



#15 Minutes Meeting of August 11, 2015 Committee Of The Whole

The Committee of the Whole met on Tuesday, August 11, 2015 at 5:08 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Gail Code Steve Fournier George Sachs Ray Scissons	Reeve Deputy Reeve Councillor (Chair) Councillor Councillor
Staff Present:	Cindy Halcrow Karl Grenke Linda Van Alstine Diane Anderson Shawn Merriman	Clerk Administrator Planner Treasurer Payroll/ Administrative Clerk Chief Building Official

1. Call to Order

The meeting was called to order at 5:08 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest. Councillor Fournier declared a potential conflict of interest with respect to item 5.3 because one of the applicants, Ron Dickinson, is his cousin.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of June 23, 2015

MOTION #COW-15-105 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on June 23, 2015 as circulated.

ADOPTED

3.2 Closed Session Minutes (8.1) of June 23, 2015

MOTION #COW-15-106 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the closed session (8.1)

Committee of the Whole meeting held on June 23, 2015 as circulated.

ADOPTED

3.3 Closed Session Minutes (8.2) of June 23, 2015

MOTION #COW-15-107 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the closed session (8.2) Committee of the Whole meeting held on June 23, 2015 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-15-108 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the August 11, 2015 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 5:15 p.m.: Jason Brownlee - Outdoor Wood Furnace

Mr. Brownlee told the committee that he was building a new house and would like to install a high efficiency outdoor furnace with a 14' high chimney. He can't meet the 150' set back with only 36' on the back side and 120' on one side. His neighbours have no concerns and he has a written signatures from neighbours and a verbal from the other neighbour. Shawn Merriman said he had no issue with this request because of the height of the chimney.

MOTION #COW-15-109 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT COUNCIL approve the installation of an outdoor wood furnace at 1761 Drummond Concession 4C, Jason Brownlee.

ADOPTED

5.2 5:30 p.m.: Grassmere Holdings Zoning Amendment Public Meeting

**MINUTES OF PUBLIC MEETING
CONCERNING PROPOSED ZONING BY-LAW AMENDMENT**

ZA-15-05 Grassmere Holdings Inc (285 Grassmere Lane)

May 26, 2015

ATTENDING:

Public (signed in): None (Craig Halpenny present)

A. Call to Order

Councillor Steve Fournier called the meeting to order at 5:30 p.m.

B. Purpose of Meeting

Councillor Fournier reported that the purpose of the meeting was to consider a zoning amendment application under Section 34 of the Planning Act by Grassmere Holdings to rezone a portion of their property from Limited Services Residential Special Exception 18 to Limited Services Residential Special Exception 17 and to amend the minimum lot size and water frontage provisions of the Zoning By-law in order to accommodate a proposed lot addition. He reported that the public meeting is the opportunity to provide any feedback in favour or in opposition to a proposed amendment and that the OMB may refuse to consider an appeal by someone who does not participate in the process.

C. Presentation and Hearing

Councillor Fournier invited Township Planner Karl Grenke to report on notification and review.

Planner's report and presentation

Mr. Grenke reported that the effect of the application was to rezone a portion of the land and amend the provisions of the LSR zones. This is a condition of a lot addition provisionally granted by the County and the purpose of the public meeting was to hear feedback from the community prior to Council considering a change in the rules for the land. He noted that the special exception zoning was established as a condition of a 2006 severance in order to protect the wetland features and this application has the effect of administratively amending it.

There is no new lot creation proposed and the permitted uses do not change. The existing wetland protection provisions would remain in effect.

Mr. Grenke described the site and advised that the proposed rezoning only applies to that property. He reported on notification and advised that agencies and neighbours were circulated in accordance with the Planning Act and that notice was posted on site within the prescribed time period. He also noted that a decision would not be made on the application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

D. Oral and Written Presentations by those in Attendance

Councillor Fournier advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. He also advised that written comments can be submitted prior to Council making a decision on the application.

Councillor Fournier asked if there were any oral or written presentations from those in favour of the application. There were none.

Councillor Fournier asked if there were any oral or written presentations from those in opposition to the application. There were none.

Councillor Fournier asked if the applicant would like to make any closing remarks.

Craig Halpenny, a lawyer with Barker Willson spoke on behalf of the applicants. He noted that a lot of the legwork was done at the consent review stage and he has nothing further to add. He noted that the application is administrative in nature.

E. Questions and Discussion by Council members

Councillor Fournier asked if there were any further questions or discussions by Council members. There was none.

F. Chair's Closing Remarks and Reminder to Audience

Councillor Fournier reminded audience members to sign the attendance sheet if they would like notice of Council's decision.

G. Adjournment of Public Meeting

Councillor Fournier adjourned the public meeting at 5:40 p.m.

5.3 5:30 p.m.: Water Street Road Closure (Revised) Public Meeting

Councillor Fournier declared a potential conflict of interest with respect to item 5.3 because one of the applicants, Ron Dickinson, is his cousin and left the Council Chambers. Reeve Churchill took over as the Chair.

**MINUTES OF PUBLIC MEETING
CONCERNING PROPOSED ROAD CLOSURE
*Water Street Ferguson Falls- Ron and Marg Dickinson***

August 11, 2015

ATTENDING:

Public (signed in): None (Ron and Marg Dickinson present but not signed in)

A. Call to Order

Reeve Aubrey Churchill called the public meeting to order at 5:40 p.m.

B. Purpose of the Meeting

Reeve Churchill advised that the purpose of the meeting was a request to stop up and close an unopened portion of the municipal road allowance described as Parts 2 and 4 of Plan 27R-10615, Part 1 of Plan 27R-10343 and Part 2 of Plan 27R-9239, forming part of Water Street in Ferguson Falls.

C. Staff Remarks

Reeve Churchill asked Township Planner Karl Grenke to report on the application and the notification.

Mr. Grenke advised that a road closure application is subject to the Township's Real Property Disposal By-law and is processed in accordance with the approved road closure procedures, including the notification of neighbours and posting of the notice on the site and in the paper. He noted that the application involves the closure of a portion of a road

allowance that was designated in the original subdivision plan and proposed to be divided between the abutting property owners in a manner agreed to by them. This is the second public meeting on this proposal and was required due to amendments to the plan that proposed a larger amount of road to be closed than what was considered previously.

D. Written Remarks

No written comments have been received by the Township prior to this meeting.

E. Oral and Written Presentations by those in attendance

Ron Dickinson advised that he is in support and has nothing additional to add.

F. Reminder to audience to leave their name if they want formal notice

G. Adjournment- Reeve Churchill adjourned the public meeting at 5:45 p.m..

Note: Councillor Fournier resumed the Chair.

6. Communication/Correspondence

Item #13 was pulled from the Communication package and the following items were discussed before the motion was adopted:

- #2 No donation will be made to the Carleton Place Hospital
- #3 Information meeting on September 24, in Smiths Falls to receive input on the Conservation Authority Discussion Paper
- #6 Building up Ontario Infrastructure Discussion Guide- staff was directed to prepare a response
- #11 The new MVCA Wetlands policy will have a major impact on properties
- #16 Council would not support Montague's resolution as the conversion to community mailboxes will happen regardless.

MOTION #COW-15-110 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the June 23, 2015 Committee of the Whole as information.

ADOPTED

MOTION #COW-15-111 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
That Council support MP Randy Pettapiece's Resolution for Fairness in Provincial Infrastructure.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT PUBLIC WORKS

a) Report of the Planner - Severance Report (Jan - July 2015)

The Planner provided an overview of the severance activity in the first six months of 2015 and noted that number of severances were low. The report was received as information.

b) Report of the Planner – Wellington Street Zoning and Road Closure

The Planner provided an update regarding concerns addressed at the June 23, 2015 Public Meeting. He reported that brushing has been completed to address the visibility concerns. He reported that the land swap is fair and equitable benefitting both the Township and applicant. The Planner acknowledged that there are other properties with title issues and these would be addressed on a case by case basis. He reviewed the abutting property owner's concerns and suggested that Council might want to direct the parties to seek an amendment. The Planner presented the following three options for consideration as next steps regarding the Wellington Street zoning and road closure: approve zoning and road closure, support with modifications and status quo. The committee supported option 1, approve the zoning and road closure

Action Item: Staff to prepare the zoning and road closure by-laws

7.2 PUBLIC WORKS – No Reports

7.3 CORPORATE SERVICES

a) Report of the Treasurer – 2015 Actual to Budget

The Treasurer provided an update on the financial performance for the second quarter of the actuals compared to the 2015 budget. She said that there could be a deficit at the end of the year and staff are monitoring the accounts and slowing down the spending. Capital projects are funded out of reserves and other funds so all those projects will be moving ahead. The third-quarter results will show a clearer picture of the financial position.

b) Report of the Clerk Administrator – Application under the Ontario Community Infrastructure Fund Intake 2

The Clerk Administrator provided an overview of the application under the Ontario Community Infrastructure Fund Intake 2 including funding options for Armstrong Bridge. The committee members agreed on the 50% funding model and Councillor Sachs asked if culverts could be installed instead of a bridge.

Action Item: Direction to staff to find out if culverts can be installed instead of using a bridge structure.

7.4 COMMUNITY SERVICES – No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – June and July Update

The Reeve provided a verbal update on the following items:

- June 18/2015 Lake 88 Interview

- June 22/2015 Fire Board meeting
- June 25/2015 Township hosted the Rideau Canal LS meeting
- June 25/2015 Township hosted the Chamber of Commerce at the Rideau Ferry Docks
- July 28/2015 The Clerk Administrator and I met with Smiths Falls Mayor and CAO to discuss the possibility of using Smiths Falls Police Services

b) Report from Fire Board - Ray Scissons

Next meeting will be held on September 28.

c) Report from Library Board

George Sachs provided a verbal update on the following items:

Work at the Fire hall renovations is coming along good; the painting is done and the floor is being ripped up.

d) Report from CA's

RVCA – Ray Scissons

There was a brief meeting on July 23 which included a presentation to Don MacIver in recognition of his retirement and the Britannia Village Flood Control project.

Next meeting will be held on September 24.

MCVA – Gail Code

There was a meeting on July 15 which included the new Wetlands policy. The municipal planners met on June 24 to discuss the policy and all seem to support it. There will be open houses held in September. The next meeting will be on September 9.

e) Report from Members of Committee

Councillor Steve Fournier

- He attended the Otty Lake Annual Meeting on July 11.
- Drug Strategy met on August 10 after a summer recess but there was no quorum.

8. CLOSED SESSION

8.1 Personal matters about an identifiable individual – Public Works Equipment Operator Position

(The Clerk Administrator presented the report on behalf of the Deputy Clerk)

MOTION #COW-15-112 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 7:26 p.m. to discuss personal matters about an identifiable individual;

AND THAT the Clerk Administrator remain in the room.

ADOPTED

MOTION #COW-15-113 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:28 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-15-114 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorize the hiring of Guy Larocque as the Public Works Equipment Operator, for a one-year contract subject to a six month probation period effective July 21, 2015.

ADOPTED

9. Unfinished Business

9.1 Council Priority Results

The Clerk Administrator reviewed the ranked priorities as completed by Council members for this term of Council. There was general discussion regarding the priorities. The next step is to remove the medium and low priorities from the list and have Council confirm the high and very high priorities as a working document for the next 3 ½ years.

9.2 Bishops Way Road Allowance

The committee members were not in favour of closing the only road allowance leading to water on Otty Lake and discussed options regarding the request to purchase the road allowance between 122 Bishops Way and 124 Bishops Way. Ann Meuser suggested that she would consider an encroachment agreement that would allow them to build a portion of the garage on the road allowance because there is no other suitable location on the property because of where septic system is located. After a brief discussion, the committee agreed to consider an encroachment agreement and directed staff to prepare an agreement.

Action Item: Staff to prepare an encroachment agreement for McLaren/Meuser.

10. New Business

10.1 Wild Parsnip

The Clerk Administrator provided an update regarding wild parsnip and distributed a fact sheet and a map showing where the invasive weed is spreading along the Township's roads. She noted the detrimental impact that wild parsnip has on agricultural practices. Spraying

will be added to the 2016 budget for further discussion.

11. Adjournment

MOTION #COW-15-115 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 7:33 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR