



#12 MINUTES MEETING OF JUNE 18, 2013 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, June 18, 2013 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Ken Fournier	Councillor
Ray Scissons	Councillor (CHAIR)
Peter Wagland	Councillor

STAFF PRESENT:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Scott Cameron	Manager of Public Works
Karl Grenke	Planner
Shawn Merriman	Chief Building Official

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No disclosures of pecuniary interest were declared.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of June 4, 2013

MOTION #COW-13-080 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Ken Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on June 4, 2013 as circulated.

ADOPTED

4. Additions and Approval of Agenda

- a) Forced Road Closure– Isabella and Bay Streets (*see New Business 10.2*)
- b) Proposed Elm Grove Road Resolution (*see New Business 10.3*)

MOTION #COW-13-081 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the June 18, 2013 meeting of the Committee, as amended.

ADOPTED

5. Petitions and Delegations

5.1 2:00 p.m. Randy Warwick – Proposed Speed Limit Changes on Elm Grove Road (cancelled)

5.2 2:10 p.m. Clare McCartney, Rideau Ferry County Home – Building Permit Relief

C. McCartney requested a reduction in building permit fees from approximately \$4,000 to \$1,050. She stated that due to change of occupancy classification from Residential Group C to Care and Treatment Facility Group 3, they are mandated to make modifications to the building such as installing two fire doors, updating two fire doors, emergency signage and lighting and modifications to the fire escape. She stated that the normal practice of calculating the building permit fees on square footage does not apply to her building as the project is scattered throughout. She requested that the permit building fee be based on time and inspection rather than square footage. Council agreed to her request in reducing the building fee from approximately \$4,000 to \$1,050.

MOTION #COW-13-082 (Verbal)

MOVED BY: Peter Wagland

SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL authorizes the reduction in building permit fees from \$4,000 to \$1,050 for the Rideau Ferry Country Home.

ADOPTED

5.3 2:20 p.m. Scott Mousseau – Speed Limits Signs – Ebbs Bay Road

Mr. Mousseau discussed his concerns regarding speeding on Ebbs Bay Road and requested that speed limit signage be installed. His concerns were: speeding, road burning, lack of regular OPP enforcement, increased animal collisions and safety of children, walkers and cyclists. He requested that signage such as share the road and speed limit signs be installed.

There was discussion on the speed limit on unposted roadways. The Public Works Manager will confirm what the speed limit is on Ebb Bay Road. He also stated that if Ebbs Bay Road meets the definition of a built up area, then Council could pass a by-law to reduce the speed limit. Reeve Churchill reported that according to the police, the speed limit is 80 km on Ebbs Bay Road and that very few fines or incidents have been reported.

Action Item: Direction given to staff to confirm the speed limit on Ebbs Bay Road and to investigate whether Ebbs Bay Road meets the definition of a built up area and report back to Mr. Mousseau and Council.

Mr. Mousseau also asked Council if they had a Township flag for students graduating from Drummond School. The Chair stated that the Township did not have a flag but this might be something to look into for the future.

6. Communication/Correspondence

No items were pulled from the Communication package.

MOTION #COW-13-083 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE receives the communication items for the June 18, 2013 Committee of the Whole meeting as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS – No reports

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Doel Site Plan

The Planner provided an update on the Doel Site Plan for property located at the end of West Point Drive (Part of Lots 24 and 25, Concession 6, North Elmsley). The property owners completed a site plan control application to build a single family dwelling as well as accessory buildings on land abutting the Rideau Canal system. During a site visit, staff discovered the addition of a substantial amount of fill into the bed of the lake as well as a significant amount of vegetation removal. Discussions were held between the Township, RVCA, Parks Canada and the applicant to address the shoreline issue. The applicant signed an agreement with specific provisions relating to the removal of all fill in and near the water as well as revegetation of the shoreline. The Planner stated that all parties are cooperating and working together through the site plan process.

Action Item: Direction given to staff to bring the Doel Site Plan Control By-law forward for review and passage at a future Council meeting.

b) Report of the Planner – Drummond Conc. 7 Road Widening

The Planner provided an update regarding land owned by MTO (Part 3 of Plan 27R-10283), who is offering the deed to the Township for the sum of \$1.00. He recommended the Township assume this land into the Township's road network. Council accepted the Planner's recommendation with the following motion was adopted:

MOTION #COW-13-084 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL accept the lands described as Part 3 of Plan 27R-10283 into the Township's road network as a widening of Drummond Concession 7; and

FURTHERMORE that staff undertake the required procedure to fulfill the transfer.

ADOPTED

c) Report of the Planner – Lothar Dupp Site Plan

The Planner provided an update on the Lothar Dupp Site plan agreement for the property located at 3277 Drummond Concession 4A to recognize the expanded multiple unit residential development within 120 metres of provincially significant wetland. He reported that the original site plan was for 6 units but in 2012 an additional 3 units were constructed and the owners applied for a conditional building permit to approve the construction. They also applied and were approved for a minor variance for the balcony at the western end of the property encroaching into the required interior side yard setback and a new storage garage which was located within the required front yard setback. Council accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to bring the Loathar Dupp Site Plan Control By-law forward for review and passage at a future Council meeting.

Note: Item 4.b - Proposed Elm Grove Road Speed Limit Resolution was dealt with at this point in the meeting.

4.b New Business

Proposed Elm Grove Road Speed Limit Resolution

Peter Wagland reviewed a map showing the areas on Elm Grove Road which Tay Valley and the Drummond/North Elmsley have requested remain at 60km. Tay Valley passed a resolution to request that the speed limit remain at 60km (the western end of Elm Grove Road where Murphy's Park is located to the boundaries of Tay Valley Township). The Township of Drummond/North Elmsley has passed a resolution to request that the speed limit remain at 60km (on Elm Grove Road for the first 1.5km west of Rideau Ferry Road. He reviewed his proposed resolution which recommended that all of Elm Grove Road remain at 60km.

Peter Wagland provided a brief history of Elm Grove Road as well as a summary of the concerns brought forward from residents. He stated that the community safety needs should be the first priority and recommended that Elm Grove Road retain a 60 km speed limit. Reeve Churchill stated that the OPP Inspector also recommended that Elm Grove Road retain a 60km speed limit.

MOTION #COW-13-085 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ken Fournier

WHEREAS the Township of Drummond/North Elmsley has already submitted a resolution to the County of Lanark with respect to maintaining a 60km speed limit on Elm Grove Road, for the first 1.5km west of Rideau Ferry Road; and

WHEREAS the Township of Tay Valley has subsequently passed a resolution advising Lanark County of its desire to retain the 60km speed limit on Elm Grove Road throughout Tay Valley Township;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of Drummond/North Elmsley wishes to amend its original resolution to include all of Elm Grove Road in Drummond/North Elmsley Township at 60km.

ADOPTED

The Public Works Manager reported that retaining a 60km speed limit does not require the installation of chevron signage. However, he recommended the installation of the signage and will make a request to the County of Lanark asking that chevron signs be installed at Sunset Drive and Hughes Drive. Council accepted his recommendation and the following motion was presented:

MOTION #COW-13-086 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL asks the County of Lanark to consider the installation of chevron signs between County Road 1 and Sunset Drive and at Hughes Road.

ADOPTED

d) Report of the CBO – Building Activity Report

The CBO provided an update on the following building activities from April 1 through to May 31:

- 20 permits received by the end of March 2013
- 79 permits processed from April 1 – May 31, 2013
- 8 new single family dwellings which is 13 units lower than the 21 submitted in 2012
- 195 inspections and investigations up to the end of May

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Valley Heartland Local Initiatives Grant Update

The Clerk Administrator reported that the Township only received \$2,000 in grant money this year and the Reuse Center project will have to be modified to work within this dollar amount.

b) Report of the Clerk Administrator – 2010 OMPF Reconciliation

The Clerk Administrator provided an update on how the Ontario Municipal Partnership Fund (OMPF) reconciliation money should be spent. She stated that this is the last year in which the Ministry will provide OMPF reconciliation payments. She suggested that the monies not be spent this year but deferred to the 2014 budget discussions.

The Clerk Administrator also reported the results from the Capital Asset Management Plan; two tenders were received and both were \$10,000 over budget. These will be reviewed over the next couple of weeks. Council accepted her recommendation regarding the OMPF and the following motion was adopted:

MOTION #COW-13-087 (Verbal)

MOVED BY: Peter Wagland

SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL authorizes that the \$77,000 Ontario Municipal Partnership Fund Reconciliation monies not be spent in 2013 but instead be deferred to the 2014 budget discussions.

ADOPTED

c) Report of the Deputy Clerk

The Deputy Clerk provided an update regarding voting method options for the 2014 Election. She stated that by providing both a traditional ballot voting and internet voting methods, the Township would capture a larger portion of electors. There was discussion on the benefits and challenges of internet voting. Council authorized the Deputy Clerk to proceed to participate in the RFP process for an electronic voting solution.

MOTION #COW-13-088 (Verbal)

MOVED BY: Peter Wagland

SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL authorizes the Deputy Clerk to participate in the RFP process for a hosted electronic voting solution for the 2014 Municipal and School Board Election.

ADOPTED

Action Item: Direction to report back to Council with the costs associated with internet voting during budget deliberations.

Gail Code asks that a phone be installed in Drummond Hall for emergency purposes.

Action Item: Direction for staff to install a phone at Drummond Hall.

7.4 COMMUNITY SERVICES – No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- June 7/13 Regular meeting with the C/A
- June 7/13 met with Scott, Cindy, Claudia and Dallas at the Ship Wreck in Rideau Ferry to discuss their concerns regarding the Rideau Ferry docks
- June 14/13 Regular meeting with the C/A

b) Report from Fire Board – no meetings

c) Report from Library Board – will report at a later date

d) Report from CA's

Rideau Valley Conservation Authority – Ray Scissons - next meeting June 27, 2013

Mississippi Valley Conservation – Gail Code

- meeting on June 19, 2013 – all day tour
- Mississippi Lake plan met on June 10 Gail Code presented Council with copies of the Mississippi Bell, receiving good support and lots of volunteers coming on board
- meeting on June 20, 2013 with volunteers and Miss Lake Plan Association
- June 14, 2013 attended RBC's Blue Water Day – received approximately \$7,200 in grant money, planted 5 trees in the park in Carleton Place

e) Report from Members of Committee

- Ken Fournier – Minor Variance Committee - June 12, 2013 reviewed 5 applications
- Aubrey Churchill – Rideau Ferry Docks
Aubrey Churchill asks for Council's direction in what they should be asking for when they meet with contributing municipalities regarding funding for the Rideau Ferry Docks. The funding would be for a kiosk, washrooms and landscaping. Council provided direction to ask for \$5,000 from Tay Valley, Smiths Falls and \$10,000 from Rideau Lakes. Council also agreed that each contributing donor will be recognized on site with a plaque or something similar.

8. Closed Session - None

9. Confidential Reports - None

10. New Business

10.1 Dog Tag Seller Remuneration

There was a discussion on the monies collected by the Dog Seller. Council authorized paying the dog tag seller \$10 for all micro-chipped dogs.

MOTION #COW-13-089 (Verbal)

Moved By: Gail Code
Seconded By: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL authorizes the remuneration for the Dog Tag Collector to be \$10.00 for all micro-chipped dogs.

ADOPTED

Action Item: Direction to staff to setup guidelines, rules and policies regarding dog tag collection as well as reviewing alternative options for the collection of dog tags in the future.

10.2 Forced Road Closure – Isabella and Bay Streets

The Planner provided an update on property owned by Mr. Kilfoye. Mr Kilfoyle has suggested that the adjacent parts of the old Innisville subdivision plan be exchanged. This would provide clear title to the cottage for Mr. Kilfoyle and the Township assuming clear title on the existing travelled public road that crosses private property. It is understood that the bulk of the costs will be legal and surveying and while those costs are unknown at this time, Council agreed to the idea of splitting the costs.

Action Item: Direction given to staff to proceed with an agreement for payment to share the costs relating to the exchange of lands.

10.2 Proposed Elm Grove Road Resolution (*discussed after Item 7.2 c*)

11. Adjournment

MOTION #COW-13-090 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Peter Wagland

THAT the Committee of the Whole stand adjourned at 3:59 p.m.

ADOPTED

CHAIR

DEPUTY CLERK