



#3 Minutes Meeting of February 13, 2018 Committee of The Whole

The Committee of the Whole met on Tuesday, February 13, 2018 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor (Chair)
	George Sachs	Councillor
	Ray Scissons	Councillor
Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Linda Van Alstine	Treasurer
	Karl Grenke	Planner
	Scott Cameron	Public Works Manager

1. Call to Order

The meeting was called to order at 5:07 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No member declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of January 23, 2018

MOTION #COW-18-017 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on January 23, 2018 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-18-018 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the February 13, 2018 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

The following items were pulled from the Communication package and voted on separately before the motion was adopted:

#1 AMO Policy – Fire Medic Protection

MOTION #COW-18-019 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council supports AMO's resolution regarding legislated protection from arbitrators imposing fire medic pilots or programs on unwilling municipalities.

ADOPTED

#10 Township of Norwich – Ontario Building Code Amendment

MOTION #COW-18-020 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council supports the Township of Norwich's resolution regarding the Ontario Building Code Amendments.

ADOPTED

#11 Township of Montague – Police Services Act

Direction given to staff to draft a resolution to be included with the Township's written submission to the Standing Committee on Justice Policy concerning Bill 175, *Safer Ontario Act, 2017* prior to March 1, 2018.

MOTION #COW-18-021 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the February 13, 2018 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Mason Zoning Amendment

The Planner provided an update on the proposed zoning amendment to rezone the Mason property at 132 Elizabeth Drive in Rideau Ferry from Residential to Residential-

Special Exception to allow Marine Repair as a permitted use.

Action Item: Direction given to staff to schedule a public meeting for April 13, 2018 to consider the zoning amendment.

Note: Dealt with Item 9.1 at this point in the meeting.

7.2 PUBLIC WORKS: None

7.3 CORPORATE SERVICES

Reports of the Treasurer

a) FIN-02-2018 Year End Actual to Budget Reserves 2017

The Treasurer provided an update on the actual results of reserve activity for 2017. The report was received as information.

b) FIN-03-2018 Financial Summary 2017 Year End

The Treasurer reviewed her report requesting an extension of a capital works project to the purchase of a tractor with brushing unit, and provided a summary of the financial performance for the fourth quarter actual to budget.

MOTION #COW-18-022 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council approve the extension of the 2017 Capital Works Program into 2018 Capital Works Program to include the purchase of a tractor and brushing unit budgeted for \$130,000 under account 01.30.336.6243 and that the funding for this project will come from the equipment reserve.

Adopted

c) FIN-04-2018 Development Charges Update

The Treasurer provided an update on services for which development charges have been collected, how the funds have been spent, what funds have been borrowed and how much interest was accrued. The report was received as information.

d) FIN-05-2018 Gas Tax Update

The Treasurer provided an update regarding projects for which the federal gas has been used in 2017. In 2017 \$166,860 was spent on the following projects: Buttermilk Hill Bridge, Armstrong Bridge, Tennyson Road and Stamford Drive. The report was received as information.

e) FIN-06-2018 Municipal Investments Update

The Treasurer provided an update on the Township's investments with BMO Nesbitt Burns for 2017. The report was received as information.

f) FIN-07-2018 Statement of the Treasurer

The Treasurer provided an update on remuneration and expenses paid to Council and

members of Boards and Committees appointed by Council for 2017. The report was received as information.

g) FIN-08-2018 Borrowing By-law

The Treasurer provided an update on revising the annual borrowing by-law for current and capital expenditures for 2018 for short term borrowing.

MOTION #COW-18-023 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council direct staff to bring a Borrowing By-law for Current and Capital Expenditures to the next Council meeting.

ADOPTED

h) FIN-09-2018 Budget Impacts per Ontario Regulation 284/09

The Treasurer provided an update on the necessary requirements of Ontario Regulation 284/09 which requires municipalities that have excluded expenses in their budgets to prepare a report detailing those excluded expenses and adopt the report by resolution.

MOTION #COW-18-024 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council adopt Report #FIN-09-2018 Budget Impacts as per Ontario Regulation 284/09 respecting the 2018 budget.

ADOPTED

i) FIN-10-2018 Annual Statement of Building Permit Revenues and Expenses

The Treasurer provided an update on the 2017 building permit fees and related costs. The report was received as information.

j) FIN-11-2018 Ontario Community Infrastructure Fund Update

The Treasurer provided an update on the allocation of funds under the Ontario Community Infrastructure Fund formula allocation. The report was received as information.

7.4 COMMUNITY SERVICES: None

7.5 CLERK/MEMBERS OF COUNCIL

- a) Report of Reeve:** No Reports
- b) Report from Fire Board:** No reports
- c) Report from Library Board:** No reports

d) Report from CA's

Rideau Valley Conservation Authority, Ray Scissons, January 25, 2018

- Election of Chair, Lyle Pederson, Vice-Chair, Peter Leenhouts, Ray Scissons elected to the executive.
- Goulbourn wetlands regulation revisited and was passed with 11 in favour and 10 opposed
- Tree purchases from Ferguson Tree Nursery extended one year
- Next meeting February 22, 2018

e) Report from Members of Committee: No reports

8. CLOSED SESSION: No closed sessions

9. Unfinished Business

a. Rodger Robertson – Past Due Tax Bill for Entrance

The Public Works Manager provided an update on how the entrance was installed by Crain's Construction. His recommendation was to re-allocate the costs to Crain's Construction for the balance owing for the culvert at Mr. Robertson's property. The Public Works Manager reported that Mr. Robertson's entrance will be paved in the spring. Mr. Robertson stated that he will apply and pay for an entrance permit.

MOTION #COW-18-025 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council accept \$1,400 as final payment for the culvert installment;

AND FURTHERMORE THAT Crain's Construction be billed the outstanding amount \$675 plus GST;

AND FURTHERMORE THAT the Township will pave Rodger Robertson's driveway entrance;

AND FURTHERMORE THAT Rodger Robertson must pay for the entrance permit.

ADOPTED

b. Hockey Bursary Request

There was discussion on the bursary program and how it relates to local Township residents. Council agreed to support the one-time bursary donation of \$250 with Hockey Eastern Ontario matching the donation with \$250.

MOTION #COW-18-026 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council approve a one-time \$250 bursary donation to Hockey Eastern Ontario.

ADOPTED

10. New Business

11. Adjournment

MOTION #COW-18-027 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 6:05 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR