

THAT the Committee of the Whole approves the agenda for the September 17, 2013 meeting of the Committee, as amended.

ADOPTED

5. Petitions and Delegations

5.1 Jennifer Gilliard – Big Brothers Big Sisters

J. Gilliard made a presentation to Council which included survey results of the Big Brothers Big Sisters Social Return on Investment Study as well as the benefits of mentoring on youth and the community. She requested \$1,500.00 in funding support for 2014.

Action Item: Direction given to defer this item to the 2014 budget deliberations.

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-13-112 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE receives the communication items for the September 17, 2013 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS – No reports

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Dopson/Arbor Zoning Amendment ZA-12-04

The report was received as information with the following direction:

Action Item: Direction given to staff to prepare for a public hearing for the Dopson/Arbor zoning application (ZA-12-04) for Tuesday, October 22nd at 6:00 p.m.

b) Committee of the Adjustment Remuneration

(Ken Fournier declared a conflict as he is a Committee of the Adjustment member.)

The Committee accepted the recommendation in the report and the following motion was presented:

MOTION #COW-13-106 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT Council endorses the proposed change to the Committee of Adjustment reimbursement schedule from a \$75 flat fee per meeting to \$35 fee per application considered at a meeting; and

FURTHERMORE that direction be given to staff to make appropriate changes to the By-law 2013-025 (Committee/Board Appointment and Remuneration By-law).

ADOPTED

Action Item: Direction given to staff to make the appropriate changes to By-law 2013-025 and bring forward for passage and review at the September 24th Council meeting.

c) JarMac Site Plan – SP-13-06

The report was accepted as information with the following direction:

Action Item: Direction given to staff to bring a Site Plan Control By-law forward to Council for approval.

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Finance Report – Reserves

The Treasurer provided an update regarding the Reserve Policy which included the requested changes identified at the September 3rd CoW meeting. The Committee accepted the recommendations of the Treasurer and the following motion was presented:

MOTION #COW-13-113 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT Council approves the designation of the proposed reserves, their use and their operation; and

FURTHERMORE that the Reserve Policy be approved for adoption.

ADOPTED

Action Item: Direction given to staff to include the following wording in the Reserve Policy “*that all reserve transfers shall be done by Council resolution*”.

Note: Dealt with Item 10.2 Budget Meeting Dates after Item 7.3 a

The following dates were proposed for the 2014 Budget Dates:

First Meeting:	October 23 or 25	8:30 to 2:00 p.m.
Second & Third Meeting:	November 5	8:30 to ? same day as CoW
	November 19	8:30 to ? same day as CoW
Public Meeting:	November 26	6:00 p.m.

Action Item: Direction given to staff to confirm these dates with Council members.

b) Report of the Clerk Administrator – Custodial Services Contract

The Clerk Administrator provided an update on the tender results for the Custodial Services and Facility Bookings for the Township buildings. The Committee accepted the recommendation and the following motion was presented:

MOTION #COW-13-114 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT Council awards contract 2013-06 Custodial Services & Facility Bookings at various Township buildings to KGM Distributors commencing October 1, 2013 and continue until September 30, 2015 at a cost of \$13,910 per year plus \$28.50/hour for additional services, taxes not included.

ADOPTED

c) Report of the Clerk Administrator – Facility Rental Fee Review

The Clerk Administrator provided an update on the facility rental fee review. There was discussion on:

- Defer to 2014 budget
- The number of DN/E residents enrolled in the Karate club
- Operational costs
- Raising costs based on charity organizations versus private/commercial organizations
- Request the County to increase the grant to offset the cost of heat and hydro

Action Item: Direction given to staff to provide the operational costs of running the halls, the number of residents enrolled in the Karate club and report back.

Note: Dealt with Item 10.1 LCSS after Item 7.3 c

The Clerk Administrator reported that the Lanark County Support Services requesting the possible usage of the Port Elmsley Hall. Occupancy of their new building has been delayed and they are in search of a temporary building. There was discussion on possible options to recover costs associated with additional cleaning, heating and hydro.

Action Item: Direction given to staff to contact LCSS requesting that they pay for the costs of cleaning/heat/hydro of the Port Elmsley Hall.

7.4 COMMUNITY SERVICES – No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – September 17, 2013

The Reeve provided a verbal update on the following items:

- Sept. 8/13 Attended Lanark County Harvest Festival held at Beckwith Park
- Sept .9/13 DNE/Tay Valley Fire Board meeting
- Sept. 10/13 Attended Perth Council with Scott Cameron and made a presentation on funding for the Rideau Ferry Docks
- Sept. 11/13 Attended the OEMC Conference in Kingston for 3 days
- Sept .14/13 Attended the Big Brothers Big Sisters 40th anniversary dinner held at the Civitan Club Smiths Falls.
- Sept. 16/13 Attended the induction of the new Lanark County Civitan Club “LGBT” held at the Smiths Falls Club.

b) Report from Fire Board – Reeve Aubrey Churchill September 9, 2013

- Dan Chenier from Enbridge Gas Distribution and the Fire Marshal's Safety Council Project Assist made a \$5,000.00 donation to the BBDE/Tay Valley Fire Rescue
- Two new probationary Firefighters; Matt Strachan and Tony Allan were taken on full-time
- Staff gave the Board a 2014 draft presentation with a projected 1.3 % increase
- Staff gave an update on the audit recommendations.
- The board was given an update on the summer student with recommendations for next year
- Snowplowing RFP was given the OK for the next 3 years
- The Fire Chief was given the go ahead to replace van #15
- The board was given an update on the junior firefighter injury
- The Fire Chief is formalizing fire agreements with Lanark Highlands and Central Frontenac
- The Fire Chief gave the board an update on response hours and costs to date. Hours are down year to date along with costs.

c) Report from Library Board – Councillor Peter Wagland September 16, 2014

- Circulation declined modestly over the three months June to August 1.5%, 7.7%, & 4.8%
- DNE circulation was up for the same period 13.2%, 6.4% & 2.0% respectively
- John Gemmell, Chair replaced by Ed. McPherson Perth
- Peter Wagland elected as new Board Chair for the balance of the term
- Summer reading Program exceeded goal of 4,000 books read -5,000 read by 114 children
- Library book delivery re-established to Rideau Country Home.
- 2013 User Survey completed by 186 people.
- Next meeting October 21, 2013

d) Report from CA's

Gail Code – MVC next meeting September 18, 2013

e) Report from Members of Committee

Rideau Heritage Route Tourism Association – Councillor Peter Wagland August 26, 2013

- Received a revised & updated Budget report
- The motion supporting Parks Canada as a lead to planning the Rideau Corridor Futures Forum worked
- Sept. 4 Parks Canada announced a new collaborative & innovative project to foster recreation, tourism & economic development throughout the Rideau Canal corridor
- Parks Canada also attended our meeting to emphasize their funding reductions & reinforce that all canal systems in Canada are under Government pressure to generate revenue or reduce costs
- 2014-2016 Strategic Plan has been deferred until the consultation results are public
- Next meeting September 23, 2013

8. CLOSED SESSION

8.1 Personal Matters about Identifiable Individuals.

MOTION #COW-13-115 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ken Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 3:15 p.m. to discuss personal matters about an identifiable individual;

AND THAT the Clerk Administrator and the Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-13-116 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ken Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 3:33 p.m.

ADOPTED

RISE AND REPORT

- The Committee received a verbal report on an identifiable individual.

9. Confidential Reports - None

10. New Business

10.1 Lanark County Support Services – Hall Usage Request

10.2 2014 Budget Dates

11. Adjournment

MOTION #COW-13-117 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 3:34 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR