



#21 Minutes Meeting of December 9, 2014 Committee Of The Whole

The Committee of the Whole met on Tuesday, December 9, 2014 at 1:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor (Chair)

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner

1. Call to Order

The meeting was called to order at 1:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of November 18, 2014

MOTION #COW-14-261 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on November 18, 2014 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-14-262 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the agenda for the December 9, 2014 meeting of the Committee, as amended.

ADOPTED

Amendment:

Item 10.3 Technology for Council Members ipads/laptops

5. Petitions/Delegations/Public Hearings

5.1 1:00 p.m. Howard Allan – Long Term Financial Plan

Howard Allan, Allan Chartered Accountants, presented the Township’s long term financial plan. He reviewed the plan which included a comprehensive financial model to guide the Township’s financial decision making. He also reviewed the financial issues facing the Township; the Township consistently has an operating deficit when amortization is included, current finances are not sustainable and key performance indicators point to deteriorating finances. Mr. Allan presented the following potential solutions: review expenditure patterns, create additional revenues, increase base taxation and lobby the Provincial Government for a fairer distribution of revenues.

Action Item: Direction given to staff to provide Howard Allan with a copy of the funding letter from the Ontario Community Infrastructure Fund reporting that the Township qualifies for only \$25,000 in funding.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#3 Age Friendly Community Grant

Action Item: The Clerk Administrator will review the Age-Friendly Community Planning Grant Program and report back to Council at a later date.

#4 Municipal Drug Strategy Network – Donation Request

Action Item: Direction given to staff to forward to budget deliberations.

MOTION #COW-14-263 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the December 9, 2014 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS – No Reports

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Venuta Site Plan Agreement

The Planner provided an update relating to the site plan agreement with A. Venuta for 111 Rideau Street. The site plan provides for two additions to the existing home; expansion and covering of an existing deck and a new porch.

Action Item: Direction given to staff to bring forward a site plan by-law and agreement for the consideration and approval by Council.

7.3 CORPORATE SERVICES

a) Report of the Administrative Assistant – Dog Tag Options

J. George presented an option to offer a dog tag fee discount of \$5.00 per tag for counter sales of dog tags to ensure timely sale of tags and processing on the information received by Animal Control. She reported that door-to-door sales of dog tags begin in January and should be completed by June. This year the final tags were closed the first week of November. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-14-264 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE agrees to offer a \$5.00 dog tag fee discount period from January 1, to February 28 to ensure dog tag sales are completed and information processed in a timely manner; and

FURTHERMORE THAT the discount will be on a one year trial and will be re-evaluated in 2016.

ADOPTED

b) Report of the Clerk Administrator – 2014-2019 Accessibility Plan Update

The Clerk Administrator provided an update on accessibility achievements in 2014 in relation to the Accessibility Plan which included:

- Procurement By-law has been reviewed and will be amended in 2015.
- Improvements to the ramp at Port Elmsley Hall completed and handrails and an automating door will be completed in 2015.
- Integrated Accessibility Standards, Human Rights Code and Design of Public Places training will be completed by year-end.
- Feedback process is in place.

The Committee received the Accessibility Plan Update and the follow motion was adopted:

MOTION #COW-14-265 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the 2014-2019 Accessibility Plan Update.

ADOPTED

c) Report of the Clerk Administrator – OCIF Funding Agreement

The Clerk Administrator reported that the Township was approved for a minimum amount of \$25,000 under the Ontario Community Infrastructure Fund. The funds can only be used for an eligible project which will eliminate or significantly reduce the potential for serious damages to adjacent critical infrastructure such as roads, bridges, culverts and water.

Action Item: Direction given to staff to bring a by-law to the next Council meeting to authorize an agreement for permanent infrastructure funding.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No reports

b) Report from Fire Board

Ray Scissions – Fire Board meeting of December 8, 2014

- Cowan Insurance won the RFP for Insurance coverage
- Jani King won the RFP for the cleaning contract
- New equipment van has arrived
- New members from Tay Valley include RoxAnne Darling, Fred Dobbie and Keith Kerr

c) Report from Library Board – No meetings

d) Report from CA's

Ray Scissions – Rideau Valley Conservation Authority meeting of November 27, 2014

- 2015 Preliminary budget has been passed
- Reviewed routine projects

Gail Code – Mississippi Valley Conservation Authority meeting of December 3, 2014

- Budget review – increase will be \$494
- Board luncheon

e) Report from Members of Committee – No reports

8. CLOSED SESSION (dealt with under Item 10.2

8.1 Solicitors Advice on court costs for Militky court application.

MOTION #COW-14-266 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 2:36 p.m. to discuss;

AND THAT the Clerk Administrator, Deputy Clerk and Planner remain in the room.

ADOPTED

MOTION #COW-14-267 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 2:39 p.m.

ADOPTED

RISE AND REPORT

- The Committee accepted the recommendation of the Township’s solicitor.

MOTION #COW-14-268 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole authorizes the Township’s solicitor to seek court costs for the Militky court application.

ADOPTED

9. Unfinished Business - None

10. New Business

10.1 Judicial Ruling on Paintball Application

The Clerk Administrator provided the judge’s ruling on the Militky court application regarding the definition of a private park as a proposed use. Judge Pedlar ruled that the property is not a private park but a new commercial use within the meaning of the Township’s Official Plan and requires an amendment to the existing zoning by-law. Judge Pedlar denied the Militky application.

10.2 Closed Session – Solicitor’s advice on court costs for paintball ruling (See item 8.1)

10.3 Technology for Council Members ipads/laptops

The Deputy Clerk provided a review of current technology options for council members for the 2014 – 2018 term. There was discussion on whether they wanted to use an ipad or laptop for Council business. It was decided that the three council members requiring technology would utilize ipads for the term.

Action Item: Direction given to staff to proceed with ordering three ipads.

11. Adjournment

MOTION #COW-14-269 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole stand adjourned at 3:20 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR