



#3 MINUTES MEETING OF FEBRUARY 4, 2014 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, February 4, 2014 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Ken Fournier	Councillor (CHAIR)
	Ray Scissons	Councillor
	Peter Wagland	Councillor
STAFF PRESENT:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Scott Cameron	Manager of Public Works
	Karl Grenke	Planner
	Shawn Merriman	CBO

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of January 21, 2014

MOTION #COW-14-018 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on January 21, 2014 as circulated.

ADOPTED

4. Additions and Approval of Agenda

- a) Tracy Zander, Zander Plan Inc. (*see item 5.1*)
- b) Jillian Normand, McIntosh Perry (*see item 5.2*)

MOTION #COW-14-019 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Peter Wagland

THAT the Committee of the Whole approves the agenda for the February 4, 2014 meeting of the Committee, as amended.

ADOPTED

Amendment

Delegation – Tracy Zander

Delegation – Jillian Normand

5. Petitions/Delegations/Public Hearings

5.1 Tracy Zander, Zander Plan Inc. (Conservancy and property owners Planner)

Tracy Zander made a brief presentation to Council on behalf of the property owners as well as the Mississippi Madawaska Land Trust Conservancy in opposition of the proposed zoning amendment for Marked Paintball. She recommended that further studies be prepared and that the application is premature as it currently stands. Cathy Keddy spoke of her concerns regarding the proposed zoning amendment and the impact it will have on her property such as forests, wildlife, wetlands, marshes, natural habitat. She requested that Council deny the zoning amendment.

5.2 Jillian Normand, McIntosh Perry (Applicants Planner)

Jillian Normand made a brief presentation to Council to ask that they reconsider their decision on requesting an EIS study. She suggested that further discussions with Township staff and agencies should take place prior to making a decision. She stated that the site plan would be revised and they would complete the traffic study. She also stated that an EIS is not required on the front portion of the property.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#7 – Municipal Employer Pension Centre Ontario – Voluntary Contribution Request

Action Item: Direction given to staff to provide additional information on the Municipal Employer Pension Centre Ontario.

MOTION #COW-14-020 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT receives the remainder of the communication items for the February 4, 2014 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS

a) Verbal report of the Public Works Manager

The Public Works Manager provided a verbal update and summary of the 2013 Capital Works, Fleet, and Operations budget. The Committee received the report as information.

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Zoning Amendment – Militky – Marked Paintball

The Planner provided a review of the outcome of the January 28th public meeting to consider an application to rezone property on Highway 7 from Rural to Highway Commercial Special Exception to allow for establishment of an outdoor recreation uses (including paintball range) and several other commercial uses.

The Planner reviewed the following options relating to the application:

- o Approve the Application
- o Deny the Application
- o Defer a Decision

There was discussion on noise, traffic, environmental concerns, zoning and site plans.

Action Item: Direction given to defer a decision pending additional studies regarding noise, traffic and environmental. Direction was also given to revise the application to include a reduction in the lands to be re-zoned and a further refinement of the proposed uses. The applicants will work with the Planner on that and once received, a second hearing will be scheduled.

Council took a recess at 3:05

Reconvened at 3:09 – dealt with Item 5.2 at this point in the meeting

b) Report of the Planner – Zoning Amendment – M. Hall

The C/A presented the report on behalf of the Planner regarding a zoning amendment to permit the operation of an automobile care and service station within an existing garage at 1280 Rideau Ferry Road. The applicant is seeking to retroactively permit the operation of a garage on his residential property. The property is zoned Rural and the current operation on the site does not comply with the current zoning. The Committee received the report as information with the following direction:

Action Item: Direction given to ensure the right of way is shown on the map and RVC should be consulted. Further direction was given to proceed with to a public hearing in March 2014.

c) Report of the Planner – Zoning Amendment – Dickenson & Water Street Closing

The C/A presented the report on behalf of the Planner regarding an overview of the public meeting held of January 28th to consider the closure of the Water Street road allowance and an administrative zoning by-law amendment for adjacent lands owned by Ron and Margaret Dickinson. The Committee accepted the recommendations of the Planner with the following direction:

Action Item: Direction given to staff to prepare a zoning amendment by-law for Council's consideration on February 11th and to prepare a deeming by-law and road closing bylaw to enable the completion of the process.

d) Report of the CBO – Bill 124 Report on 2013

The CBO provided Council with an overview of the revenues and expenses incurred by the Building Department. The Committee received the report as information.

e) Report of the CBO – Building Activity Fourth Quarter 2013

The CBO provided Council with an overview of all building related activities with the Township and specific activities relating to the Building Department for 2013. He recommended that fee adjustments should be considered for extensive plan review, additional inspections, reactivation, property compliance and percentage of eligible refunds. The Committee received the report as information with the following direction:

Action Item: Direction to proceed to a public meeting regarding development charges and building permit fees.

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Town of Perth Recreation Agreement

The C/A provided an update on the formal recreation agreement with the Town of Perth. D/NE's costs for its share would increase of 1% per year.

Action Item: Direction given to bring a by-law forward for review and passage at the next Council meeting.

b) Report of the Clerk Administrator – Fergusons Falls Hall Reconstruction

The C/A and CBO provided Council with an overview of funding options for reconstruction of Fergusons Falls Hall. There was discussion on: tearing down the old hall, leaving the kitchen intact and building a new hall further from the highway; relocating the hall off its current foundation and onto a new foundation or jacking up the foundation and repairing the foundation. There was further discussion on costs and funding options in order to keep and maintain the hall.

Action Item: Direction given to staff to explore options that would not require the use of taxpayer's money. Further direction was given to bring a report back redefining the costs and problems.

Aubrey Churchill left the meeting at 4:08 p.m.

7.4 COMMUNITY SERVICES – No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a written report for the month of January 2014

Jan. 3/14 Sign cheques fire hall Perth.

Jan.17/14 Regular weekly meeting with C/A

Jan. 17/14 Signed cheques at Fire Hall, Perth

Jan. 19/14 Attended Randy Hillier and Scott Reid's New Year's Levi at the Civitan Perth

Jan. 20/14 Attended the meeting held in Council Chambers regarding introduction of Dalhousie School classes to Port Elmsley Public School

Jan. 22/14 Signed cheques at Fire Hall, Perth

Jan. 23/14 Guest on In Focus at Lake 88 Radio Station.

Jan. 24/14 Regular weekly meeting with C/A

Jan. 30/14 Signed cheques Fire Hall, Perth

Jan. 31/14 Attended Parks Canada release of the Rideau Corridor { Visitor Experience Opportunity Concept } report

The Reeve provided a written update from Lanark County Council January 22, 2014

- Lanark County Council continues to support the Lanark County Municipal Trail Corporation for one year as status quo, with a one year review.
- Lanark County Council authorized the Warden and CAO to amend the memorandum of understanding, allowing the use of municipal funds to be spent in acquiring the Smiths Falls to Mattawa rail corridor.
- Lanark County approved a \$500.00 contribution to the Active Transportation Summit, from the approved 2014 Tourism budget.
- Lanark County Council defeated a request in the form of a motion from the LCTA to include the Tourism manager and one elected representative to the LCTA board.
- County Council approved an updated job description for the Public Works Directors position and approved the interview panel.

b) Report from Fire Board – No Report

c) Report from Library Board – No Report

**d) Report from CA's
Rideau Valley Conservation Authority – Ray Scissons**

- Next meeting February 27, 2014

Mississippi Valley Conservation Authority – Gail Code

- 46th annual meeting scheduled for February 19, 2014
- Mississippi Lake Plan meeting scheduled for February 24, 2014

e) Report from Members of Committee – No Reports

8. CLOSED SESSION – None

9. Unfinished Business - None

10. New Business - None

11. Adjournment

MOTION #COW-14-021 (Verbal)

**MOVED BY: Ray Scissons
SECONDED BY: Peter Wagland**

THAT the Committee of the Whole stand adjourned at 4:13 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR