



## #11 Minutes Meeting of June 13, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, June 13, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

**Members Present:**

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)
Ray Scissons	Councillor

**Staff Present:**

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Scott Cameron	Public Works Manager

### 1. Call to Order

The meeting was called to order at 5:12 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of May 23, 2017

**MOTION #COW-17-102 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on May 23, 2017 as circulated.

**ADOPTED**

### 4. Approval of Agenda

**MOTION #COW-17-103 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** approves the agenda for the June 13, 2017 meeting of the Committee, as amended.

**ADOPTED**

**Amendments:** Item 5.1 Perth and District Union Public Library – Cancellation  
Item 9.2 Rideau Valley Market Place Update - Unfinished Business  
Item 10.2 Riverside Drive Flooding Request – Town of Perth – New Business

## **5. Petitions/Delegations/Public Hearings**

### **5.1 5:10 p.m. Perth & District Union Public Library – Erika Heesen – Cancelled**

### **5.2 5:20 p.m. Economic Development**

Stacie Lloyd, Regional Economic Development Officer, Valley Heartland, Marie White, Tourism Manager, Lanark County and Cindy James, Small Business Advisory Centre gave an overview of economic development and their roles and current projects within Lanark County. The presentations were received as information.

### **5.3 Islandview Road Association – Terry Perkins**

Mr. Perkins, on behalf of the Islandview Road Association made a formal request to Council regarding improving Islandview Road through the Local Improvement Program.

**Action Item:** Direction given to staff to bring a report forward at a future meeting.

## **6. Communication/Correspondence**

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#6 Police Billing Model - The Clerk Administrator provided clarification on the billing model and the proposed properties which will be removed from the calculation.

**MOTION #COW-17-104 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE** receives the remainder of the communication items for the June 13, 2017 Committee of the Whole as information.

**ADOPTED**

## **7. Committee and Board Reports**

### **7.1 COMMUNITY DEVELOPMENT**

#### **a) Report of the Planner – Thompson Severance Application**

The Planner reviewed the severance application regarding Paul and Corrine Thompson severing their house, barn and outbuildings at 2919 Drummond Concession 7. The Planner reported that the severance complies with the provisions of the Township's Official Plan provided that the zoning requirement is addressed as a condition of approval.

**Action Item:** Direction given to staff to provide a planning report to the County's Land Division Committee containing the recommendations and draft conditions

**7.2 PUBLIC WORKS:** None

**7.3 CORPORATE SERVICES**

a) Report of the Clerk Administrator – Municipal Gas Franchise Renewal Agreement  
The Clerk Administrator reported that the Municipal Gas Franchise renewal agreement is renewed every 20 years. Enbridge and the Township need to commence the process to renew a long-term franchise agreement which gives Enbridge the authority to supply and distribute gas to Township residents. The Committee accepted the recommendation and the following motions was adopted:

**MOTION #COW-17-105 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,  
THAT Council:**

1. Approves the form of draft By-law (including the franchise agreement forming part thereof) attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the Municipal Franchises Act.
2. Requests the Ontario Energy Board to make an order dispensing with the assent of the municipal electors of the attached draft By-law (including the franchise agreement forming part thereof) pursuant to the provisions of Section 9(4) of the Municipal Franchises Act.

**ADOPTED**

**7.4 COMMUNITY SERVICES**

**7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve**

The Reeve provided a verbal update on the following item:

- Attended the Perth and District Union Library book launch June 6<sup>th</sup> – for John Kalbfliesh’s fiction novel.

**b) Report from Fire Board: No Report**

**c) Report from Library Board**

- “How To” fair, 50 attended
- Library has started a Spanish language learning club
- Community Vital Signs survey
- Relaunch of senior tech program in September
- Purchasing 10 sets of 10 books to start their own book club
- Next board meeting June 19th

**d) Report from CA's**

**Rideau Valley Conservation Authority, May 25<sup>th</sup>, Ray Scissons**

- Jock River Subwatershed report
- Overview of spring flooding
- Next board meeting July 27th

**Mississippi Valley Conservation Authority, Gail Code**

- Annual tour June 21<sup>st</sup>

*Note: Gail Code left the meeting at 6:08 p.m.*

**Lanark County Economic Strategic Development Strategy Meeting, Steve Fournier and Cindy Halcrow**

- Next meeting June 14, 2017

**e) Report from Members of Committee**

- Drug Strategy meeting, June 12<sup>th</sup>, Steve Fournier
- Party smart event at local schools May 17
- Next meeting September 11

*Note: Dealt with Item 8.2 prior to 8.1*

**8. CLOSED SESSION**

**8.1 Disposition of Real Property – Poonamalie Side Road**

**MOTION #COW-17-106 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 6:58 p.m. to discuss the disposition of real property – Poonamalie Side Road;

**AND THAT** the Clerk Administrator, Planner and remain in the room.

**ADOPTED**

**MOTION #COW-17-107 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 7:04 p.m.

**ADOPTED**

**RISE AND REPORT**

- The Planner was given direction to commence the disposal of property procedures for this property.

**8.2 Labour Relations – Grid Adjustments**

**MOTION #COW-17-108 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 6:30 p.m. to discuss labour relations – grid adjustments;

**AND THAT** the Clerk Administrator and the Public Works Manager remain in the room.

**ADOPTED**

**MOTION #COW-17-109 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 6:55 p.m.

**ADOPTED**

**RISE AND REPORT**

**MOTION #COW-17-110 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Ray Scissons**

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT Council** approves the revisions to the Township’s Job Evaluation Grid to be effective January 1, 2018;

**AND FURTHERMORE THAT** the Equipment Operators move up into Band 5;

**AND FURTHERMORE THAT** the Deputy Clerk move up into band 9;

**AND FURTHERMORE THAT** employee #72 be given \$1.00/hour increase upon his one-year anniversary.

**ADOPTED**

**9. Unfinished Business**

**9.1 Ferguson’s Falls Boat Launch**

Direction given to staff to proceed with installing the “no boat launch” sign at Ferguson’s Falls as well as placing large boulders at the entrance to the ramp.

**9.2 Valley Market Place Fire Update**

George Sachs requested an update on the Valley Market Place fire. The Clerk Administrator will follow up on the water quality and will update everyone.

## 10. New Business

### 10.1 Upper Canada District School Board – Municipal Partnership

C. Halcrow reviewed the letter that the Township received from the Upper Canada District School asking for details of our partnership proposal to use excess classroom space at Port Elmsley School to keep the school open. Staff and the Reeve attended a meeting on May 31<sup>st</sup> in North Grenville to learn more about the partnership potentials but the meeting was not helpful. The school is an important asset in the community and if it closes, the Township could struggle to attract young families. After a brief discussion, it was decided that she will write a letter asking for more time to develop the details.

### 10.2 Riverside Drive Flooding Request – Town of Perth

The Clerk Administrator reviewed Perth's staff report with respect to the Township's request for financial compensation for the expenses the Township incurred to open the Evans Road road allowance during the recent spring flood. There was discussion on the staff report's recommendation to request that the Township open up Evan's Road. The committee will not take any action at this time and will wait to see what Perth Council decides to do.

### 10.3 Donation of Antique Equipment

Reeve Churchill mentioned that he was approached by George Wood who would like to donate a piece of antique equipment that was used to apply steel on wooden wagon wheels. This equipment was originally in Looby's Blacksmith shop at Rideau Ferry. After a brief discussion, it was agreed that the Township should accept the equipment.

## 11. Adjournment

**MOTION #COW-17-111 (Verbal)**

**MOVED BY: Steve Fournier**

**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole stand adjourned at 7:30 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR