



#22 Minutes Meeting of November 28, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, November 28, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Linda Van Alstine	Treasurer

Absent:

Ray Scissons	Councillor
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1. Call to Order

The meeting was called to order at 5:13 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of Committee of the Whole, November 14, 2017

MOTION #COW-17-198 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on November 14, 2017 as circulated.

ADOPTED

3.2 Special Session Minutes of Committee of the Whole, November 21, 2017

MOTION #COW-17-199 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the special Committee of the Whole meeting held on November 21, 2017 as circulated.

ADOPTED

3.3 Special Closed Session Minutes of Committee of the Whole, November 21, 2017

MOTION #COW-17-200 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the special closed Committee of the Whole meeting held on November 21, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-201 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the November 28, 2017 meeting of the Committee as amended.

ADOPTED

Amendments:

10.2 Le Boat Marketing Partnerships

5. Petitions/Delegations/Public Hearings

5.1 5:15 p.m. Rodger Robertson – Unauthorized Entrance & Resurfacing

Mr. Robertson appeared before Council stating that there appears to be some discrepancy regarding the installation of a culvert. He said that he was asked to remove a fence and the next day a culvert was installed. He said that he would never install an entrance without a permit and assumed that this was part of the Conc. 7 road rebuild. He did not authorize the entrance and he was not contacted by municipal staff or the contractor regarding payment of the entrance. He received a bill from the Township for \$2,175 for the entrance. He paid \$1,400 in good faith. He then received a tax arrears notice for the remainder \$785.60. He questioned why he should have to pay this when he could have installed it himself for approximately \$800.

The Public Works Manager reported that the contractor had a different version of events than that of Mr. Robertson. The Public Works Manager said that one morning he showed up and the new entrance was installed on Mr. Robertson's property. He stated that he assumed that Mr. Robertson authorized the entrance although no entrance permit was issued by the Township.

Mr. Robertson also spoke about his paved driveway. It was to be replaced with material similar or better and it was not. It was replaced with crusher run gravel and not crushed gravel and it is now deteriorating. His neighbours' driveways have all been paved. The Public Works Manager said that recycled pavement takes on the appearance of gravel after 15 years and it was noted as gravel and that is what the contractor put down on the driveway.

Mr. Robertson said that he paid for two zoning applications; one in 2012 and 2013. He was questioned why he had to pay again in 2016. The Clerk Administrator reported that he will be charged for staff time only and the two applications would have been reconciled. The Planner said that in 2012 there was a zoning amendment which was reconciled in 2016.

Action Item: Direction given to staff to arrange a meeting with Mr. Crain and Mr. Robertson.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Fire Pit Request – Steven Ecklund

Council reviewed Mr. Ecklund’s request to continue to use the Township road allowance for his fire pit and denied his request. Council provided direction to staff to develop a resolution to have all obstructions on the Township road allowance removed.

#9 2108 Draft Council Calendar and Chair Schedule

MOTION #COW-17- 202 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the 2018 Council Calendar.

ADOPTED

MOTION #COW-17-203 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the November 28, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Agreements to Implement Garden Suite Provisions

The Planner reported that registering site plan agreements for garden suites is not appropriate as the primary objective of garden suites is to ensure the second dwelling remains temporary. The Planner recommended amending the Site Plan Control By-law to remove a requirement for the registration on title of agreements pertaining to garden suites. There was discussion on the whether to remove the requirement on title or whether to leave as status quo. Council did not accept the recommendation of the Planner and agreed to make no changes to the existing policy.

b) Report of the Planner – McFadden Zoning Amendment

The Planner reviewed the outcome of the public meeting and feedback received regarding a zoning amendment application by Leonard McFadden to accommodate the construction of a garden suite as a temporary use on his property. He recommended approving the application as the garden suite proposed meets the criteria and intent for the land use. Council accepted the recommendation and the following motion was adopted:

MOTION #COW-17-204 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

That Council supports the McFadden Zoning Amendment and further that staff be directed to bring forward a by-law implementing the Rural Temporary Use Zone.

ADOPTED

c) Report of the Planner – Thompson Zoning Amendment

The Planner reviewed the outcome of the public meeting and feedback received regarding an application to rezone a portion of the Thompson’s property from Agricultural to Agricultural-Special Exception to recognize a reduced lot size and that a residential dwelling shall not be permitted. Council accepted the recommendation of the Planner and the following motion was adopted:

MOTION #COW-17-205 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves the Thompson zoning amendment application and rezones the Agricultural zoned portion of the subject property to an Agricultural Special Exception Zone; and

FURTHERMORE THAT Council considers the following wording to be contained in an implementing by-law:

Notwithstanding the provisions of Sections 6.1 and 6.2, on the lands zoned A-x a single detached dwelling and accessory housing to an agricultural use will not be permitted and the minimum lot area shall be 16 ha.

ADOPTED

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Revised 2018 Proposed Budget

The Treasurer reviewed minor changes to the 2018 proposed budget which resulted in a .99% increase or \$41,050 over the 2017 levy (\$4,147,000). There was discussion on the library donations and it was Council’s decision not to support the Smiths Falls and Carleton Place Libraries and that the Lanark Library donation will remain status quo. Line 564 - Library Donations - has been reduced to \$4,000.

With regard to wages and benefits

- Employee Health and LTD costs – Council to pay 100% of Employee Health benefits and employees to pay 100% of LTD, also COLA has been approved at 1%.

Action Item: Direction given to staff to bring the budget forward to a public meeting on December 12, 2017.

b) Report of the Clerk Administrator – RHRTA – Tourism Economic Impact Study

The Clerk Administrator reviewed the Tourism Economic Impact Study commissioned by the Rideau Heritage Route Tourism Association in 2016. She reviewed the tourism statics for Lanark County and DNE. The report was received as information.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No Report

b) Report from Fire Board – No Report

c) Report from Library Board – November 20th, George Sachs

- Policy review – First Nation Library Association sent back for review regarding priorities for additional resources for First Nation documentation
- Bake sale raised \$2,100
- Starting a fundraising committee
- Next meeting December 18th

d) Report from CA's – No Report

e) Report from Members of Committee

Environmental Initiatives Committee, November 21, George Sachs

- Provincial action plan for Waste Free Ontario Act
- George Sachs will present the finding of the action plan at a future meeting
- 1500 tons diverted from the landfill
- Next meeting February 20th at 5:30

8. CLOSED SESSION

8.1 Disposal of property – Port Elmsley Hall

MOTION #COW-17-206 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:59 p.m. to discuss disposal of property – Port Elmsley Hall;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-17-207 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 7:04 p.m.

ADOPTED

RISE AND REPORT

- Received as information.

9. Unfinished Business

9.1 Deer Tick Population – Laura Plummer presentation of November 14, 2017

The Committee accepted the report as information.

Action Item: Direction given to staff to inform Laura Plummer that Council has accepted as information.

9.2 Animal Control (By-law and Responsible Pet Ownership)

The Clerk Administrator reviewed the Animal Control By-law regarding repealing certain sections. There was discussion on the following:

- Kennels won't be so prescriptive
- Exotic Animals will be dealt with by our By-law Officer
- Reference Ontario Dog Owner's Liability Act in our public education program
- Remind residents to add identification to dog collars
- Provide public education documentation on our newsletter, website and Facebook

Action Item: Direction given to staff to bring the by-law forward to the next meeting for review.

10. New Business

10.1 Lanark County Economic Development Strategy

The Clerk Administrator provided a brief review of the strategy. Received as information.

10.2 Le Boat

The Clerk Administrator reviewed Le Boat's 2018 Marketing Partnership Proposal. She said that as part of the marketing partnership, the Township of Drummond/North Elmsley will be promoted to Le Boat customers who are looking for day trip experiences while cruising the Rideau Canal. This will have a positive impact on local area business and promote tourism. For \$2,500, Rideau Ferry will be promoted in all of Le Boat's international advertisements.

MOTION #COW-17-208 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves \$2,500 for the Le Boat marketing plan.

ADOPTED

11. Adjournment

MOTION #COW-17-209 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:39 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR