



## **#18 MINUTES MEETING OF OCTOBER 15, 2013 COMMITTEE OF THE WHOLE**

The Committee of the Whole met on Tuesday, October 15, 2013 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>MEMBERS PRESENT:</b>	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Ken Fournier	Councillor ( <b>CHAIR</b> )
	Ray Scissons	Councillor
	Peter Wagland	Councillor
<b>STAFF PRESENT:</b>	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Scott Cameron	Manager of Public Works

### **1. Call to Order**

The meeting was called to order at 2:00 p.m. A quorum was present.

### **2. Disclosure of Pecuniary Interest**

The Chair invited members wishing to disclose a pecuniary interest to do so now. There were no disclosures of pecuniary interest.

### **3. Minutes of Previous Meetings**

#### **3.1 Regular Session Minutes of October 1, 2013**

**MOTION #COW-13-127 (Verbal)**

**MOVED BY: Peter Wagland**

**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on October 1, 2013 as amended.

**ADOPTED**

*Amendment: Remove Rideau Heritage Route Tourism Association and replace with Ontario Highlands Tourism Organization on Item 10.1 of the October 1, 2013 CoW minutes.*

### **4. Additions and Approval of Agenda**

- a) Closed Session – Litigation or potential litigation relating to recycling contract (See Item 8.1)
- b) OPP Billing Model Engagement Session (See 10.3)
- c) Waste Site Report (See Item 7.1 b)

**MOTION #COW-13-128 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** approves the agenda for the October 15, 2013 meeting of the Committee, as amended.

**ADOPTED**

**5. Petitions/Delegations/Public Hearings - None**

**6. Communication/Correspondence**

No items were pulled from the Communication package although the following items were discussed:

#5 Youth Action Kommittee (YAK) – 2014 Funding Request

**Action Item:** Defer to 2014 budget deliberations

**#7 b) Local Government Week**

**MOTION #COW-13-129 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Peter Wagland**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** October 20 – 26, 2013 be proclaimed as Local Government Week in the Township of Drummond/North Elmsley.

**ADOPTED**

**#7 c) Ontario Lung Association**

**MOTION #COW-13-130 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the month of November 2014 be proclaimed as Lung Month in the Township of Drummond/North Elmsley.

**ADOPTED**

**MOTION #COW-13-131 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Peter Wagland**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** the remainder of the communication items for the October 15, 2013 Committee of the Whole meeting be received as information.

## 7. Committee and Board Reports

### 7.1 PUBLIC WORKS

#### a) Waste Site Partial Closure Costs

The Public Works Manager presented a report and provided an update regarding options for the partial closing of the waste site. The Ministry of Environment's inspection report identified waste that had been misplaced outside the waste footprint. The Public Works Manager reviewed the work that has been done to date to correct the situation. Council accepted the recommendations and passed the following motion:

**MOTION #COW-13-132** (Verbal)

**MOVED BY:** Gail Code  
**SECONDED BY:** Peter Wagland

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council approves the \$40,000, intended for future *Waste Site Closure*, to be spent in 2013 for the partial closure operations required immediately; and

**FURTHERMORE THAT** Council approves the \$20,000, intended to be added to the *Waste Site Reserve*, be spent in 2013 for the partial closure operations required immediately; and

**FURTHERMORE THAT** Council approves the \$15,000, intended for the Closed Landfill Sites to be spent in 2013 for the partial closure operations required immediately.

ADOPTED

#### b) Report of the Public Works Manager

The Public Works provided a verbal update on road maintenance. Council received as information.

*Dealt with closed session at this point of the meeting (see Item 8.1)*

### 7.2 COMMUNITY DEVELOPMENT

#### a) Report of the Planner – Potential D/NE 200<sup>th</sup> Project – Cedar Rail Fence

Gail Code spoke on the Planner's report in his absence. The 200<sup>th</sup> Committee was seeking direction from Council on installing rail fencing at the Township as part of a legacy event and to commemorate the 200<sup>th</sup> Anniversary. There was discussion on the location of the fencing, and the possibility of having a trail on the Township property leading to the water.

**Action Item:** Direction given to investigate the rail fencing option and report back to Council at a later date.

#### b) Report of the Planner – Cartwright-Daniel Site Plan (SP-13-09)

The Committee accepted the recommendation of the Planner to enter into a site plan control agreement with S. Cartwright and N. Daniel for property located at 105 Rathwell Road to allow the construction of an addition to the existing dwelling within close proximity of the Tay Canal.

**Action Item:** Direction given to staff to bring a site plan control by-law forward to Council for review and passage.

**c) Report of the Planner – Bullen Site Plan (SP-12-08)**

The Committee accepted the recommendation of the Planner to enter into a site plan agreement with D. Bullen for property located on West Point Drive to allow the new residential development adjacent to the Rideau Canal system.

**Action Item:** Direction given to staff to bring a site plan control by-law forward to Council for review and passage

**d) Report of the Planner – Mississippi Watershed Shoreline Naturalization Program**

The Committee accepted the recommendation of the Planner to support a voluntary shoreline naturalization program undertaken by the Mississippi Valley Conservation Authority and the Centre for Sustainable Watersheds. This program would allow them to work with property owners to undertake property enhancements and shoreline naturalization to help create fish and wildlife habitat along heavily developed lakes.

**MOTION #COW-13-133 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT Council supports the Mississippi Watershed Shoreline Naturalization Program.**

**ADOPTED**

**7.3 CORPORATE SERVICES – No reports**

**7.4 COMMUNITY SERVICES – No reports**

**7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve**

The Reeve provided a verbal update on the following items:

- Oct. 3/13 Attended Mississippi Valley update on the Emerald Ash Bore
- Oct. 3/13 Attended the 20th Anniversary of the North Lanark Health Centre
- Oct. 3/13 Attended the retirement dinner for Gerry Salisbury at Algonquin College
- Oct. 9/13 Signed cheques at the Fire Hall in Perth
- Oct. 11/13 Weekly meeting with Cindy Halcrow C/A

**b) Report from Fire Board – No reports**

**c) Report from Library Board – No reports**

**d) Report from CA's**

Gail Code reminded everyone about the Mississippi Valley Conservation Authority open house on October 16, 2013.

**e) Report from Members of Committee – no reports**

**8. CLOSED SESSION (dealt with after 7.1 b)**

8.1 Potential litigation regarding the recycling contract.

**MOTION #COW-13-134 (Verbal)**

**MOVED BY: Peter Wagland**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 2:27 p.m. to discuss matters pertaining to litigation or potential litigation affecting the Township;

**AND THAT** the Clerk Administrator, Deputy Clerk and Public Works Manager remain in the room.

**MOTION #COW-13-135 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 2:32 p.m.

**ADOPTED**

**RISE AND REPORT**

- Council received information pertaining to potential litigation regarding the recycling contract.

**9. Unfinished Business - None**

**10. New Business**

**10.1 Library Board Additional Expenses**

Peter Wagland asked for Council's direction on additional expenses to attend the Library Board meeting in Augusta on November 2, 2013. He stated that the Library Board did not have the funds to cover his costs. Council agreed that the Library Board should provide the funding for Peter to attend the meetings.

**10.2 Small Rural & Northern Municipal Infrastructure Fund**

The Clerk Administrator asked for Council's direction on what project to submit for the infrastructure funding. Council agreed that the priority will be Drummond School Road as it best fits the funding requirement criteria.

**10.3 OPP Billing Model Engagement Session**

Council agreed that the Reeve and Clerk Administrator would attend the OPP Billing Model Engagement session in Kemptville on November 5, 2013.

**Action Item:** Direction given to:

- Schedule the Waste Management meeting for October 25, 2013 at 8:30 a.m. with the budget meeting to follow at 9:30 a.m.
- Change the budget meeting from November 5 to November 7<sup>th</sup>
- Cancel the Committee of Whole meeting on November 5<sup>th</sup> and schedule it for November 12 prior to the Council meeting

**11. Adjournment**

**MOTION #COW-13-136**

**(Verbal)**

**MOVED BY:**

**Peter Wagland**

**SECONDED BY:**

**Gail Code**

**THAT the Committee of the Whole stand adjourned at 3:45 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR