



#20 Minutes Meeting of October 27, 2015 Committee Of The Whole

The Committee of the Whole met on Tuesday, October 27, 2015 at 5:11 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (CHAIR)
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner

1. Call to Order

The meeting was called to order at 5:11 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of October 13, 2015

MOTION #COW-15-146 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on October 13, 2015 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-15-147 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the October 27, 2015 meeting of the Committee, as presented.

ADOPTED

5. **Petitions/Delegations/Public Hearings - None**

6. **Communication/Correspondence - None**

7. **Committee and Board Reports**

7.1 COMMUNITY DEVELOPMENT

a) **Report of the Planner – Licari/Cordick Severance**

The Planner provided an update on the request to close the 1 foot reserve at the end of First Avenue. He reported that the request to close the 1 foot reserve was substantively different in terms of the planning context than that which was refused previously by Council. He reported that Pat Cordick, who recently purchased the land from Rocky Licari, would like Council to reconsider their decision on lifting the 1' reserve. Access would be from Front Avenue and the revised application removes direct connectivity to Cook's Shore. The Road Association did not support the original request from Mr. Licari as his application had the effect of creating frontage on two private roads. The Road Association does support Mr. Cordick's request to lift the 1' reserve as it is for one house access with no vehicle access road from Cooke's Shore Road. There was general discussion on whether lifting the 1' reserve could be challenged and the Planner was directed to seek a legal opinion.

The Planner reviewed whether a severance fronting on a public road but accessed from a private road meets the Township Official Plan. The Planner agreed with the consultant planner that Council may consider the lot with the house as the "existing" lot and allow the First Avenue access with the understanding that there no 'ideal' access from the municipal road frontage. This would require a zoning amendment in order to administratively allow the creation of the lot with frontage on but no public road access. Council accepted the recommendation, in principle and the following motion was adopted:

MOTION #COW-15-148 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT Council agrees, in principle, to support lifting the 1' foot reserve subject to a legal opinion.

ADOPTED

Action Item: Direction given to the Planner to seek a legal opinion on lifting the 1' foot reserve.

b) **Report of the Planner – Widenmaier Zoning Amendment**

The Planner provided an update on the Widenmaier Zoning Amendment application to rezone lands to permit a day camp. He reported that the application has been withdrawn by the property owner and applicant and that the OMB hearing had also been cancelled. The Planner recommended repealing By-law 2015-023 Widenmaier Zoning Amendment and closing the file on the application.

Action Item: Direction given to staff to prepare a by-law repealing By-law 2015-023 being the Widenmaier Zoning Amendment.

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk – Records Retention Draft By-law, Policy and Schedule

The Deputy Clerk reviewed the records retention by-law, policy and schedule for the management of information (records management program) for the Township. She reported that the updated by-law, schedules and policy addresses concerns noted by the Auditor in the 2015 Management letter relating to the security of electronic records. The Committee accepted the recommendation of the Deputy Clerk and the following motion was adopted:

MOTION #COW-15-149 (Verbal)

Moved By: Aubrey Churchill

Seconded By: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT Council approves the Records Retention Policy.

ADOPTED

Action Item: Direction to bring the retention by-law and schedules forward for review at the next Council meeting.

b) Report of the Clerk Administrator – Canada 150 Fund

The Clerk Administrator reviewed her report seeking input from Council for the Canada 150 celebration funding. She presented two components for funding; 2017 Canada Day events and small capital improvements to the Rideau Ferry Docks. There was discussion on the type of events that could be held and at various locations. Council agreed that the funding focus should be on 2017 Canada Day celebration events being spread-out throughout various locations within the Township as opposed to capital improvements to the Rideau Ferry docks.

Action Item: Direction given staff to apply for funding for Canada Day events and to leave the organization and planning with Township staff.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No Report

b) Report from Fire Board – Ray Scissons, October 26, 2015

- Received initial budget: status quo, no increases, reserves in good shape
- Fire calls up in both stations

c) Report from Library Board

- Budget passed - levy increase 1.46%
- Pay equity reserve inadequate
- Pay equity plan will occur in 2016
- Property meeting, November 2, 2015
- Policy meeting, November 9, 2015
- Library meeting, November 16
- Joint Pay Equity Friday, November 20

d) Report from Members of Committee

Rideau Valley Conservation Authority - Ray Scissons, October 22, 2016

- Fish Habitat - spawning beds for the black bass
 - 249 spawning beds installed
 - 335 sunken wood clusters installed
 - 9 brush bundles in shallow vegetated bays
 - 133 cornerstone installations
 - 20 nesting boxes constructed
 - Numbers of bass has increased
- Haggart Island Dam decommissioning - underway
- Motts Mills Dam - putting in a copper dam to replace damaged dam
- Received preliminary draft budget – sent back for review
- Next meeting November 26, 2015

D/NE 200th Anniversary Committee – Gail Code

- Launch of the 200th anniversary celebrations and unveiling of the historical mapping project will be held on January 8, 2015 at the Perth Civitan Club.

8. CLOSED SESSION

8.1 A proposed or pending acquisition of real property or the disposition of land by the municipality and solicitors advice.

MOTION #COW-15-150 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:12 p.m. to discuss;

AND THAT the Clerk Administrator, Deputy Clerk and Planner remain in the room.

ADOPTED

MOTION #COW-15-051 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole shall hereby return to regular session of the Committee

of the Whole at 6:29 p.m.

ADOPTED

RISE AND REPORT

- The Clerk Administrator was given direction to proceed as discussed.

9. Unfinished Business

9.1 Mississippi Valley Conservation Authority – Wetland Policies

The Committee discussed MVCA’s intention to regulate and protect wetlands not designated significant by the Province and the impact that this could have on residents who have wetlands on their property. The Planner mentioned that RVCA has no plans to regulate these wetlands. The Committee reviewed the proposed mapping for the Township. It was noted that other municipalities aren’t in favour of this increased regulation and suggested that if the Township were to pass a resolution requesting MVCA to undertake broader public input and work with municipalities to improve the accuracy of the mapping, it could be circulated for support to other municipalities in the watershed.

Direction: Staff to prepare a resolution for passage at the next council meeting.

10. New Business - None

11. Adjournment

MOTION #COW-15-152 (Verbal)
MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole stand adjourned at 6:55 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR