



## #2 Minutes Meeting of Tuesday, January 20, 2015 Committee Of The Whole

The Committee of the Whole met on Tuesday, January 20, 2014 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

**Members Present:**

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (Chair)
George Sachs	Councillor (arrived at 2:47 p.m.)
Ray Scissons	Councillor

**Staff Present:**

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk

**Absent:**

Steve Fournier	Councillor
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### 1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of January 13, 2015

**MOTION #COW-15-016** (Verbal)

**MOVED BY:** Ray Scissons  
**SECONDED BY:** Aubrey Churchill

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on January 13, 2015 as circulated.

**ADOPTED**

#### 3.2 Closed Session Minutes of January 13, 2015 (8.1, 8.2 and 8.3)

**MOTION #COW-15-017** (Verbal)

**MOVED BY:** Aubrey Churchill  
**SECONDED BY:** Ray Scissons

**THAT the Committee of the Whole** approves the minutes of the Closed (8.1, 8.2 and 8.3) Committee of the Whole meeting held on January 13, 2015 as circulated.

**ADOPTED**

#### 4. Approval of Agenda

**MOTION #COW-15-018** (Verbal)

**MOVED BY:** Ray Scissons  
**SECONDED BY:** Aubrey Churchill

**THAT the Committee of the Whole** approves the agenda for the January 20, 2015 meeting of the Committee, as presented.

**ADOPTED**

#### 5. Petitions/Delegations/Public Hearings

##### 5.1 2:00 p.m. YAK

Tanis Cowen thanked Council for their previous donation and requested a donation of \$2,500 which is an increase of \$500 from the previous year. She stated that the additional \$500 reflects increased growth mainly due to grade 7 and 8 students arriving shortly after 2:00 and staying until 6:00 – 7:00 p.m. She reported that they serve, on average, 27 dinners per day. She also provided an update on statistics for 2014 including: number of youth served, membership, breakdown of age groups, students, attendance and referrals for the year. The Chair thanked Tanis for her presentation.

##### 5.2 2:10 p.m. Big Brothers Big Sisters

Jennifer Miller thanked Council for their previous donation and their support. She reported that Big Brothers/Big Sisters helped 479 kids in 2013 and approximately 510 in 2014 with 8 children participating in the mentorship program at Drummond Centre. She read a letter of success from someone who had been helped through the mentorship program as well as being a mentor herself. This person has now graduated high school and is enrolled in the Social Work program at St. Lawrence College. Jennifer reported that the money received is used to offset the costs of screening mentors and supervise those matches to keep the children safe. She requested a donation of \$2,000 for 2015. The Chair thanked Jennifer for her presentation.

##### 5.3 Hans & Fiona Donnelly – Feral Cats

Hans and Fiona Donnelly spoke to Council about their concerns regarding the feral cat issue in their neighbourhood on Armstrong Road. They had presented Council with a petition of approximately 12 names from the neighbored who are also concerned about the feral cat issue. They reported at times there have been 20 – 30 feral cats within a 1 km radius. They stated that part of the problem was that a neighbour at 940 Armstrong Road was providing food and shelter for these cats. Their concerns were:

- Cat defecating on their property
- The stench of cat urine was over-bearing
- Some cats are unwell and diseased
- Cats are killing small rodents, birds and squirrels
- Kittens are dying due to frigid temperatures
- Concerned about the property values of their homes

They requested that the Township assist them in any way possible. There was general discussion on various options for resolution. Council agreed to ask staff to look at options and report back to Council.

**Action Item:** Direction to refer the issue to staff for research and possible options.

## 6. Communication/Correspondence

No items were pulled from the Communication package although the following item were discussed before the motion was adopted:

#3 2015 Proposed Council/CoW Meeting Schedule

Council had no issue with the proposed schedule and it will be reviewed at the Procedural By-law Public Meeting on February 10<sup>th</sup>, 2015.

**MOTION #COW-15-019** (Verbal)

**MOVED BY:** Ray Scissons

**SECONDED BY:** Aubrey Churchill

**THAT THE COMMITTEE OF THE WHOLE** receives the communication items for the January 20, 2015 Committee of the Whole as information.

**ADOPTED**

## 7. Committee and Board Reports

**7.1 PUBLIC WORKS** – No Reports

### 7.2 COMMUNITY DEVELOPMENT

#### a) Report of the Planner – Donald Wilson Cartage Severances

(The Clerk Administrator presented the report in the Planner's absence.)

**Note:** (Councillor George Sachs entered the Council Chambers)

The Clerk Administrator provided an overview of a recent severance application by Craig Wilson for three lots on Drummond Concession 12C and the options regarding planning and road implications with the proposal. It was noted that Mr. Jackson requested that as part of the severance approval, that Mr. Wilson should provide compensation for the extended road which would benefit Mr. Wilson proposed development. Council accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction given to staff to provide a planning report to the County's Land Division Committee supporting, in principle, the proposed severance B14/089. The Township will not get involved in compensation in regard to the extended road.

#### b) Report of the Planner – Quesnel Site Plan

(The Clerk Administrator presented the report in the Planner's absence.)

The Clerk Administrator advised Council of a new site plan application by Z. Quesnel of Stone Edge Ventures Inc., for Bock 3 of Plan 48 (Optima Commerce Park Subdivision) to accommodate a new office building housing employees in the real estate, contracting and mining industries. Council accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction given to staff to prepare and bring forward a Site Plan Control By-law and Agreement to Council for approval.

### **7.3 CORPORATE SERVICES**

#### **a) Report of the Clerk Administrator – Animal Services Contract**

The Clerk Administrator provided an update to Council regarding entering into an Animal Services Contract Agreement with Anita Stuart for one year. A. Stuart is currently providing pound services for the Township but after 2015, she will no longer be providing pound services. The Clerk Administrator reported that the Township will have to review options for pounds service in the future.

**Action Item:** Direction given to staff to bring forward a By-law for Animal Services for review and passage at the next Council meeting.

#### **b) Report of the Clerk Administrator – 2015 Budget Finalized**

The Clerk Administrator and Treasurer provided a brief overview of the finalized budget. The Clerk Administrator reported that there is a motion approving the 2015, but if anyone had anything to bring up regarding the budget that now would be the time to do so. She reported that the last piece to finalize was the Council Remuneration By-law which will be brought forward and the next Council meeting for review.

**Action Item:** Direction given to staff to bring forward a Council Remuneration By-law forward for review and passage at the next Council meeting.

### **7.4 COMMUNITY SERVICES – No reports**

### **7.5 CLERK/MEMBERS OF COUNCIL**

#### **a) Report of Reeve – County Council January 14, 2015**

- Lanark County Council approved the following new funding items in the 2015 Budget:
  - Emergency Funding Allocation \$35,000.00
  - Trails as an annual funding item \$15,000.00
  - New Forest/Trails Reserve \$75,000.00
  - Archives Lanark additional funding of \$5,000.00
  - Lanark County Council approved \$10,000.00 which is 50% funding for the rehabilitation of the Historic Cannons at the Perth Court House
  - Lanark County Council approved funding for a new phone system for Lanark Lodge in the amount of \$90,000.00
  - The 2015 operating and capital budget for the County was approved for a net Levy of \$30,671,389.00
- Gail Code was appointed as the Chair for the Public Works Garage Steering Committee
- The site plan and building design for the new garage was approved by the committee, and staff were directed to proceed with the RFP.

#### **b) Report from Fire Board – No reports**

#### **c) Report from Library Board – Councillor George Sachs, January 19, 2015 meeting highlights:**

Board elections:

- John Gemmill, Library Board Chair
- Carol Rigby, Chair Policy Committee with J. Kalbfleisch, T. Parkinson and L. Kanelakos as members

- Jennifer Dickson, Chair, Property Committee with G. Sachs, H. Taber, R. Morris as members
- George Sachs, Property Committee,
- C. Fuller, Chair of Policy Committee elected as Chair, G. Sachs elected to the Property Board
- Pay equity
- Any renovations for the Fire Hall must go through the Heritage Committee
- Next meeting February 9, 2015 at 5:00 p.m.

**d) Report from CA's – No reports**

Reeve Churchill asked if anyone was interested (Council and staff) in attending the January 28, 2015 Chamber of Commerce AGM and 125<sup>th</sup> Anniversary meeting. If anyone was interested they are to inform the Clerk Administrator prior to January 21, 2015.

**e) Report from Members of Committee**

Committee of the Adjustment – Ray Scissons

- 3 applications for Otty Lake

**8. CLOSED SESSION – None**

**9. Unfinished Business - None**

**10. New Business - None**

**11. Adjournment**

**MOTION #COW-15-020 (Verbal)**

**MOVED BY: Ray Scissons**

**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole stand adjourned at 3:21 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR