



## #10 Minutes Meeting of May 20, 2014 Committee Of The Whole

The Committee of the Whole met on Tuesday, May 20, 2014 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>Members Present:</b>	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Ken Fournier	Councillor
	Ray Scissons	Councillor
	Peter Wagland	Councillor
<b>Staff Present:</b>	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Karl Grenke	Planner
	Shawn Merriman	Chief Building Official

### 1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of May 6, 2014

**MOTION #COW-14-167 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on May 6, 2014, as circulated.

**ADOPTED**

#### 3.2 Closed Session Minutes of May 6, 2014

**MOTION #COW-14-168 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves the minutes of the Closed Session Committee of the Whole meeting held on May 6, 2014, as circulated.

**ADOPTED**

#### 4. Approval of Agenda

**MOTION #COW-14-169** (Verbal)

**MOVED BY:** Gail Code  
**SECONDED BY:** Aubrey Churchill

**THAT the Committee of the Whole** approves the agenda for the May 20, 2014 meeting of the Committee, as presented.

**ADOPTED**

#### 5. Petitions/Delegations/Public Hearings

**5.1** 2:00 p.m. Murray Chown – Novatech & Josh Foster – GradientWind Engineering  
Mr. Chown, Novatech Planner and Mr. Josh Foster, GradientWind Engineering, addressed concerns raised at the public meeting held on May 13, 2014 with respect to Tom Nephim’s noise test results conducted at the Marked Paintball practice site located in Mississippi Mills. They reviewed the methodology, results and recommendations related to the noise study as set out by the guidelines of the Ministry of the Environment. The Chair thanked Mr. Chown and Mr. Foster.

#### 6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

**MOTION #COW-14-170** (Verbal)

**MOVED BY:** Aubrey Churchill  
**SECONDED BY:** Ray Scissons

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the communication items for the May 20, 2014 Committee of the Whole be received as information.

**ADOPTED**

Dealt with 7.2c before 7.2 a

#### 7. Committee and Board Reports

**7.1 PUBLIC WORKS** - None

#### **7.2 COMMUNITY DEVELOPMENT**

- a) Report of the CBO – By-law Enforcement First Quarter Report  
The CBO provided Council with an update on by-law enforcement issues to date. He also provided an update on the mandatory septic re-inspection program reporting that only six properties have not been inspected. There was discussion on the final date for residents to comply. The CBO will set the date which will likely be July 31, 2014. He will assist in arranging for the inspections to be carried out and then having the costs charged to the property tax bills. Council accepted the recommendations of the CBO with the following direction:

**Action Item:** Direction given to staff to send one final letter by registered mail to the six remaining properties on Otty Lake to have their septic systems inspected.

- b) Report of the Planner – Norwood Site Plan

The Planner provided an overview of the site plan control application submitted by Gordon Norwood for property located on Coutts Bay Road to allow a new residential development adjacent to the Rideau Canal system. The Committee accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction given to staff to prepare a Site Plan Control By-law to Council for review and passage.

c) Report of the Planner – Zoning Amendment Marked Paintball

The Planner addressed concerns and comments on the issues that arose at the second public hearing held on May 13<sup>th</sup>. He provided an evaluation of the planning compatibility concerns for noise, traffic, environment, site development and a holding zone. Council accepted the recommendation of the Planner to request a peer review of the noise study as well as to clarify the noise impacts and habitat of threatened and endangered species.

**MOTION #COW-14-171 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ken Fournier**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council defer a decision regarding the Marked Paintball zoning amendment application pending additional clarification on the noise impacts and the habitat of threatened and endangered species; and

**FURTHERMORE THAT** staff be directed to undertake an independent peer review of the noise study provided.

**ADOPTED**

### **7.3 CORPORATE SERVICES**

a) Report of the Treasurer – Financial Summary for First Quarter (The Clerk Administrator presented the report in the Treasurer’s absence.)

The Clerk Administrator provided Council with an update on the first quarter of the 2014 budget. The report was received as information.

b) Report of the Clerk Administrator – Lame Duck Provisions

The Clerk Administrator provided Council with an update relating to delegating certain authority to staff in the event that Council becomes lame duck in an election year. She stated that delegating authority would ensure business continuity in the event that Council becomes lame duck. Council accepted the recommendation of the Clerk Administrator with the following direction:

**Action Item:** Direction given to staff to prepare a by-law and bring forward for review and passage at the next Council meeting.

c) Report of the Clerk Administrator – Deputy Treasurer Appointment

The Clerk Administrator provided an update on appointing her as Deputy Treasurer to act as the Treasurer in the absence of the Treasurer. The Committee accepted the recommendation of the

Clerk Administrator with the following direction:

**Action Item:** Direction given to staff to prepare a by-law for review and passage at the next Council meeting.

d) Report of the Clerk Administrator – Disposal of Real Property

The Clerk Administrator provided Council with an update on amending the current Real Property Disposal By-law 2012-049 and repeal the Road Closing Procedures By-law 2012-048. She reported that the Real Property Disposal By-law should be amended to include an exemption from an appraisal for closed highways. She also reported that the Road Closing Procedures By-law should be repealed as procedures should not be included in by-law.

**Action Item:** Direction given to staff to change the wording in 9 (2) from Township to Council. Further direction given to bring the by-law forward for review and passage at the next Council meeting.

e) Report of the Clerk Administrator – Rideau Ferry Cemetery Donation Request

The Clerk Administrator discussed options regarding the Rideau Ferry Cemetery Board's request for increased financial support for maintenance of the cemetery.

**MOTION #COW-14-172 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Ken Fournier**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council authorizes an increase of \$500 to the Rideau Ferry Cemetery Board for the maintenance costs for upkeep of the cemetery.

**ADOPTED**

**7.4 COMMUNITY SERVICES - None**

**7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve - County Council Report – May 14, 2014**

- Lanark County Council supported in principle, the current level of funding of \$200,000.00 for Youth Centre's in the 2015 budget.
- Lanark County Council approved the New Lanark Lodge Mission, Vision and Values and Strategic plan for 2014-2016.
- Lanark County Council authorized the purchase of Automatic External Defibrillator signage for each of the Public Access facilities and will be placed at the building entrance. AED signage will be affixed above the cabinet housing the AED.
- County Council authorizes the Warden and Clerk to execute two Property Use Agreements for the Mississippi River Bridge Project.

**b) Report from Fire Board - None**

**c) Report from Library Board - None**

**d) Report from CA's**

Mississippi Valley Conservation Authority – Gail Code - April 16, 2014

- M. Craig commented re: hazard mapping study of Mississippi Lake and the Mississippi River from the Highway 7 Bridge to the Carleton Place Dam – no major issues. Maps will be posted on the MVCA website for agency and public reference.
- Mark Burnham was elected as Vice-Chair of the Conservation Ontario Council.
- Received K & P Trail Update – looking at options to manager the trail. Discussions taking place with the Lanark County Municipal Trail Corporation and other interest groups regarding partnership options.
- Mr. Karau will be providing the Board of Directors with an update on the plans and impacts of the Carp River Restoration Plan at a future meeting.

**e) Report from Members of Committee**

**200<sup>th</sup> Anniversary Committee – Gail Code – April 24, 2014**

- Cedar Rail Fence Project – discussion on different types of fencing; location will be at the Township Municipal Office.
- Legacy Farms – signs will be done soon with a press release with applicants and signs.
- Discussion on promoting the 200<sup>th</sup> Anniversary in the June tax bills.
- Next meeting May 22, 2014.

Gail Code asks Council for their support in hosting a mega heritage day. Council supported this idea.

**8. Closed Session - None**

**9. Unfinished Business - None**

**10. New Business - None**

**11. Adjournment**

**MOTION #COW-14-173 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: Ray Churchill**

**THAT the Committee of the Whole stand adjourned at 3:29 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR