



## **#19 Minutes**

# **Special Budget Meeting of November 17, 2016**

## **Committee Of The Whole**

The Committee of the Whole met on Thursday, November 17, 2016 at 8:30 a.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>Members Present:</b>	Gail Code Steve Fournier George Sachs Ray Scissons	Deputy Reeve (Chair) Councillor Councillor Councillor
<b>Staff Present:</b>	Cindy Halcrow Linda Van Alstine Scott Cameron	Clerk Administrator Treasurer Manager of Public Works
<b>Absent:</b>	Aubrey Churchill	Reeve

### **1. Call to Order**

The meeting was called to order at 8:30 a.m. A quorum was present.

### **2. Disclosure of Pecuniary Interest**

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### **3. Approval of Agenda**

#### **MOTION #COW-16-168**

**MOVED BY:** Steve Fournier  
**SECONDED BY:** George Sachs

**THAT the Committee of the Whole** approves the agenda for the November 17, 2016 special budget meeting of the Committee, as presented.

**ADOPTED**

### **4. Budget - First Draft**

#### **4.1 Asset Management Plan Update**

The Asset Management Plan was reviewed. Two duplicates were noted and will be corrected: line 22 was included in 2017 and 2021; line 112 and line 99 are duplicates and line 112 will be deleted.

## 4.2 Capital Budget

The Treasurer reviewed the proposed capital budget and status of the reserve accounts showing 2016 activity and proposed activity for 2017.

## 4.3 Operating Budget

The Treasurer reviewed the budget and noted where the increases are. One change was made to the budget: Line 276 Special Projects in the Building Department was deleted. They also questioned the cell phone increase on Line 300 and the overall cost of cell phones. There was a question when the facility maintenance tender expired. There was another question about volunteers getting injured and how are they covered. Staff will report back to the committee on these three items.

Councillor Sachs suggested having a bioenergy project as a way to generate revenue that could be installed somewhere on the landfill site. It was referred to the Environmental Initiatives Committee for further discussion.

### **MOTION #COW-16-169**

**MOVED BY:** Steve Fournier  
**SECONDED BY:** Ray Scissons

**THAT the Committee of the Whole** approves the 2017 Budget as amended.

**ADOPTED**

## 4.4 Community Donations

### **MOTION #COW-16-170**

**MOVED BY:** Ray Scissons  
**SECONDED BY:** Steve Fournier

**THAT the Committee of the Whole** approves the 2017 Community Donations as amended: \$500 to Situation Table if funding is requested.

**ADOPTED**

## 8. CLOSED SESSION – 2017 Staff Salaries

### **MOTION #COW-16-171**

**MOVED BY:** Steve Fournier  
**SECONDED BY:** George Sachs

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 11:54 a.m. to discuss a matter pertaining to employee negotiations/labour relations;

**AND THAT** Cindy Halcrow remain in the room.

**ADOPTED**

**MOTION # COW-16-172**

**MOVED BY: George Sachs**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 12:18 p.m.

**ADOPTED**

**RISE AND REPORT**

**MOTION #COW-16-173**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** approves a 1.5% cost of living increase and the merit increases for 2017 in the amount of \$9,600 (overtime not included).

**ADOPTED**

**9. Adjournment**

**MOTION #COW-16-174**

**MOVED BY: George Sachs**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** stand adjourned at 12:18 p.m.

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR