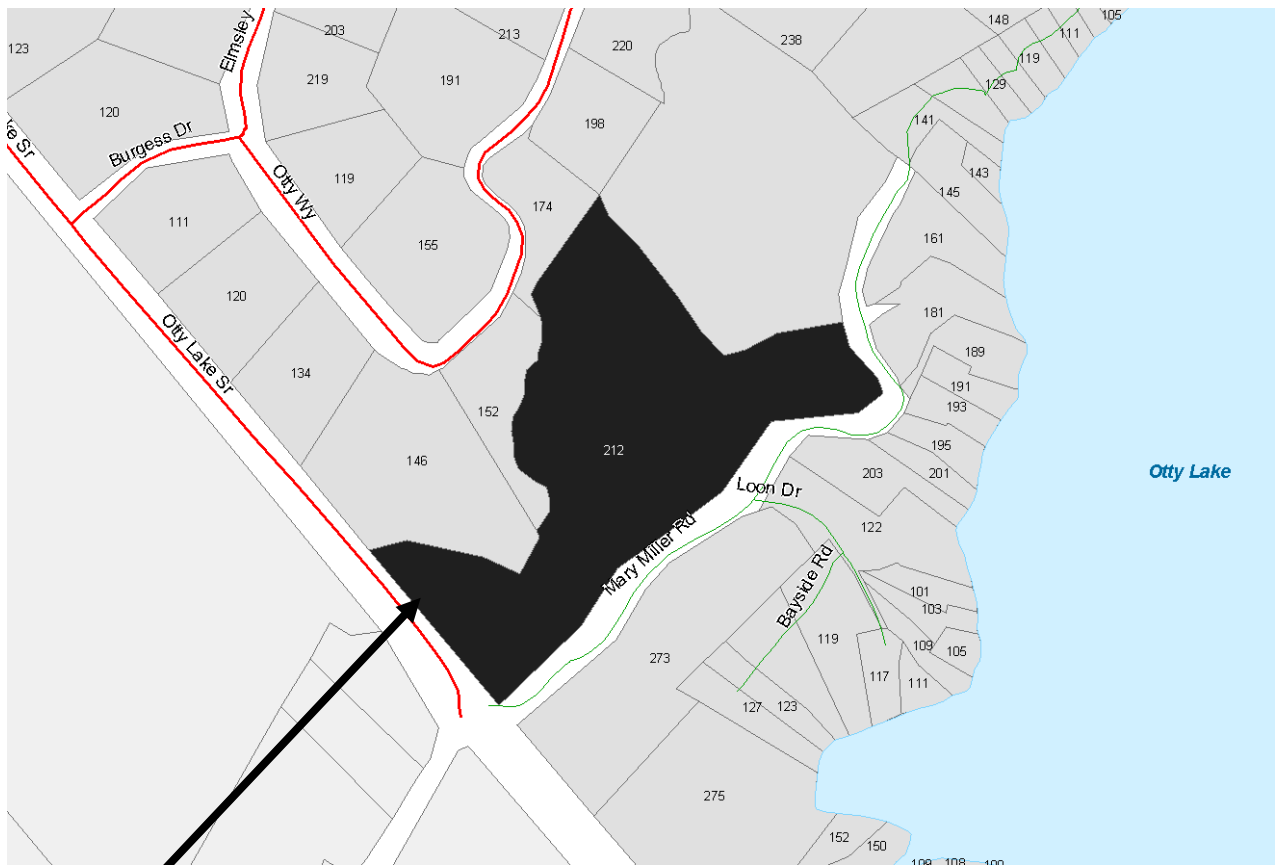
Section 2: Section 4.3.9 of the Official Plan is hereby amended by adding the following sub-section following Section 4.3.9.5:

4.3.9.6                      RU-6 Special Policy Area

On the land designated RU-6 in Part Lot 30, Concession VIII (North Elmsley Ward) on the north side of Mary Miller Road, the following special policies shall apply:

1. The additional severance of one new lot shall be permitted from lands described as Block 20 of Plan 23; and
2. A single family residential development shall be permitted on a lot without frontage on an opened public street.

## SCHEDULE A



**Lands Affected by Official Plan Amendment**

THIS IS SCHEDULE A TO OFFICIAL PLAN  
AMENDMENT No. 6

**PART C - THE APPENDICES**

**1. NOTICE OF THE PUBLIC MEETING**

**[See overleaf]**

## 2. MINUTES OF THE PUBLIC HEARING

*Held on November 25<sup>th</sup>, 2014 at the Drummond/North Elmsley Municipal Offices.*

### Attending

Chair: Deputy Reeve Gail Code

Councillors: Ray Scissons, Peter Wagland, Ken Fournier

Staff: Karl Grenke, Planner; Cindy Halcrow, Clerk Administrator

Public (signed in): Wendy Lee Moncrieff, Liam Ryan, Tracy Zander

### Call to Order

Deputy Reeve Gail Code called the meeting to order at 6:00 p.m.

#### **A Purpose of Meeting**

-Deputy Reeve Code introduced the purpose of the meeting, which was to hear public comments on a proposed Zoning By-law amendment and Official Plan amendment requested by Paul Carson and Nicole Darou and processed under Sections 17 and 34 of the Planning Act.

#### **B. Planner's report and presentation**

The Planner summarized and reviewed the Zoning and Official Plan amendment applications noting that they were submitted concurrent to consent application intending to divide the subject property in two. The two planning amendments were required to administratively allow the consent and recognize one additional lot to be severed from a 'block' of a subdivision not originally intended to be severed and to allow the creation of a lot that only fronts on a private road. Additionally, the Zoning Amendment would establish a building envelope on the severed land to address concerns raised in an Environmental Impact Study submitted in support of the application. He evaluated the application according to the provisions of the Township Official Plan, County Official Plan and Provincial Policy Statement, most specifically those related to rural residential development, natural heritage and private roads. He also advised that written comments have been received from a neighbour, Nancy Fitch regarding the preservation of the integrity of the watercourse at the north end of the property and from the Ministry of Environment regarding the requirement for the seasonally appropriate surveying for nesting birds. Mr. Grenke advised that this is a site specific application seeking a one time exception to the Township's planning requirements however that the intended creation of one building lot in this location is desirable and appropriate for the area and consistent with the intent of the Township's planning policies.

**C. Oral and Written Presentations by those in Attendance**

There were no written or oral presentations in favour of or in opposition to the application. Deputy Reeve Code asked Tracy Zander to speak on the application on behalf of the applicants.

Ms. Zander noted that the concerns of the neighbour are addressed through the building envelope as well as existing waterbody setback provisions in the Zoning By-law. She also advised that the applicants will likely need to go through a permitting process through MNR. She will work with staff to address MNR's concerns with respect to the implementing zoning amendment and they can report back to Council with options. Development constraints and habitat mitigation could also be administered through a development agreement.

Ms. Moncrieff spoke to the concern raised by the neighbour and summarized some of the history of the land use at that end of the property.

**D. Questions and Discussion by Council members**

There were no additional questions by members of Council.

**E. Reeve's Closing Remarks and Reminder to Audience**

Deputy Reeve Code thanked those in attendance and advised that this application will be further discussed at the next meeting of the Committee of the Whole.

**F. The Public Meeting for the proposed Official Plan and Zoning By-law amendments was closed at approximately 6:30 p.m.**



### **3. OTHER ITEMS FORMING PART OF THE RECORD**

The following items will be forwarded to the approval authority as part of the public record regarding this application:

- Official Plan Amendment Application
- Planning Rationale (ZanderPlan Inc.)
- Environmental Impact Statement (Pinegrove Biotechnical)
- Archeological Assessment (Past Recovery)
- Email correspondence from Nancy Fitch dated November 21, 2014
- Email correspondence from Lyn Garrah (Ministry of Natural Resources) dated November 25, 2014
- Any other material subsequently required by the approval authority in their evaluation of this application.

**CORPORATION OF THE TOWNSHIP  
OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2015-004**

**BEING A BY-LAW TO AUTHORIZE BORROWING FROM TIME TO TIME FOR  
CURRENT AND CAPITAL EXPENDITURES.**

**WHEREAS** the Council of the Corporation of the Township of Drummond/North Elmsley deems it necessary to borrow the sum of Two Million dollars (\$2,000,000.) to meet, until the taxes are collected, the current and capital expenditures of the Corporation for the year;

**AND WHEREAS** the total of amounts previously borrowed under Section 407(1) of the Municipal Act 2001 S.O. 2001 c.25, as amended from time to time, (the "Act"), that have not been repaid are Nil dollars.

**AND WHEREAS** the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation as set out in the estimates adopted for the current year and not yet collected (or, if the same have not yet been adopted, the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year) 2015 is Five million dollars (\$5,000,000);

**AND WHEREAS** the amount to be borrowed under this By-law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1<sup>st</sup> to September 30<sup>th</sup> of the year, 50% of the total, and from October 1<sup>st</sup> to December 31<sup>st</sup>, 25% of the total of the estimated revenues of the Corporation as set out above;

**NOW THEREFORE** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The Reeve and the Treasurer are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note, bankers' acceptance or overdraft, from Bank of Montreal, a sum or sums not exceeding in the aggregate Two Million dollars (\$2,000,000) to meet, until the taxes are collected, the current and capital expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 407(1), as amended from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefor, with interest at a rate not exceeding prime per centum per annum, which may be paid in advance or otherwise.
2. All sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 407(1), as amended from time to time, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums

borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407(1), as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.

4. By-law 2014-002 is hereby rescinded.

**BY-LAW READ** a first, second and third time and finally passed this 13<sup>th</sup> day of January 2015.

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator

**CORPORATION OF THE TOWNSHIP  
OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2015-005**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL.**

**WHEREAS** pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

**AND WHEREAS** Subsection 2 of Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Drummond/North Elmsley at this meeting be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The action of the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting held on January 13, 2015 in respect of each recommendation contained in each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Reeve and proper officials of the Corporation of the Township of Drummond/North Elmsley are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Drummond/North Elmsley referred to in the preceding section hereof.
3. The Reeve and the Clerk are authorized and directed to execute all documents necessary to that behalf and to affix thereto the seal of the Corporation of the Township of Drummond/North Elmsley.

By-law read a first, second and third time and finally passed this 13th day of January, 2015

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator