



# #1 Minutes Meeting of January 9, 2018 Committee of The Whole

The Committee of the Whole met on Tuesday, January 9, 2018 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

**Members Present:**

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor <b>(Chair)</b>

**Staff Present:** Cindy Halcrow Clerk Administrator

## 1. Call to Order

The meeting was called to order at 5:00 p.m. A quorum was present.

## 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

## 3. Minutes of Previous Meetings

### 3.1 Regular Session Minutes of December 19, 2017

**MOTION #COW-18-001 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: George Sachs**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on December 19, 2017 as circulated.

**ADOPTED**

## 4. Approval of Agenda

**MOTION #COW-18-002 (Verbal)**

**MOVED BY: George Sachs**

**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves the agenda for the January 9, 2018 meeting of the Committee, as amended:

Addition under Closed Session

8.1. Disposition of Land – one acre vacant lot on Station Road.

**ADOPTED**

**5. Petitions/Delegations/Public Hearings - none**

**6. Communication/Correspondence**

No items were pulled from the Communication package however the following correspondence was discussed:

#3. Ministry of Finance, Legal Cannabis. George Sachs wanted to know what the monetary impact to the Township would be. Staff will research and report back.

#5 MVCA 2018 Draft Budget – George Sachs wanted to know if MVCA spend a lot of time and resources on programming. Gail Code noted that they use a lot of summer students and the programs have been excellent.

#8. OPP Superintendent Bedard ROMA Meeting. George Sachs asked if anyone was going to ROMA and only Gail Code responded that she was.

**MOTION #COW-18-003 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE** receives the communication items for the January 9, 2018 Committee of the Whole as information.

**ADOPTED**

**7. Committee and Board Reports**

**7.1 COMMUNITY DEVELOPMENT – No reports.**

**7.2 PUBLIC WORKS**

a) Report of the Public Works Manager - Roadside Mowing & Brushing Tractor

Scott Cameron reviewed his report on the results of the RFP for a tractor. He noted that all submissions were very close in scoring and it came down to the lowest cost which was Elliott’s Farm Equipment. The proposal also provided for an upgrade to a Votec flail mower for an additional \$5,807. Council asked several questions and at the end of the discussion, passed the following motion:

**MOTION #COW-18-004 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL**

**THAT** Council accepts the bid from Elliott Farm Equipment Ltd. to purchase a Roadside Mowing & Brushing Tractor for \$168,182.53 (plus applicable taxes);

**AND FURTHERMORE THAT** Council approves that the additional funding required over the existing 2017 Budget funding of \$130,000 which will come from the Equipment Reserve.

**ADOPTED**

**7.3 CORPORATE SERVICES**

a) Report of the Clerk Administrator - One-Third Allowance  
The Clerk Administrator reviewed her report on the one-third allowance for members of Council that has to be passed by by-law each term of Council. Council agreed with the report and passed the following motion:

**MOTION #COW-18-005 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: George Sachs**

**THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL**

**THAT** Council approve that one-third of the remuneration paid to the elected members of Council continue to be considered as expenses incident to the discharge of their duties as members of Council or a local board as per the provisions of subsection 283(7) of the Municipal Act, 2001;

**AND FURTHERMORE** that staff be directed to bring a by-law forward for passage.

**ADOPTED**

**7.4 COMMUNITY SERVICES – No reports.**

**7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve**

The Reeve provided a verbal update on the following:

- He attended a meeting at the Township on January 4<sup>th</sup> with staff, Claudia Chowaniec, Valley Heartland and the County to discuss development on Claudia's property and in Rideau Ferry

**b) Report from Fire Board – No Report**

**c) Report from Library Board – George Sachs**

- Next meeting January 15<sup>th</sup> at 5:30 p.m.

**d) Report from CA's**

**Mississippi Valley Conservation Authority – Gail Code**

- AGM will be on February 21, 2018

**Rideau Valley Conservation Authority – Ray Scissons**

- AGM on January 25, 2018 at 6:30 p.m.

**e) Report from Members of Committee - None**

**8. CLOSED SESSION**

8.1. Disposition of Land – vacant one acre lot on Station Road

**MOTION #COW-18-006 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 5:37 p.m. p.m. to discuss the disposition of municipal land – one acre vacant lot on Station Road;

**AND THAT** the Clerk Administrator remain in the room.

**ADOPTED**

**MOTION #COW-18-007 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 5:38 p.m.

**ADOPTED**

**RISE AND REPORT**

- Direction was given to the Clerk Administrator to proceed with a counter offer.

**9. Unfinished Business: None**

**10. New Business**

**10.1 Street Lighting - Concession 1 & Highway 43 (George Sachs)**

George Sachs mentioned that he received two complaints about the darkness of the intersection of Concession 1 and Highway 43. He suggested the Township develop a policy for installing street lights at major intersections.

Scott Cameron said he will price the cost to put a light at that location. Depending on if there is a pole at the site it could cost as much as \$10,000 which could be added to next year’s capital budget. The lower energy costs with the LED lighting will make street lights more affordable in the future. The Township may be able to install a couple each year.

**11. Adjournment**

**MOTION #COW-18-008 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** stand adjourned at 5:39 p.m.

**ADOPTED**

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CHAIR

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DEPUTY CLERK