



#23 MINUTES MEETING OF NOVEMBER 20, 2012 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, November 20, 2012 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:	Aubrey Churchill Gail Code Ken Fournier Ray Scissons	Reeve Deputy Reeve Councillor Councillor (CHAIR)
STAFF PRESENT:	Cindy Halcrow Cathy Ryder Scott Cameron Karl Grenke	Clerk Administrator Deputy Clerk Manager of Public Works Planner

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of November 6, 2012

MOTION #COW-12-402 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ken Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on November 6, 2012 as circulated.

ADOPTED

3.2 Special Budget Session Minutes of November 9, 2012

MOTION #COW-12-403 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the Special Budget Session Committee of the Whole meeting held on November 9, 2012 as circulated.

ADOPTED

4. Additions and Approval of Agenda

- a) Rideau Ferry Docks (*see 10.1*)
- b) Town of Perth Resolution – One Time Funding Request (*see 10.2*)
- c) Ferguson Falls (*see 10.3*)

MOTION #COW-12-404 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the November 20, 2012 meeting of the Committee, as presented.

ADOPTED

5. Petitions and Delegations

5.1 2:00 p.m. Jennifer Lamoureux, RVCA Municipal Drains

Jennifer Lamoureux, RVCA, gave a presentation on drainage and fish habitat. She provided an

explanation on drain classifications, fish species captured in various RVCA municipal drains and drain maintenance mitigation. RVCA offers tools to municipalities such as annual updates, maps, pre-maintenance meetings and drain monitoring during maintenance work. The Committee received the presentation as information.

5.2 2:15 p.m. Debi McEwen – Lanark County Support Services

Debi McEwen made a presentation on the services provide by Lanark County Support Services. She explained that they provide day services for individuals with developmental disabilities. The programs range from life skills, activity, and transition support and after school programs. The Committee received the presentation as information.

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-12-405 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT the communication items for the November 20, 2012 Committee of the Whole be received as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS

a) Report of the Public Works Manager – Stop Sign By-law

The Public Works Manager gave the Committee an update on changes to the stop sign by-law which included six new additions:

- 1) South bound on Burn's Road at Buttermilk Hill Road
- 2) Northbound on Burn's Road at Buttermilk Hill Road
- 3) North bound on Armstrong Side Road at Drummond Concession 9A Intersection
- 4) South bound on Dunlop Side Road at Drummond Concession 9A Intersection
- 5) North bound on Dunlop Side Road at Drummond Concession 9A Intersection.
- 6) South bound on Brittany Street at Innisville Isabella Street

The Committee accepted the recommendation of the Public Works Manager with the following direction:

Action Item: Direction given to staff to bring the Stop Sign By-law forward for review and passage at the November 27, 2012 Council meeting.

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Carkner Site Plan

The Planner gave an update on the Carkner Site Plan. He recommended that the Township enter into a Site Plan Control Agreement with Lester and Celine Carkner for property located at 184 Flintoff Bay Road to allow for the removal and placement of a dwelling within close proximity of Mississippi Lake. The Committee accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to bring the Carkner Site Plan Control By-law forward for review and passage at a future Council meeting.

b) Report of the Planner – Lanark County Support Services

The Planner gave an update on the Zoning Amendment for Lanark County Support Services. He recommended rezoning lands owned by J. McLenaghan on Rideau Ferry Road from Rural to Institutional to permit the construction of a daycare facility for individuals with developmental disabilities. The Committee accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to proceed to a public hearing for the Lanark County Support Services zoning application on December 18, 2012 at 3:00p.m.

c) Report of the Planner – Rideau Street

The Planner gave an update on a proposed development on Rideau Street that would allow residential development on a rural zoned lot that does not have access to and frontage on an opened public road. The Committee accepted the recommendation of the Planner with the following direction

Action Item: Direction given to staff to proceed to a public hearing for Michael McEwen's proposed development on Rideau Street for December 18, 2012 at 3:30 p.m.

d) Report of the CBO – Draft Solid Fuel By-law

The Clerk Administrator gave an update on an amendment to the Solid Fuel By-law which would remove reference to a fee amount and replace it with a reference to the permit fee as set out in the Tariff of Fees Schedule and that the fee for a permit regarding this by-law be pegged to the Tariff of Fees by-law. The Committee accepted the recommendation with the following direction

Action Item: Direction given to staff to bring the Solid Fuel By-law forward for passage and review at the November 27, 2012 Council meeting.

7.3 CORPORATE SERVICES – No Reports

7.4 COMMUNITY SERVICES – No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Nov. 8/2012 Attended the All Candidates Night in D/NE Council Chambers
- Nov. 9/2012 Attended the First D/NE 2013 budget day
- Nov. 13/2012 Deputy Reeve Code and myself completed the C/A's first year review
- Nov. 16/2012 Received an invitation from our MPP Randy Hillier the Queen's Diamond Jubilee Awards at the Civitan Hall, Perth
- Nov. 16/2012 Attended the Lanark County Warden's Banquet
- Nov. 19/2012 Library Board meeting

b) Report from Fire Board – No Reports

c) Report from Library Board

The Reeve provided highlights from the Library Board meeting of November 19, 2012

- The Library board passed two motions; one approving a new Vision Statement and one approving a new Mission Statement.
- Allan McLean went to a conference on libraries in Elgin Ont., and most of the time was spent in round table sessions discussing issues. He said there is in fact very little difference in problems of libraries only in scale.
- Drummond/North Elmsley's circulation has again dropped from 24.5% in 2011 to 21.7% in 2012 a drop of 11.4%. Both Perth and Tay Valleys circulation is up.
- The Perth Library had their re-accreditation on October 24th. They met 160 of the 163 requirements for the accreditation for a rate of 98.1%. Great job.
- The Friends of the Library raised over \$1000.00 at their annual Bake sale on November 3, 2012. The Library received another \$2000.00 from the estate of Kenneth Henry Gray. They had previously received \$2000.00 in 2011.
- The November Foodsmiths Bring Your Own Bag program resulted in donations of several hundred dollars to the library.
- The library board passed the 2013 budget with a 2% increase.
- The library has relocated some sections of the library to make room for the new computers.
- Rachel Warren has been hired as the new library specialist for children and teens, taking Sue Snyder's position. Rachel has worked at the library since 2009.
- All staff were certified in Heartsaver AED first aid training on October 29, 2012.

d) Report from CA's

e) Report from Members of Committee

MVCA – Gail Code

- MVCA financial meeting November 21, 2012
- Director's meeting on December 5, 2012

RVCA – Ray Scissons

- Next meeting December 13, 2012

8. Closed Session – None

9. Confidential Reports - None

10. New Business

10.1 Town of Perth Resolution – One Time Funding to the Perth & Smiths Falls Hospital

MOTION #COW-12-406 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby support the Town of Perth’s resolution to the Province of Ontario to provide special one (1) time funding to the Perth and Smiths Falls Hospital to help fund their community health card debt obligations, in order to provide a clean financial bill of health for all residents.

ADOPTED

10.2 Rideau Ferry Docks

MOTION #COW-12-407 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ken Fournier

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley approves the purchase of the lands for the public docks at Rideau Ferry, being Parts 1,2,3,4,6,9,10 and 11 Plan 27R-10130;

AND FURTHERMORE that the Reeve and Clerk are authorized to execute all documents with respect to the purchase of said lands.

ADOPTED

10.3 Ferguson’s Falls Hall

The Clerk Administrator gave an update on the Ferguson’s Falls Hall regarding the booking of events, supplies and general upkeep. She has contacted Mr. Devlin who currently looks after the maintenance to see if he would be interested. He would be interested and suggested an additional small monthly fee of \$200.00.

Action Item: Direction given to staff to investigate the number of activities and events at the hall and report back.

11. Adjournment

MOTION #COW-12-408 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 2:45 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR