



**#17 Minutes**  
**Meeting of September 8, 2015**  
**Committee Of The Whole**

The Committee of the Whole met on Tuesday, September 8, 2015 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>Members Present:</b>	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor
	George Sachs	Councillor (Chair)
	Ray Scissons	Councillor

<b>Staff Present:</b>	Cindy Halcrow	Clerk Administrator
	Karl Grenke	Planner
	Scott Cameron	Public Works Manager
	Shawn Merriman	Chief Building Official
	Linda Van Alstine	Treasurer
	Cathie Green	Public Works Assistant

**1. Call to Order**

The meeting was called to order at 5:06 p.m. A quorum was present.

**2. Disclosure of Pecuniary Interest**

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

**3. Minutes of Previous Meetings**

**3.1 Regular Session Minutes of, August 25, 2015**

**MOTION #COW-15-124 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on August 25, 2015 as circulated.

**ADOPTED**

**3.2 Closed Session Minutes**

**MOTION #COW-15-125 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** approves the minutes of the closed session of the Committee of the Whole meeting held on August 25, 2015 as circulated.

**ADOPTED**

**4. Approval of Agenda**

**MOTION #COW-15-126 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** approves the agenda for the September 8, 2015 meeting of the Committee, as presented.

**ADOPTED**

**5. Petitions/Delegations/Public Hearings - None**

**6. Communication/Correspondence**

Item #2 was pulled from the Communication package although the following items were discussed before the motion was adopted:

- #3 - Big Brothers/Big Sisters Donation Request – Defer to budget deliberations
- #4 - Community Infrastructure Funding – No qualifying Township projects
- #6 - Tay Valley Township Lottery Resolution – Council did not want to support it
- #2 Friends of the Tay – Lake Management Resolution

**MOTION #COW-15-127 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Aubrey Churchill**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the Council of the Corporation of the Township of Drummond/North Elmsley on the occasion of the 10<sup>th</sup> Anniversary of the general lake management planning program in the Tay and adjoining watersheds, wishes to recognize the foresight of the Friends of the Tay Watershed Association, Otty Lake Association, Rideau Valley Conservation Authority, Mississippi Valley Conservation Authority, the Community Stewardship Council of Lanark County, and the Tay Valley Council in 2005 in obtaining a Trillium grant to establish lake management planning in this region to ensure the continued environmental health of lakes and the concurrent economic value of lakeshore properties.

**ADOPTED**

**MOTION #COW-15-128 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Gail Code**

**THAT THE COMMITTEE OF THE WHOLE** receives the remainder of the communication items for the September 8, 2015 Committee of the Whole as information.

**ADOPTED**

## **7. Committee and Board Reports**

### **7.1 COMMUNITY DEVELOPMENT PUBLIC WORKS**

- a) Report of the Planner – Carson-Darou & Wilson Cartage Development Agreement

The Planner provided Council with a summary of the Carson-Darou and Wilson Cartage Development agreements. The agreements will be entered into separately with Paul Carson and Nicole Darou and with Craig Wilson (Donald Wilson Cartage) to address site specific planning issues regarding their respective severance applications. The Planner reported that both severance applications have been provisionally approved by the County and the next steps would be to prepare the development agreements. Council accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction given to staff to prepare development agreement by-laws and bring forward for review passage at a future Council meeting.

### **7.2 PUBLIC WORKS**

- a) Report of the Public Works Manager – Environmental Initiatives Committee Terms of Reference.

The Public Works Manager and Public Works Assistant reviewed the Terms of Reference for the Environmental Initiatives Committee. They provided an overview of revitalizing and developing the Re-Use Centre at the Code Road Landfill. C. Green noted that the re-use centres at McDonalds Corner and in Tay Valley are very successful. They were seeking Council's approval to: re-activate the Committee; adopt the terms of reference and to appoint a Council member to the Committee.

**MOTION #COW-15-129 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Gail Code**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the Terms of Reference for the Environmental Initiatives Committee;

**AND FURTHERMORE THAT** George Sachs be appointed to the Committee.

**ADOPTED**

### **7.3 CORPORATE SERVICES**

- a) Report of the Treasurer – Tax Transfer

The Treasurer provided Council with an update and suggested options to deal with outstanding taxes on Con 12 Part Lot 22 in the name of Russell H Willows Estate. The Treasurer reported that MPAC identified the orphan parcel and that the Planner noted that the triangle was simply omitted by the lawyer as portions of the land on the other side of Crampton Road were subdivided. The two options discussed were to transfer the property to the Township with the cost to the Township being 1,500 – 2,500 in legal costs or proceed with a tax sale. The Committee agreed with Option 1.

**MOTION #COW-15-130 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Steve Fournier**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the Council of the Corporation of the Township of Drummond/North Elmsley authorizes staff to proceed with the transfer of an orphaned parcel of land described as Con 12 Pt Lot 22, Roll# 919-025-76412-0000, in the ownership of the Estate of Russell H Willows to the Township of Drummond/North Elmsley.

**ADOPTED**

#### **7.4 COMMUNITY SERVICES**

#### **7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve – No Report**

**b) Report from Fire Board**

Ray Scissons reported that the next meeting is on September 28.

**c) Report from Library Board**

George Sachs reported that the next meeting is on September 21 and the Property Committee will meet on September 28

**d) Report from CA's**

**RVCA** - Ray Scissons reported that the next meeting is in 2 weeks

**MCVA** – Gail Code reported that the next meeting is on September 9

**e) Report from Members of Committee**

#### **8. CLOSED SESSION**

##### **8.1 Potential litigation – Zoning Infractions**

**MOTION #COW-15-131 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 5:51p.m. to discuss a matter pertaining to potential litigation

**AND THAT** the Clerk Administrator, Karl Grenke, and Shawn Merriman remain in the room.

**ADOPTED**

**MOTION #COW-15-132 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 6:03 p.m.

**ADOPTED**

**RISE AND REPORT**

- Direction was given to staff to proceed as discussed.

9. **Unfinished Business** - None

10. **New Business** - None

11. **Adjournment**

**MOTION #COW-15-133 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** stand adjourned at 6:04 p.m.

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR