



## #20 MINUTES MEETING OF NOVEMBER 7, 2013 COMMITTEE OF THE WHOLE - BUDGET

The Committee of the Whole met on Thursday, November 7, 2013 at 8:30 a.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

**MEMBERS PRESENT:**

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Ken Fournier	Councillor
Ray Scissons	Councillor ( <b>CHAIR</b> )
Peter Wagland	Councillor

**STAFF PRESENT:**

Cindy Halcrow	Clerk Administrator
Linda Van Alstine	Treasurer
Shawn Merriman	Chief Building Official
Cathy Ryder	Deputy Clerk

### 1. Call to Order

The meeting was called to order at 8:30 a.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. There were no disclosures of pecuniary interest.

### 3. Additions and Approval of Agenda

**MOTION #COW-13-140** (Verbal)

**MOVED BY:** Aubrey Churchill

**SECONDED BY:** Gail Code

**THAT the Committee of the Whole** approves the agenda for the November 7, 2013 meeting of the Committee, as circulated.

**ADOPTED**

### 4. Budget – Second Draft

#### Building

Mr. Merrimen discussed his 2013 accomplishments and 2014 goals. He then reviewed his department's budget for 2014. No amendments were made to his budget and Mr. Merriman left the meeting.

#### General Government

C. Halcrow, L. Van Alstine and C. Ryder reviewed their 2013 accomplishments and 2014 goals. The deputy clerk reviewed her changes to the 2014 budget. The committee discussed electronic

voting for the 2014 municipal elections.

**Staff Direction:**

**Staff was directed to find out from other municipalities how much the voter turnout increased because of electronic voting.**

**Staff was directed to provide a summary of all the changes to the budget.**

5. Other budget items

a. Council Conference budget

C. Halcrow distributed a spreadsheet showing conferences costs for OEMC, AMO and OGRA conferences. After a brief discussion, it was decided that each member of council would get \$3,000 to spend.

**MOTION #COW-13-141 (Verbal)**

**MOVED BY: Peter Wagland**

**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves that council conference budget be increased to \$3,000 per member of council.

**ADOPTED**

b. OMPF 2010 Reconciliation (\$77,400)

L. Van Alstine explained that she needed a resolution in order to put the OMPF 2010 Reconciliation funds into a reserve. The funds will be taken from reserves in 2014 and spent on the new plow truck.

**MOTION #COW-13-142 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves that the OMPF 2010 Reconciliation funds be put into reserves.

**ADOPTED**

c. Facility Rental Fees - Deferred

6. Closed Session

a. 2014 Salaries (in camera)

**MOTION #COW-13-143 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: Peter Wagland**

**THAT the Committee of the Whole** moves in camera at 10:03 to address a matter pertaining to labour relations

**AND THAT Cindy Halcrow and Cathy Ryder remain in the room.**

**ADOPTED**

**MOTION #COW-13-144 (Verbal)**

**MOVED BY: Peter Wagland**  
**SECONDED BY: Ken Fournier**

**THAT the Committee of the Whole** returns to the regular session at 10:30 a.m.

**ADOPTED**

**RISE AND REPORT**

The committee received information on labour relations and gave staff direction.

7. Other Items

7.1 OPP Billing Model

Reeve Churchill gave a brief update on the meeting that he attended with C. Halcrow on November 5 with respect to the proposed OPP billing model. The model calls for a base charge per household of \$260 and calls for service will be an additional cost. The Township currently pays \$205 per household. The OPP are looking at phasing in the costs over a period of time.

8. Next Meeting – Committee of the Whole Meeting on November 12, 2013

9. **Adjournment**

**MOTION #COW-13-145 (Verbal)**

**MOVED BY: Peter Wagland**  
**SECONDED BY: Ken Fournier**

**THAT the Committee of the Whole** stand adjourned at 10:30 a.m.

**ADOPTED**

---

CHAIR

---

CLERK ADMINISTRATOR