



## #2 Minutes Meeting of January 26, 2016 Committee Of The Whole

The Committee of the Whole met on Tuesday, January 26, 2016 at 5:14 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>Members Present:</b>	Aubrey Churchill Gail Code Steve Fournier George Sachs Ray Scissons	Reeve Deputy Reeve Councillor Councillor (Chair) Councillor
<b>Staff Present:</b>	Cindy Halcrow Cathy Ryder Karl Grenke Scott Cameron	Clerk Administrator Deputy Clerk Planner Manager of Public Works

### 1. Call to Order

The meeting was called to order at 5:14 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of, January 12, 2016

**MOTION #COW-16-010 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on January 12, 2016 as circulated.

**ADOPTED**

#### 3.2 Closed Session Minutes of January 12, 2016

**MOTION #COW-16-011 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** approves the minutes of the closed Committee of the Whole meeting held on January 12, 2016 as circulated.

**ADOPTED**

#### **4. Approval of Agenda**

**MOTION #COW-16-012 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** approves the agenda for the January 26, 2016 meeting of the Committee, as presented.

**ADOPTED**

Dealt with Items: 6, 7.2 a, and 7.3 b before Item 5.1 Public Meeting

#### **5. Petitions/Delegations/Public Hearings**

##### **5.1 5:30 p.m. MacPhail Zoning Amendment**

##### **Minutes of Public Meeting MacPhail Zoning Amendment**

**Public:** Robert MacPhail

- A. Call to Order: Councillor Sachs called the public meeting to order at 5:31 p.m.
- B. Purpose of the Meeting: Councillor Sachs advised that the purpose of the meeting was to consider rezoning the subject property from Highway Commercial to Rural for the purpose enabling severance of dwelling from shop and creation of a new residential lot.
- C. Staff Remarks: Mr. Grenke advised that the proposed zoning application is to rezone the 0.3 acre dwelling parcel from Highway Commercial to Rural in order to match the zoning with the remainder of the new lot being created and to match the zoning with the intended use of the new lot for 2181 Tennyson Road (Pt. Lot 15, Conc.3).
- D. Written Remarks: No written comments have been received by the Township prior to this meeting.
- E. Oral and Written Presentations by those in attendance. There were no oral or written submissions presented.
- F. Reminder to audience to leave their name if they want formal notice.
- G. Adjournment: Councillor Sachs adjourned the public meeting at 5:45 p.m.

## 6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

**MOTION #COW-16-013 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE** receives the communication items for the January 26, 2016 Committee of the Whole as information.

**ADOPTED**

## 7. Committee and Board Reports

### 7.1 COMMUNITY DEVELOPMENT - None

### 7.2 PUBLIC WORKS

a) Report of the Public Works Manager – 2013 Used Motor Grader  
*(Report date was listed as April 12, 2015 and it should have been January 26, 2016)*

The Public Work Manager reviewed his report regarding the purchasing of a used 2013 Used Motor Grader. Council accepted the recommendation and the following motion was adopted:

**MOTION #COW-16-014 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Steve Fournier**

### **THAT THE COMMITTEE OF THE WHOLE RECOMMENDS**

**THAT Council** approves the purchase of a used 2013 Volvo G960B Motor Grader from Foster Equipment Ltd. at a cost of \$210,000 (plus tax);

**AND FURTHERMORE** that Council waives the Procurement By-law 2007-078 Section VIII 1(e).

**ADOPTED**

### 7.3 CORPORATE SERVICES

#### a) Report of the Clerk Administrator – Inter-Municipal Service Delivery

The Clerk Administrator provided an update on the inter-municipal service delivery between partner municipalities. She reviewed the three programs under the pilot project; joint training, joint tendering (energy audit) and animal control and pound services. The concept is to start with small projects where costs or services could be shared locally.

She reported that no monetary decisions will be made without Council's approval and additional reports will be brought forward for review.

George Sachs did not support the inter-municipal program as no business plan had been presented to council.

**MOTION #COW-16-015 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS**

**THAT Council** endorse, in principle, the Inter-Municipal Service Delivery Pilot Project for 2016.

**ADOPTED**

**Action Item:**

**b) Report of the Clerk Administrator – Accessibility Improvements Port Elmsley Hall**

The Clerk Administrator reviewed her report relating to the grant which would enable accessible improvements to Port Elmsley Hall. The Clerk Administrator requested that Council make a decision on whether to keep the grant to improve accessibility at the hall or return the grant and not proceed with accessibility improvements. There was discussion on cheaper options for an accessible washroom, the costs of making the building completely accessible, costs to maintain the building and the current rental agreement with the Karate Club. Council supported returning the grant money and giving the Karate Club ample notice to arrange for alternate rental space.

**MOTION #COW-16-016 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS**

**THAT Council** not proceed with accessibility improvements at Port Elmsley Hall and return the Enabling Access Funds back to the Province.

**ADOPTED**

**Action Item:** Direction given to staff to bring a report back on the financials related to the upkeep of the hall and the revenue generated from the rental of the hall.

**7.4 COMMUNITY SERVICES**

**7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve – No Report**

The Reeve provided a verbal update on the following items:

**b) Report from Fire Board – No Report**

**c) Report from Library Board – No Report**

d) **Report from CA's – No Report**

e) **Report from Members of Committee – No Reports**

**8. CLOSED SESSION**

**8.1** The receiving of advice that is subject to solicitor-client privilege – Recycling Contract

**MOTION #COW-16-017 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 6:06 p.m. to discuss Recycling Contract;

**AND THAT** the Clerk Administrator, Manager of Public Works and the Deputy Clerk remain in the room.

**ADOPTED**

**MOTION #COW-16-018 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 6:10 p.m.

**ADOPTED**

**RISE AND REPORT**

- The receiving of solicitor advice.

**9. Unfinished Business - None**

**10. New Business - None**

**11. Adjournment**

**MOTION #COW-16-019 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** stand adjourned at 6:13 p.m.

**ADOPTED**

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CHAIR

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DEPUTY CLERK