



#18 Minutes Meeting of October 21, 2014 Committee of The Whole

The Committee of the Whole met on Tuesday, October 21, 2014 at 1:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Gail Code Ken Fournier Ray Scissons Peter Wagland	Reeve Deputy Reeve Councillor Councillor Councillor (Chair)
Staff Present:	Cindy Halcrow Karl Grenke Scott Cameron Shawn Merriman Kyle McRae	Clerk Administrator Planner Public Works Manager Chief Building Official Casual Building Assistant

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of October 7, 2014

MOTION #COW-14-237 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on October 7, 2014 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-14-238 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the agenda for the October 21, 2014 meeting of the Committee, as amended with the following additions:

- Closed Session – Livestock Valuation Complaint
- EOCW Correspondence on 3500 MHz Band Consultation

ADOPTED

5. Petitions/Delegations/Public Hearings - None

6. Communication/Correspondence

No items were pulled from the Communication Package. It was noted that the consultation on the 3500 MHz Band was clarified that no capacity would be taken from the rural areas.

The Reeve stated that he will purchase two tickets to the Gala Christmas party but will be unable to attend and asked if anyone wanted to go in his place.

MOTION #COW-14-239 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ken Fournier

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the October 21, 2014 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS

a) Boundary Road Agreement with Beckwith Township

The Manager of Public Works reviewed his report and recommended that the Township enter into a Boundary Road Agreement with Beckwith Township for the maintenance of Day Road and Jericho Road. Other roads such as Tennyson Road and the boat launch road will be added to the by-law.

Action Item: Direction given to staff to bring forward a boundary road agreement for consideration and approval by Council.

7.2 COMMUNITY DEVELOPMENT

a) Report of the CBO – Building Activity

The CBO reviewed his activity report and his recommendation to appoint Kyle McRae as a Building Inspector under his supervision.

Action Item: Direction given to staff to bring forward a by-law to appoint building inspectors for consideration and approval by Council.

b) Report of the Planner – Carson/Darou Zoning and OPA

The Planner reviewed his report with respect to development at 4323 County Road 43. Council supported the severance and this development.

A question was asked if garbage pickup will start be available at this location because the area residents put their garbage on this property. Scott Cameron thought that the garbage was being placed on the road allowance and he will confirm this. Karl Grenke said that this go be added as a condition of the severance.

Action Item: Direction given to staff to schedule and prepare for a public hearing for November 25, 2014 to consider proposed Official Plan and Zoning By-law amendments.

c) Report of the Planner – Hannah Site Plan Agreement

The Planner reviewed his report with respect to proposed redevelopment of a cottage property located at 106 Hardwood Lane. The Planner was asked if the neighbours had any objections to this development and the Planner said that none of the neighbours any concerns.

Action Item: Direction given to staff to bring forward a site plan control by-law for consideration and approval by Council.

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Acquisition of Surplus Ambulance

The Clerk Administrator reviewed her report and noted that any proceeds from the disposal of the older ambulance have to go back to the County. The ambulance can be given to a non-profit community organization. It was noted that the Carleton Place Search and Rescue were looking for a vehicle and Rick Hannah may know who to contact.

MOTION #COW-14-240 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL, THAT the Council of the Corporation of the Township of Drummond/North Elmsley requests the surplus 2008 Ford E350 s/n 1FDWE35P98DB40518 from the County of Lanark.

ADOPTED

b) Report of the Clerk Administrator – Closed Session Investigator

The Clerk Administrator reviewed her report and Council supported the recommendation.

Action Item: Direction given to staff to bring forward a by-law to appoint LAS as the closed session investigator for consideration and approval by Council.

c) Report of the Treasurer – Investment Policy

The Treasurer reviewed her report on a draft investment policy and Council supported the recommendation.

Action Items: Direction given to staff to bring forward an investment policy by-law for consideration and approval by Council. Staff was directed to send a copy of the policy to the Perth library.

d) Report of the Treasurer – Municipal Investment Proposal

Councillor Wagland suggested that the funds in the development charges and gas tax accounts should be invested as well.

Action Items: Direction given to staff to bring forward another report detailing the investments for funds in the development charges and gas tax accounts.

MOTION #COW-14-241 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT the Council of the Corporation of the Township of Drummond/North Elmsley hereby approves the proposed investment from BMO Nesbitt Burns in principal.

ADOPTED

e) Report of the Treasurer – Impact of OPP Billing on Tax Bill

The Treasurer reviewed her report and added a per property flat rate charge as a third option. The Municipal Act does not allow this however. The Reeve said that he will be meeting with the Auditor on October 22nd to discuss.

Action Item: Direction given to staff to confirm if multi-residences/multi commercial units will be charged separately and to come back with this information.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve - None

- Sept. 29/2014- Attended the United Way Kick-off breakfast at the Masonry Restaurant.
- Sept. 29/2014 – Scott, Cindy & myself met in Perth's Mayor's office to discuss Canal Bank Road with the Mayor and Staff.
- Sept. 30/2014 – Harold Code and myself met with Scouts, to firm up a spot to plant trees in 2015, at the Land fill site.
- Sept. 30/2014 – Attended the Unveiling of New Donor Wall at the GWM Hospital site.
- Oct. 1/2014 – Attended a meeting at Smiths Falls Community Centre, Re New Recreation Agreement, with Mayor Staples.
- Oct. 3/2014 – Regular weekly meeting with C/A.
- Oct. 7/2014 – Lake 88 Interview.
- Oct. 7/2014 – Meeting with township resident John Kessell, Rideau Ferry.
- Oct. 8/2014 – Attended the Grand Opening of Otty Woods first New Home.
- Oct. 10/2014 – Regular Weekly meeting with C/A.
- Oct. 15/2014 – Attended the Perth and District Chamber of Commerce Dinner.
- Oct. 20/2014 – Fire Board Meeting.

Lanark County Report

- Warden Richard Kidd made 2 presentations from the profits from the Warden's Golf Tournament. St. John's Ambulance received \$3,000 and the United Way of Lanark County received \$9000.00 plus, for a total of over \$12,000, a record.
- Lanark County Council supported the Lanark County Tourism Association-Joint Project Funds Cycling Bicycle Map Project

b) Report from Fire Board – Ray Scissons

- **Fire Board met last week**
- Preliminary budget was presented with very little increase
- Fire calls and incidents are down this year probably because of the wet weather
- Fire Prevention Week activities are planned with the three schools
- Mandatory CO detectors
- Insurance quotes are coming in

c) Report from Library Board – Peter Wagland

- Library Board met on October 20
- New dean of Algonquin College does not want to be the lead tenant for Inga-Va House. This may have an impact on the Library taking over the old fire hall. He will be meeting with Elizabeth Goldman tomorrow to discuss.

d) Report from CA's

- **RVCA – Ray Scissons**
- Meeting on October 23

MVCA – Gail Code

- The Board met on October 15.
- Enbridge installed the gas line on October 20
- Board approved a request from Ottawa Mountain Biking and others asked for passage

- through Mill of Kintail
- Demonstration by Whiskey Soda on water conservation

e) Report from Members of Committee

Rideau Heritage Route Tourism Association – Peter Wagland

- 2014 budget on track to balance
- Minimum of 5 new members starting in 2015 will be a challenge
- May not have quorum in November because of expiring appointments.
- TODS signage contract is being revisited to find savings.
- Next meeting November 24

Committee of Adjustment – Ken Fournier

- The committee meets on October 22

8. Closed Session

8.1 Livestock Letter

MOTION #COW-14-242 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 2:04 p.m. to discuss a matter pertaining to an individual including a municipal employee;

AND THAT the Clerk Administrator and Diane Anderson remain in the room.

ADOPTED

MOTION #COW-14-243 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 2:34 p.m.

ADOPTED

RISE AND REPORT

The committee confirmed the systemic approach taken by staff.

9. Unfinished Business - None

10. New Business - None

11. Adjournment

MOTION #COW-14-244 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 2:50 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR