



**#16 Minutes
Meeting of August 25, 2015
Committee Of The Whole**

The Committee of the Whole met on Tuesday, August 25, 2015 at 5:06 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor (Chair)
George Sachs	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Scott Cameron	Manager of Public Works
Linda Van Alstine	Treasurer

1. Call to Order

The meeting was called to order at 5:06 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of August 11, 2015

MOTION #COW-15-116 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on August 11, 2015 as circulated.

ADOPTED

3.2 Closed Session Minutes of August 11, 2015

MOTION #COW-15-117 (Verbal)

MOVED BY: Gail Code

SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the close session of Committee of the Whole meeting held on August 11, 2015 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-15-118 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the August 25, 2015 meeting of the Committee, as amended.

ADOPTED

Amendment:

Dealt with Items 7.3 c, 8.1 and 9.1 before Item 7.1

5. Petitions/Delegations/Public Hearings - None

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#5 Mayors/Reeves Olympic Athletes Challenge

Council agreed to support the Town of Perth's Mayors/Reeves Olympic Athletes Challenge by:

- Providing a donation of \$300/ per athlete who qualifies for either the Olympics or a World Championship in their designated sport.
- The athlete must be in school or working part-time while training for their sport.
- This would be an ongoing program that would be supported by the three municipalities
- Ensuring the Mayors/Reeves participation in community events that financially support our local athletes, who are engaged in either World Championships or the Olympics

Action Item: Direction given to staff to write a letter to the Town of Perth informing them of the Township of Drummond/North Elmsley's support regarding the Olympic Athletes Challenge. Further direction given to staff to create a line item in the 2016 budget for this expense.

MOTION #COW-15-119 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the August 25, 2015 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

(The Clerk Administrator presented the reports of the Planner in his absence)

Councillor Steve Fournier declared a conflict as he is related to the applicant and he left the

room. Reeve Churchill assumed the role of chair.

a) Report of the Planner - Water Street Road Closure

The Clerk Administrator provided a summary of the public meeting to consider next steps for the Water Street Road Closure. The Planner recommended adopting a by-law to close the portion of the road allowance and to work with the applicants and the Township lawyer to complete the process. Council accepted the recommendation with the following direction:

Action Item: Direction was given to staff to:

- Prepare a by-law to close, stop up and sell a portion of a municipal road allowance described as Pats 2 and 4 of Plan 27R-10615, Part 1 of Plan 27R-10343 and Par 2 of Plan 27R-9239, all forming a part of Water Street, Fergusons Falls;
- Prepare a subsequent by-law 'deeming' the several subdivision lots on the Dickinson and Garneau properties to be one for planning purposes
- To proceed with all administrative and legal steps necessary to enact the closure of the road allowance and implement the agreements previously signed by all abutting property owners.

Councillor Steve Fournier returned to Council Chamber and assumed the chair.

b) Report of the Planner – Grassmere Zoning Amendment

The Clerk Administrator provided a summary of the public meeting to consider next steps for the Grassmere zoning amendment. The Planner recommended approving the zoning amendment to sever 2.7 acres from the Grassmere lot and add it to the Grass lot. The lot addition is to establish a greater privacy buffer between the existing built lot and the adjacent large vacant lot and would not allow additional development beyond what is currently permitted.

Action Item: Direction given to staff to prepare in implementing zoning by-law amendment for the Grassmere Holdings Property that rezones the severed lands from LIMITED Services Residential (LSR) Special Exception 18 to LSR Special Exception 17; and amends the lot size and water frontage provisions of the LSR-17 and LSR-18 zones in order to reflect the new lot configurations proposed through Consent Application B13/048.

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Moving Ontario Forward

The Clerk Administrator provided a review of suggested comments to be forwarded to the Ministry of Economic Development. Council accepted the recommendation of the Clerk Administrator with the following direction:

Action Item: Direction given to staff to forward Council's comments on the Discussion

Guide for Moving Ontario Forward outside the GTHA to the Ministry of Economic Development, Employment and Infrastructure.

b) Report of the Clerk Administrator – Council Priorities 2014-2018

The Clerk Administrator reviewed the priorities for Council for 2014-2018. She reported that the action plan addresses only the high priorities at this time but that could change subject to circumstances or future opportunities.

MOTION #COW-15-120 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the Council Priorities for the 2014-2018 term of Council.

ADOPTED

c) Report of the Clerk Administrator – Asset Management Plan.

The Clerk Administrator provided a review of the amended asset management plan. There was general discussion on asset expenses, revenue and reserves. The Clerk Administrator reminded Council that the plan was fluid and could change depending on the needs and priorities in the future. The amended plan consists of additional equipment and roads. The Public Works Manager and Clerk Administrator will continue to work on the plan to identify priorities and finalize the plan before bringing it back to Council for review.

Action Item: Direction given to staff to formalize the Asset Management Plan and bring back to Council at a later date.

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the AMO conference

b) Report from Fire Board – None

c) Report from Library Board – None

d) Report from CA's – None

e) Report from Members of Committee – No Reports

8. CLOSED SESSION

8.1 Litigation or potential litigation – Verbal update on litigation cases before the courts.

MOTION #COW-15-121 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 5:27 p.m. to discuss;

AND THAT the Clerk Administrator, Deputy Clerk, Public Works Manager and Treasurer remain in the room.

ADOPTED

MOTION #COW-15-122 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 5:49 p.m.

ADOPTED

RISE AND REPORT

- Received information related to current litigation before the courts.

9. Unfinished Business

9.1 Armstrong Road Bridge

The Clerk Administrator provided Council with an update regarding the funding application under Intake 2 of the OCIF funding. She reported that the issue regarding installing culverts instead of a bridge would require further investigation and necessary studies before a decision could be made. Council accepted the recommendation of the Clerk Administrator with the following direction:

Action Item: Direction given to staff to proceed with the funding application for Armstrong Bridge under the Intake 2.

10. New Business - None

11. Adjournment

MOTION #COW-15-123 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole stand adjourned at 6:42 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR