



#26 MINUTES MEETING OF DECEMBER 4, 2012 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, December 4, 2012, 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (CHAIR)
Ken Fournier	Councillor
Ray Scissons	Councillor
Peter Wagland	Councillor

STAFF PRESENT:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Bob Moore	Public Works Assistant

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No disclosures of pecuniary interest were declared.

3. Minutes of Previous Meetings

3.1 Special Budget Minutes of November 9, 2012

MOTION #COW-12-421 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the special budget meeting of Committee of the Whole held on November 9, 2012 as circulated.

ADOPTED

3.2 Regular Session Minutes of November 20, 2012

MOTION #COW-12-422 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular session Committee of the Whole meeting held on November 20, 2012 as circulated.

ADOPTED

3.3 Special Lefleche Landfill Site Minutes of November 23, 2012

MOTION #COW-12-423 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the special Lefleche Landfill Site meeting of Committee of the Whole held on November 23, 2012 as circulated.

ADOPTED

4. Additions and Approval of Agenda

a) Recycling & Solid Waste Tender Comparisons (*see 10.1 New Business*)

MOTION #COW-12-424 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the December 4, 2012 meeting of the Committee, as presented.

ADOPTED

5. Petitions and Delegations - None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#9 Crime Stoppers – Funding Request

#10 MADD – Funding Request

MOTION #COW-12-425 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT the remainder of the communication items for the December 4, 2012 Committee of the Whole be received as information.

ADOPTED

Action Item: Direction given to staff to contact Crime Stoppers and MADD informing them their funding requests were not in the budget and that the Township is not in the position to provide funding at this time.

7. Committee and Board Reports

7.1 PUBLIC WORKS

a) Report of the Public Work’s Manager – Maintenance of Boundary Roads Agreement
B. Moore presented the report on behalf of the Public Work’s Manager

B. Moore gave an update regarding the roles and responsibilities between the Township of Drummond/North Elmsley and Tay Valley Township to enter into an agreement for the maintenance of boundary roads. There was discussion regarding adding a dispute resolution clause and a termination clause with a 90 day notice. B. Moore stated that the clauses would be added before the by-law is brought forward for passage. The Committee accepted the recommendation with the following direction:

Action Item: Direction given to staff to bring a by-law forward for review and passage at a future Council meeting.

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Danielwitsch/Champagne Public Hearing Cancellation
The Committee received the report as information.

b) Report of the CBO – Building Activity Report
The Committee received the report as information.

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Authorize Absences (verbal)
The Committee accepted the recommendation of the Clerk-Administrator and the following motion was adopted:

MOTION #COW-12-426 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council does hereby authorize Councillor Peter Wagland to be absent from Committee and Council meetings for the month of January without penalty.

ADOPTED

b) Report of the Clerk Administrator – Library Board Appointment (verbal)

The Clerk Administrator gave an update on representation to the Perth & District Library Board and the Rideau Heritage Route Tourism Committee. It was agreed that Peter Wagland would be appointed to sit on both effective February 2013.

Action Item: Direction given to staff to contact both the Perth & District Library Board and the Rideau Heritage Route Tourism Committee informing them of Peter Wagland's appointment.

c) Report of the Clerk Administrator – Municipal Infrastructure Strategy Application

The Clerk Administrator gave an update on the Municipal Infrastructure Investment Initiative funding. She asked for direction regarding the number of submissions as well as identifying which projects should be considered for submission. The recommended projects were: Ebb's Side Road Bridge, Drummond School Road, West Shore Drive and Wayside Drive. Council accepted the recommendation of the Clerk Administrator and the following motion was presented:

MOTION #COW-12-427 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves a submission of 3 applications under the Municipal Infrastructure Strategy for the following projects: Ebb's Side Road Bridge Reconstruction, Drummond School Road and West Shore Drive.

ADOPTED

Action Item: Direction given to staff to proceed with making submissions under the Municipal Infrastructure Strategy for the 3 projects listed above.

d) Report of the Deputy Clerk – CoW/Council Meeting & CoW Chair Schedule

The Deputy Clerk reviewed the 2013 Committee and Council dates and CoW Chair schedule. The Committee members accepted the recommended dates and chair schedule.

Action Item: Direction given to staff to laminate the 2013 Committee and Council dates and CoW schedule and distribute to Council members at the next CoW meeting.

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided an update on the following items:

- Nov. 26/2012 – Annual performance review for the Fire Chief's with Fire Board Chair
- Nov. 30/2012 – Attended the staff Christmas party at Perth Legion

Report Lanark County Council meeting of November 28, 2012

The Reeve provided an update on the following items:

- The following By-Laws were passed:
 - By-Law 2012-38, being a By-law to appoint Chief Administrative Officer/Treasurer for the Corporation of the County of Lanark.
 - By-Law 2012-39, being a By-law to appoint a Financial Services Supervisor/Deputy Treasurer for the Corporation of the County of Lanark.
- Committee Reports
 - The Community Development Committee recommended that Lanark County Council confirm their support for the soft roll-out and public meeting sessions for the Lanark County Immigration Portal & Job Board.
 - Community Development Committee recommended that Lanark County Council

request a meeting at the OGRA/ROMA Conference with the Minister of Agriculture, Food and Rural Affairs regarding the Proposed Local Food Act.

- Public Works will bring forward a draft ATV By-law forward to a future Public Works Committee meeting, which permits the lawful use of ATV's on County Roads.
- Lanark Council supported spending \$50,000.00 in matching funds from Leeds and Grenville on the Andrewsville Bridge. A second motion was also supported in that if adequate funding for the Andrewsville Bridge is not obtained over the next 5 years, that the bridge be closed.
- Lanark County Council supported the Ontario Coroner's review regarding cycling deaths and that a letter be sent to the Ministry of Transportation supporting the funding of paved shoulders.
- Lanark County Council supported a onetime emergency grant to Interval House in the amount of \$35,000.00. Total Community Grants for 2013 for Lanark County is \$338,700.00.
- Lanark County Council supported the Heart and Stroke Foundations "How to Save a Life Campaign".

b) Report from Fire Board – No reports

c) Report from Library Board – No reports

d) Report from CA's

MVCA – Gail Code

- Office meeting on December 4, 2012
- Board meeting December 5, 2012

e) Report from Members of Committee – No reports

8. Closed Session – None

9. Confidential Reports - None

10. New Business

10.1 Tender Opening

B. Moore reviewed the results of the tender openings for Solid Waste and Recycling contracts. He presented tender comparisons and explained that all documentation has to be reviewed before a recommendation can be made to Council.

10.2 2013 Budget

L. Van Alstine gave the Committee an update on the following budget items:

Garbage Fees:

The Committee accepted the recommendation of the Treasurer and the following motion was adopted:

MOTION #COW-12-428 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ray Scissons

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves an increase to garbage fees in the amount of \$10.00 for 2013.**

ADOPTED

Budget Action Items:

- Direction given to staff to set the final Budget Public Meeting for January 22, 2013 at 6:00 p.m.
- Direction given to staff to prepare an analysis of the 3 Township halls regarding expenses/revenues.
- Direction given to staff to draft a term of reference regarding the Lafleche Waste Disposal option and bring forward for review.

11. Adjournment

MOTION #COW-12-429 (Verbal)

MOVED BY: Peter Wagland

SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 3:34 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR