



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#21 COUNCIL MEETING OF NOVEMBER 26, 2013 Township Council Chambers

MINUTES

CALL TO ORDER: Reeve Aubrey Churchill called the meeting to order at 5:00 p.m.

PRESENT:

| | |
|-------------------------|-------------------|
| Reeve | Aubrey Churchill |
| Deputy Reeve | Gail Code |
| Councillor | Ray Scissons |
| Councillor | Ken Fournier |
| Councillor | Peter Wagland |
| Clerk Administrator | Cindy Halcrow |
| Treasurer | Linda Van Alstine |
| Manager of Public Works | Scott Cameron |
| Chief Building Official | Shawn Merriman |

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW. No members disclosed a pecuniary interest.

1.0 MINUTES

1.1 Special Council meeting of October 25, 2013

Moved By: Peter Wagland
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Special Meeting of October 25, 2013, as circulated.

**Carried
13-151**

1.1 Minutes of Regular Session of November 12, 2013

Moved By: Peter Wagland
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Special Meeting of October 25, 2013, as circulated.

**Carried
13-152**

2.0 ADDITIONS & APPROVAL OF AGENDA

2.1 Approval of Agenda

Moved By: Gail Code
Seconded By: Peter Wagland

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of November 26, 2013 as amended:

Additions under New Business:

- 10.1 Rideau Information Session
- 10.2 Facilities Asset Management Plan
- 10.3 Port Elmsley Karate Club Rental Fee

Carried
13-153

3.0 DELEGATIONS/PUBLIC HEARING

3.1 Presentation of the Asset Management Plan – McIntosh Perry

Monica Shade and Stacey Rathwell from McIntosh Perry presented the Asset Management Plan and covered the following topics:

- What is Asset Management
- Overview of Asset Management
- State of Existing local infrastructure
- Asset Management Strategy
- 10-Year Plan
- Financial Strategy

The plan must be approved by the end of the year. Staff have not had an opportunity to review it and will bring forward a report on it.

3.2 2014 Budget Public Meeting

The Treasurer gave a presentation on the 2014 budget entitled “Prepare, Preserve, Promote Growth.” She spoke about the impact that government grants and the proposed police billing model will have on the financial sustainability of the Township. She reviewed the capital projects scheduled for 2014 as well as the tax levy increase proposed to be 5.4%.

4.0 COMMITTEE & BOARD REPORTS

4.1 Committee of the Whole Report to Council

- **November 19, 2013**

Deputy Reeve Gail Code presented and read Report #14 CoW-November 19, 2013 to Council on behalf of the Committee of the Whole.

Moved By: Gail Code
Seconded By: Ray Scissons

“A” 1 Municipal Dog Pound

“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley agrees in principle, contingent on the bottom line, to commit to a ten-year Memorandum of Understanding with the Township of Montague and other Lanark County municipalities for the provision of pound services.

BE IT RESOLVED THAT the Report #14 COW-November 19, 2013 is hereby adopted this twenty-sixth day of November, 2013.

Carried
13-154

5.0 BY-LAWS

5.1 2013-056 2013-056 Tax Extension

Moved By: Gail Code
Seconded By: Peter Wagland

BE IT RESOLVED THAT By-law #2013-056, being a By-law to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the *Municipal Act, 2001*, and entitled, “Tax Extension By-law”, be read a first, second and third time and finally passed in open Council.

Carried
13-155

5.2 2013-057 Source Protection Municipal Implementation Fund

Moved By: Peter Wagland
Seconded By: Gail Code

BE IT RESOLVED THAT By-law #2013-057, being a By-law to to authorize the execution of an agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of the Environment and the Township of Drummond/North Elmsley to allocate funding under the Source Protection Municipal Implementation Fund, and entitled, “Contribution Agreement for Source Protection Municipal Implementation Fund By-law”, be read a first, second and third time and finally passed in open Council.

Carried
13-156

6.0 RESOLUTIONS/NOTICE OF MOTIONS - None

- 7.0 CLOSED SESSION - None**
- 8.0 BUDGET CONSIDERATIONS - None**
- 9.0 COMMUNICATIONS/CORRESPONDENCE - None**
- 10.0 NEW BUSINESS**

10.1 Rideau Information Session – New Date November 28, 2013

Councillor Wagland noted that the Living and Visiting the Rideau Canal Project update meeting for elected officials and senior staff has been rescheduled to November 28, 2013.

10.2 Facilities Asset Management Plan

The Clerk Administrator presented an overview of the Facilities Asset Management Plan. The plan calls for \$62,000, a figure adjusted for inflation, to be put towards facilities for the next 30 years. This requirement will be incorporated in the long range financial plan that will be developed in 2014.

10.3 Port Elmsley Karate Club Facility Rental Fee

The Clerk Administrator explained that the Town of Perth charges \$20.35 /hr contributor rate or \$25.55 per hour, non-contributor rate for facility rental at the pool. An advertisement on Kijiji for commercial rental property in Smiths Falls is asking \$1,000 per month. She recommended that the facility rental fee for the Port Elmsley Karate Club be increased to \$600/month based on \$30 per day.

Moved By: Peter Wagland
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve that the facility rental fee for the Port Elmsley Karate Club be increased to \$600/month effective January 1, 2014.

Carried
13-157

11.0 CONFIRMATION OF COUNCIL PROCEEDINGS

Moved By: Gail Code
Seconded By: Peter Wagland

BE IT RESOLVED THAT By-law #2013-058 being a By-law to confirm the proceedings of Council at its meeting of November 26, 2013, be read a first, second and third time and finally passed in open Council.

Carried
13-158

12.0 ADJOURNMENT

Moved By: Peter Wagland
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 6:05 p.m.

Carried
13-159

REEVE

CLERK ADMINISTRATOR