



## #11 Minutes Meeting of June 3, 2014 Committee Of The Whole

The Committee of the Whole met on Tuesday, June 3, 2014 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>Members Present:</b>	Aubrey Churchill Ken Fournier Ray Scissons Peter Wagland	Reeve Councillor ( <b>Chair</b> ) Councillor Councillor
<b>Staff Present:</b>	Cindy Halcrow Cathy Ryder Karl Grenke Scott Cameron	Clerk Administrator Deputy Clerk Planner Public Works Manager
<b>Absent:</b>	Gail Code	Councillor

### 1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of May 20, 2014

**MOTION #COW-14-174 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Peter Wagland**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on May 20, 2014 as circulated.

**ADOPTED**

### 4. Approval of Agenda

**MOTION #COW-14-175 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Peter Wagland**

**THAT the Committee of the Whole** approves the agenda for the June 3, 2014 meeting of the Committee, as amended.

**Amendment:**

Accessibility issues at the Port Elmsley Hall

**5. Petitions/Delegations/Public Hearings**

**5.1 Elizabeth Goldman – Library Board**

Elizabeth Goldman, CEO, Perth & District Union Public Library, gave a presentation to Council on the 2014 annual update. She also provided an update on new activities and programs at the Library. Council received the presentation as information.

**6. Communication/Correspondence**

No items were pulled from the Communication package and the following motion was adopted:

**MOTION #COW-14-176 (Verbal)**

**MOVED BY: Peter Wagland**  
**SECONDED BY: Aubrey Churchill**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the communication items for the June 3, 2014 Committee of the Whole be received as information.

**ADOPTED**

**7. Committee and Board Reports**

**7.1 PUBLIC WORKS**

- a) Report of the Public Works Manager – Landfill Monitoring RFP  
(Bob Moore presented the report in the absence of the Public Works Manager)
- B. Moore provided an update to Council on the RFP for landfill monitoring and reporting as the contract ended June 2014. RFP 2014-04 was issued and three companies responded; McIntosh Perry Consulting Engineers came in with the lowest price. The Committee accepted the recommendation and the following motion was presented:

**MOTION #COW-14-178 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council awards the RFP for Landfill Monitoring and Reporting to McIntosh Perry Consulting Engineers for 2014 – 2018.

**ADOPTED**

B. Moore also provided Council with an update regarding the ramp at Port Elmsley Hall. He reported that the L Channel under the boards had rusted. He was waiting for the ramp to be accessed for repair costs. He will update Council at a later date.

## 7.2 COMMUNITY DEVELOPMENT

### a) Report of the Planner

The Planner provided an update on the public meeting held last Tuesday to consider an application to rezone 6092 County Road from Rural Special Exception 57 to RU-81 to add landscaping supply depot and retail store. He recommended changing the proposed zoning by-law to regulate the outdoor storage of goods in the front yard by limiting it to goods for sale and subject to a front lot line setback of 15 m. The Committee accepted the recommendation with the following direction.

**Action Item:** Direction given to staff to prepare an implementing Zoning By-law for the above noted application, subject to a modification to address open storage.

## 7.3 CORPORATE SERVICES

### a) Report of the Deputy Clerk – 2014 Summer Student

The Deputy Clerk provided an update on the 2014 summer student program grant through Service Canada. She reported that the student would be assisting with projects in the following departments: Administration, Public Works, Building and Planning. The cost to each department will be approximately \$500 each. The Committee accepted the recommendation of the Deputy Clerk and the following motions was presented:

**MOTION #COW-14-179 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT Council does hereby authorize the hiring of a summer student for 2014.**

**ADOPTED**

### b) Report of Clerk Administrator – Employee Long Service Recognition

The Clerk Administrator provided an overview of the Employee Long Term Recognition Policy. She proposed that the policy would recognize employee's after 5 years of employment with a gift of their choice in the amount of \$50 per 5 year increments.

**Action Item:** Direction given to staff to review/revise the numbers and bring back to a future Committee of the Whole meeting for discussion.

## 7.4 COMMUNITY SERVICES

## 7.5 CLERK/MEMBERS OF COUNCIL

### a) Report of Reeve

The Reeve provided a verbal update on the following items:

- May 1/14 Attended the emergency planning and training session held in Carleton Place with all municipalities in Lanark County attending
- May 2/2014 Weekly meeting with the C/A
- May 6/2014 Attended the D/NE emergency training session at the D/NE Office.
- May 9/14 Weekly meeting with the C/A

- May 23/14 Weekly meeting with the C/A
- May 26/14 Fire Board meeting
- May 28/14 Attended the Grand Opening of the New Life Skills building in D/NE.
- May 30/14 Weekly meeting with the C/A
- May 30/14 Attended the Annual Perth & District Community Foundation golf tournament with Howard Allan

**b) Report from Fire Board – Ray Scissons May 26, 2014**

- Presentation from captains Darren Gibson and Earl Code - training and new training procedures
- Reviewed Financial Status
- Review of emergency calls and honorarium update
- Review of Lanark County Medical Agreement

Aubrey Churchill reported that there was discussion at the Fire Board meeting on May 26, 2014 regarding Medical Assist. He also reported that the Fire Department will not be providing lift assist.

**c) Report from Library Board – No report**

**d) Report from CA's**

**Rideau Valley Conservation Authority – Ray Scissons – May 22, 2014**

- Welcomed new member, Brian Campbell from Tay Valley, to the committee
- Presentation on Britannia Village flood control project
- RVCA strategic review

**e) Report from Members of Committee**

**8. CLOSED SESSION - None**

**9. Unfinished Business**

**10. New Business**

Future Tax Rates (This item was pulled from the agenda.)

**11. Adjournment**

**MOTION #COW-14-180 (Verbal)**

**MOVED BY: Peter Wagland**

**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole stand adjourned at 2:43 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR