



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#14 Council Meeting, June 23, 2015

AGENDA

COUNCIL – CALL TO ORDER follow Committee of the Whole.

PLEASE NOTE: *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2015-011*

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW.

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Township of Drummond/North Elmsley

#12 Council Meeting of June 9, 2015
Township Council Chambers

Minutes

Call To Order: Reeve Churchill called the meeting to order at 5:00 p.m.

Present:

Council:	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	George Sachs
	Councillor	Ray Scissons

Staff:	Clerk-Administrator	Cindy Halcrow
	Deputy Clerk	Cathy Ryder

Members Wishing To Disclose A Pecuniary Interest Do So Now. No members disclosed a pecuniary interest at this time.

1.0 Minutes
1.1 Regular Minutes of May 26, 2015

Moved By: Gail Code
Seconded By: Ray Scissons

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of May 26, 2015, as circulated.

Carried
15-075

2.0 Approval Of Agenda
2.1 Approval of Agenda

Moved By: Steve Fournier
Seconded By: Ray Scissons

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of June 9, 2015 as circulated.

Carried
15-076

3.0 Delegations: - None

4.0 Committee & Board Reports

4.1 Committee of the Whole Report to Council

- **#7 CoW May 26, 2015**

Councillor Ray Scissons presented and read Report #07 CoW-May 26, 2015 to Council on behalf of the Committee of the Whole.

Moved By: Ray Scissons
Seconded By: George Sachs

BE IT RESOLVED THAT Report #07 CoW-May 26, 2015 is hereby adopted this 9th day of June, 2015.

“A” 1 Karate Club – Port Elmsley Hall Rental Extension

“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley authorizes an extension to the Port Elmsley Karate Club to rent the Port Elmsley Hall on Monday nights until December 31, 2015.

“A” 2. Budget Deviation for Capital Expense

“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley authorizes the expense of \$14,926.17 for the water storage tank in the McKay Farm/Otty Woods Subdivision to be funded from any budget surplus realized in 2015;

AND FURTHERMORE that if no surplus is realized, that the funds be drawn from the Contingency Reserve.

“A” 3. Municipal Office – Lock-down Facility for North Elmsley Public School

“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley authorizes the North Elmsley Public School to use the Municipal Building as an alternate lockdown facility in the event of an emergency.

Carried
15-077

5.0 BY-LAWS- None

6.0 RESOLUTIONS/NOTICE OF MOTIONS- None

7.0 CLOSED SESSION - None

8.0 COMMUNICATIONS/CORRESPONDENCE- None

9.0 UNFINISHED BUSINESS- None

10.0 CONFIRMATION OF COUNCIL PROCEEDINGS

Moved By: Steve Fournier
Seconded By: George Sachs

BE IT RESOLVED THAT By-law #2015-028 being a By-law to confirm the proceedings of Council at its meeting of June 9, 2015, 2015, be read a first, second and third time and finally passed in open Council.

Carried
15-079

11.0 Adjournment

Moved By: Steve Fournier
Seconded By: George Sachs

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 5:05 p.m.

Carried
15-080

Reeve

Clerk Administrator



**REPORT OF THE COMMITTEE OF THE WHOLE
REPORT #8 CoW-June 9, 2015**

To the Members of Council

We, the Members of your Committee of the Whole beg leave to report Section “A” as information and Section “B” as follows:

“A” 1 Renewable Energy Project

“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley authorizes staff to submit applications for the Ontario Power Authority Feed-In-Tariff (FIT) Solar Program for the following Township-owned properties;

- 745 Code Road
- 310 Port Elmsley Road
- Stone Road Concession 7 PT Lot 1 RP 27R1801 Part 4

AND FURTHERMORE THAT Council authorizes up to \$90,000 to be used from contingency reserves to pay the refundable application deposits;

AND FURTHERMORE THAT Council authorizes up to \$7,500 to be used from contingency reserves to pay to have the applications completed by an industry expert.

All of which is respectfully submitted by:

Councillor Ray Scissons

**Direction by the Head of council:
Council may remove items in Section “B” to be voted on separately prior to introducing a motion to accept the report in its entirety.**

Resolution #: 15-_____

Moved and Seconded by:

Moved By

Seconded By

BE IT RESOLVED THAT, Report #8 CoW-June 9, 2015 is hereby adopted this 23rd day of June, 2015.

AUBREY CHURCHILL, REEVE

BY-LAW No. 2015-029
THE CORPORATION OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

Being a By-law
to amend Comprehensive
Zoning By-law No. 2012-060
of the Township of Drummond/
North Elmsley

RURAL SPECIAL EXCEPTION (RU-88) ZONE

David and Pamela Sigler

Part of Lot 5, Concession 1
6751 County Road 43
(Geographic Township of Drummond)

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

BY-LAW No. 2015-029

SIGLER ZONING BY-LAW AMENDMENT

A Zoning By-law, being a By-law to amend By-law No. 2012-060 of the Township of Drummond/North Elmsley for prohibiting the use of land for or except for such purposes as may be set out in this By-law and for prohibiting the erection, location or use of buildings or structures for or except for such purposes as may be set out in this By-law within the said lands; and for regulating the character of buildings or structures to be erected or located on the said lands.

The Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

Section 1: The lands shown shaded on Schedule "A" attached to and forming part of this By-law, are the lands affected by this By-law.

Section 2: Schedule "A1" of By-law No. 2012-060 is hereby amended by changing the zoning on the affected lands from Rural to Rural- Special Exception (RU-88) Zone.

Section 3: Section 7.4 of By-Law No. 2012-060 is hereby amended by adding the following sub-section following Section 7.4.87:

7.4.88 *RU-88: Part of Lot 5, Concession 1, Drummond Ward (2015-029)*

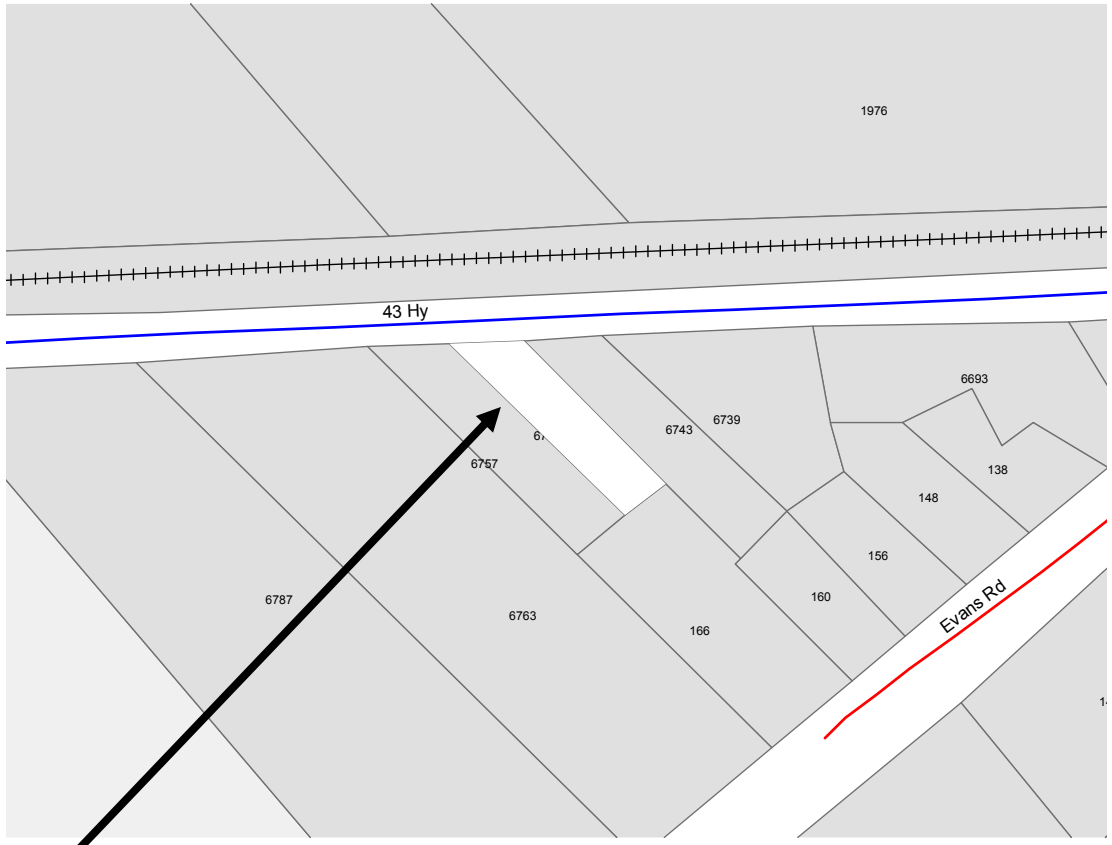
Notwithstanding any provisions of this By-law to the contrary, on the lands zoned RU-88, a rooming/boarded dwelling house with a maximum of five rented rooms shall be a permitted use.

Section 4: This By-law shall come into effect on the date of passing, subject to the provisions of Sections 34 and 34(10) of *The Planning Act*, R.S.O. 1990 as amended.

Read a first, second and third time and finally passed this 23rd day of June, 2015

Reeve

Clerk Administrator



Land to be rezoned to RU- Special Exception (RU-88) Zone

This is **SCHEDULE A** to By-law No.2015-029 passed the 23rd day of June, 2015

Reeve

Clerk Administrator
Township of Drummond/North Elmsley

**BY-LAW No. 2015-030
THE CORPORATION OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

Being a By-law
to amend Comprehensive
Zoning By-law No. 2012-060
of the Township of Drummond/
North Elmsley

RURAL SPECIAL EXCEPTION (RU-83) AND (RU-84) ZONES

Paul Carson and Nicole Darou

Part of Lot 30, Concession 8
212 Mary Miller Rd
(Geographic Township of North Elmsley)

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

BY-LAW No. 2015-030

CARSON-DAROU ZONING BY-LAW AMENDMENT

A Zoning By-law, being a By-law to amend By-law No. 2012-060 of the Township of Drummond/North Elmsley for prohibiting the use of land for or except for such purposes as may be set out in this By-law and for prohibiting the erection, location or use of buildings or structures for or except for such purposes as may be set out in this By-law within the said lands; and for regulating the character of buildings or structures to be erected or located on the said lands.

The Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

Section 1: The lands shown shaded on Schedule “A” attached to and forming part of this By-law, are the lands affected by this By-law.

Section 2: Schedule “A1” of By-law No. 2012-060 is hereby amended by changing the zoning on the affected lands from Rural to Rural- Special Exception (RU-83) and Rural- Special Exception (RU-84) Zone.

Section 3: Section 7.4 of By-Law No. 2012-060 is hereby amended by adding the following sub-section following Section 7.4.82:

7.4.83 *RU-83: Part of Lot 30, Concession 8, North Elmsley Ward (2015-030)*

Notwithstanding any provisions of this By-law to the contrary, on the lands zoned RU-83, a single detached dwelling house may be permitted on a lot that does not have frontage on an opened public street, provided the lot has access to a private street and/or right-of-way. In addition, the minimum lot area shall be 3.2 ha.

Section 4: Section 7.4 of By-Law No. 2012-060 is hereby further amended by adding the following sub-section following Section 7.4.83:

7.4.84 *RU-84: Part of Lot 30, Concession 8, North Elmsley Ward (2015-030)*

Notwithstanding any provisions of this By-law to the contrary, on the lands zoned RU-84, a single detached dwelling house may be permitted on a lot that does not have frontage on an opened public street, provided the lot has access to a private street and/or right-of-way. In addition, the following requirements shall apply:

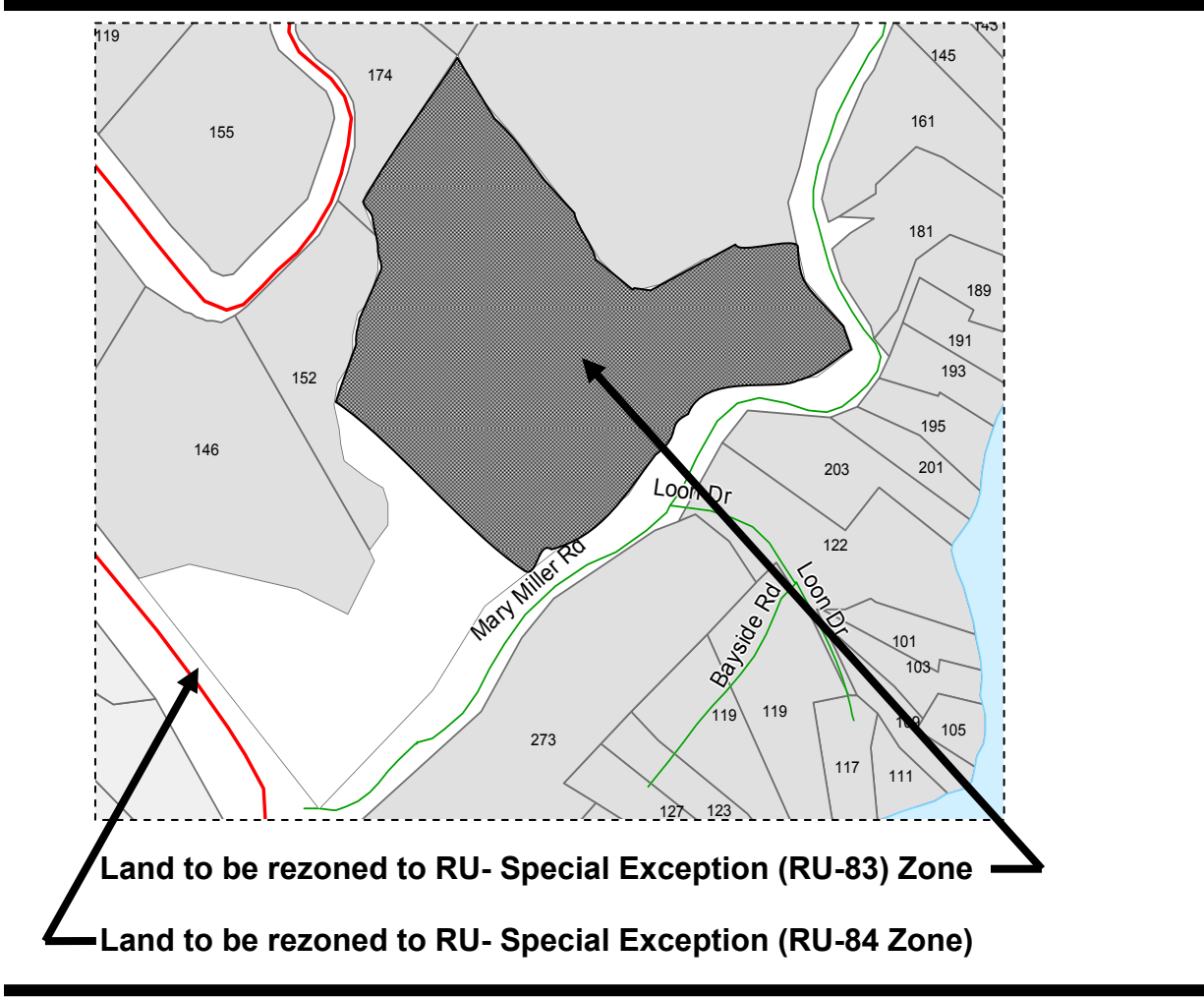
- 1. Minimum lot area: 1.5 ha*
- 2. Maximum development and site alteration setback as measured north from Mary Miller Road shall be 50 m.*
- 3. Maximum development and site alteration setback as measured eastward from Otty Lake Side Road shall be 60 m.*

Section 5: This By-law shall come into effect on the date of passing, subject to the provisions of Sections 34 and 34(10) of *The Planning Act*, R.S.O. 1990 as amended.

Read a first, second and third time and finally passed this 23rd day of June, 2015

Reeve

Clerk Administrator



This is **SCHEDULE A** to By-law No.2015-030
passed the 23rd day of June, 2015

Reeve

Clerk Administrator
Township of Drummond/North Elmsley

**CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2015-030

COMMITTEE/BOARD APPOINTMENT AND REMUNERATION BY-LAW

A BY-LAW TO APPOINT OFFICIALS AND TO AFFIX THE REMUNERATION OF EACH WHERE APPLICABLE.

WHEREAS pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

AND WHEREAS pursuant to Section 283(1), of the Municipal Act 2001 S.O. 2001 c.25, Councils of a municipality may pass by-laws to pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board;

AND WHEREAS pursuant to Section 283(2), of the Municipal Act 2001 S.O. 2001 c.25, a municipality may only pay the expenses of the members of its Council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- (a) the expenses are actually incurred and if,
- (b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

THEREFORE BE IT RESOLVED THAT the Council of the Township of Drummond/North Elmsley enacts as follows:

1. That the persons named in the attached Schedule “A” to this by-law be appointed for the term of Council to the various positions named in the said schedule.
2. That the rate of remuneration for these positions be as stated on the attached Schedule “A”.
3. That the allowable expenses for these positions in performance of duties be as stated on the attached Schedule “B”.
4. That the attached Schedule “C” is the Township “Travel Expense Claim” form for Council and Committee members to be submitted for the reimbursement of seminar and conference expenses incurred.
5. That the attached Schedule “D” to the Township “Mileage Expense Claim” form to be submitted for the reimbursement of mileage expenses incurred.
6. That the attached Schedule “E” to the Township “Committee Meeting Expense Claim” form to be submitted for payment of per diem claims for committee meeting attended.

7. That the attached Schedule “F” to the Township “Committee of Adjustment Expense Claim” form to be submitted for payment of per diem claims and mileage for committee meeting attended.
8. Schedules “A to F” attached hereto, form part of this by-law.
9. That By-law 2013-068 shall be and is hereby repealed.
10. That this by-law shall take effect as of the date of passage.

Read a first, second and third time and finally passed this 23 day of June 23, 2015.

Aubrey Churchill Reeve

Cindy Halcrow, Clerk Administrator

SCHEDULE "A" to By-law No. 2015-030

COMMITTEE	REMUNERATION	NAME
TOWNSHIP COMMITTEES/BOARDS		
Committee of Adjustment	\$35 fee per application Mileage \$75.00 per site visit	Ken Fournier Julie Stewart Ray Scissons
	Employee-Secretary Employee-Alternate Secretary Employee-Alternate Secretary	Karl Grenke Cindy Halcrow Cathy Ryder
D/NE 200th Anniversary Committee	Employee Mileage Mileage (as per terms of reference) Mileage (as per terms of reference) Mileage (as per terms of reference) Mileage (as per terms of reference) Mileage (as per terms of reference) Mileage (as per terms of reference)	Karl Grenke Gail Code Barrie Crampton Karen Hunt Muriel Hopper Linda Myers Rob Campbell Maureen Armstrong
Joint 200th Anniversary Committee	Mileage + Compensation Employee	Gail Code Karl Grenke (alternate)
Municipal Control Group (Emergency Management)	Mileage Mileage	Aubrey Churchill Gail Code (alternate)
Waste Disposal Advisory Committee	Mileage Mileage Mileage Mileage Mileage Employee Employee Employee	Aubrey Churchill Gail Code Steve Fournier Ray Scissons George Sachs Scott Cameron Cindy Halcrow Bob Moore

SCHEDULE "A" to By-law No. 2015-030

OTHER APPOINTMENTS		
Conservation Authorities RVCA MVCA	Paid by RVCA Paid by MVC	Ray Scissons Gail Code
Drummond/North Elmsley Tay Valley Fire Rescue Board	Mileage Mileage Mileage	Aubrey Churchill Gail Code Ray Scissons
Drug Strategy Committee	Mileage + Compensation	Steve Fournier
Fence Viewers <ul style="list-style-type: none"> • Drummond Ward • North Elmsley Ward 	\$25.00 per hour (\$50.00 minimum per visit)	Stuart McIntosh Francis Malloy John Leeflang Winston Porter
Livestock Valuers	\$65.00 per visit	Paul Hauraney Stuart McIntosh Clare Porter (alternate) Ross Creighton (alternate)
Mississippi Lake Advisory	Employee	Karl Grenke
Mississippi Lake Planning	Mileage + Compensation	Gail Code
Perth & District Union Public Library Board	Mileage Compensation Compensation	George Sachs Ted Parkinson John Kalbfleisch
Rideau Corridor Landscape Committee	Mileage + Compensation Employee	Aubrey Churchill Karl Grenke
Rideau Heritage Route Tourism Association	Employee	Cindy Halcrow

**Mileage as per Township rate

**Meeting compensation = \$75.00 Half Day / \$150.00 Full Day

SCHEDULE "B" to By-law No. 2015-030

DEFINITIONS:

Conference or convention – a multi-day event approved by Council requiring overnight accommodation

Seminar – generally a single day information event, usually within driving distance and may include overnight accommodation

Training Courses – Council authorized employee development course requiring the payment of a tuition fee to an accredited instructional or institutional facility and as described in the Employment By-law.

- 1. Conference/Convention/Workshops expenses for members of Council, Officers and Employees of the corporation shall be as follows:
 - a) Daily food allowance - *maximum* \$80.00
Breakdown: \$20.00 Breakfast
 \$25.00 Lunch
 \$35.00 Dinner
 - b) Travel expenses to and from the conference or convention by commercial carrier (substantiated by a receipt) or by personal vehicle at the rate currently adopted by the County of Lanark
 - c) Transportation by taxis while there.
 - d) Conference /convention/workshop fees
 - e) Accommodation
 - f) Remuneration for each day of attendance at any conference, convention or workshop authorized by Council shall be as follows:
 - The employee’s regular daily rate of pay exclusive of overtime
 - Other committee/board members, exclusive of members of Council, shall be \$75.00 per day.
 - Members of Council as per the Council Remuneration And Expense By-Law
 - g) Vehicle Parking Expenses
- 2. Seminar expenses for members of Council, Officers and Employees of the .Corporation shall be as follows:
 - a) Daily food allowance
 - b) Travel expenses to and from the seminar location by personal vehicle at the rate currently adopted by the County of Lanark
 - c) Seminar fees

SCHEDULE "B" to By-law No. 2015-030

- d) Accommodation as authorized
 - e) Remuneration for each day of attendance at any seminar authorized by Council shall be as follows:
 - The employee's regular rate of pay
 - Other committee or board members, exclusive of members of Council, shall be \$75.00 per day.
 - Members of Council as per the Council Remuneration And Expense By-Law
 - f) Vehicle Parking Expenses
3. Training expenses for Officers and Employees of the Corporation shall be as described in the Township Employment By-law.
 4. Mileage for personal vehicles in performance of duties as assigned by Council or as authorized by the Department Head shall be at the rate currently adopted by the County of Lanark.



SCHEDULE “C” to By-law No. 2015-030

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

CONFERENCE/SEMINAR EXPENSE & TRAVEL CLAIM

Name: _____

Address: _____

Convention: _____

Dates: _____

Transportation:

Mileage: Total Km _____ @ Km Rate* = _____

Other transportation Costs (please specify, ie. train, taxi):

Accommodation: _____

Meals (\$80.00 daily conference allowance):

Seminars:	\$20.00	Breakfast	_____
	\$25.00	Lunch	_____
	\$35.00	Dinner	_____

Honorarium: \$75.00 per half day / \$150.00 per full day _____

Registration Fees: _____

Other Expenses (please specify):

Total Expenditures _____

Less Advances Received _____

Total Now Claimed _____

Date: _____ Signature: _____

Approved: _____

“RECEIPTS MUST BE ATTACHED TO THIS CLAIM”

** The rate per Km shall be the rate currently adopted by the County of Lanark.*



SCHEDULE “D” to By-law No. 2015-068

**TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
MILEAGE EXPENSE CLAIM**

Name: _____

Address: _____

Dates For Period: _____

Date	Purpose	Location	Km Traveled

Mileage: Total Km _____ @ Km Rate* = _____

Total Now Claimed _____

Date: _____ Signature: _____

Approved: _____

** The rate per Km shall be the rate currently adopted by the County of Lanark.*



SCHEDULE “E” to By-law No. 2015-030

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

COMMITTEE MEETING EXPENSE CLAIM

Name: _____

Address: _____

Dates For Period: _____

Council shall prior approve of all Committee meetings for which a claim is to be made.

Date	Purpose	Location

Total Meetings Claimed _____ @ \$75per meeting = _____

Total Now Claimed \$ _____

Date: _____ Signature: _____

Approved: _____



SCHEDULE "F" to By-law No. 2015-030

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

COMMITTEE OF ADJUSTMENT EXPENSE CLAIM

COMMITTEE MEMBER: _____

APPLICATION NUMBER: _____

APPLICANT'S NAME: _____

MILEAGE

Site Visit date: _____ Km x * = _____

_____ x \$75.00 = _____

Additional Site Visit date: _____ Km x *= _____

_____ x \$75.00 = _____

MEETING

Public Meeting: Date _____ x \$35.00= _____

Additional Public Meeting if required: Date _____ x \$35.00= _____

Total Expense

\$ _____

Date Submitted: _____ Signature : _____

Approved by: _____

* The rate per Km shall be the rate currently adopted by the County of Lanark.

**CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2015-032

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL.

WHEREAS pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

AND WHEREAS Subsection 2 of Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Drummond/North Elmsley at this meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The action of the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting held on June 26, 2015 in respect of each recommendation contained in each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Reeve and proper officials of the Corporation of the Township of Drummond/North Elmsley are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Drummond/North Elmsley referred to in the preceding section hereof.
3. The Reeve and the Clerk are authorized and directed to execute all documents necessary to that behalf and to affix thereto the seal of the Corporation of the Township of Drummond/North Elmsley.

By-law read a first, second and third time and finally passed this 26th day of June, 2015

Aubrey Churchill, Reeve

Cindy Halcrow, Clerk Administrator