



#3 Minutes Meeting of February 7, 2017 Committee Of The Whole

The Committee of the Whole met on Tuesday, February 7, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Scott Cameron	Public Works Manager

1. Call to Order

The meeting was called to order at 5:04 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of January 24, 2017

MOTION #COW-17-012 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on February 7, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-013 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the agenda for the February 7, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

No items were pulled from the Communication package.

MOTION #COW-17-014 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the February 7, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Leeflang Zoning Amendment

The Committee reviewed the Planner's report on the Leeflang Zoning Amendment to rezone an 86 acre portion of a 99 acre lot from Rural to Rural-Special Exception to recognize the creation of a lot without frontage on a public road and to permit a residential dwelling. The Committee accepted the recommendation of the Planner and the following direction was given:

Action Item: Direction was given for staff to schedule and prepare for a public meeting in March to consider the Leeflang zoning amendment application.

b) Report of the Planner – Town and County RV Zoning Amendment

The Committee reviewed the Planner's report regarding rezoning property from Rural to Highway Commercial to allow for future development at 16951 Highway 7 Town and Country RV. The Committee accepted the recommendation of the Planner and the following direction was given:

Action Item: Direction was given for staff to schedule and prepare for a public meeting in March to consider the Town and County RV zoning amendment application.

c) Report of the Chief Building Official – 2016 Year End Building Activity

The Committee reviewed the written report of the Chief Building Official for the 2016 Building Year End Activity. 162 permits were issued, \$71,500.00 was collected on twenty-six dwellings and 791 inspections were conducted. The report asked the Committee to consider adjusting the fee schedule as it had not changed in three years.

Action Item: Direction given to staff to review the building permit fees.

d) Report of the Chief Building Official – 2016 Year End By-law Department

The Committee reviewed the written report of the Chief Building Official for the 2016 By-law Department Activity. 200 incidents, part-time inspector wishes to continue in 2017, three-year contract with third party contractor has ended. The report seeks clarification on whether the contract for the contractor can be extended or must we go out to tender. The report was received as information.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Riverside Drive Verbal Update

The Public Works Manager talked about the poor condition of Riverside Drive this winter. Perth has received lots of complaints about the large potholes. He raised the possibility of paving Riverside Drive and cost sharing with Perth. RVCA will not like infilling in a flood plain so it may have to be appealed to the RCVA Executive Committee. As well, improvements to the intersection would have to be done. There was a discussion with respect to ascertaining if Perth Council supported this and staff were directed to set up a meeting to discuss.

Action Item: Direction was given for staff to schedule a meeting with the Town of Perth to discuss paving Riverside Drive.

b) Report of the Public Works Manager – Drummond Garage Furnace Replacement

The Public Works Manager provided an update on replacing and upgrading the existing heating system in the Drummond Works Garage. McNamee-Kilpatrick Plumbing and Heating were the low bidders for Tender PWF2016-01. Council accepted the recommendation of the Public Works Manager and the following motion was adopted:

MOTION #COW-17-015

Moved By: Ray Scissons
Seconded By: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts the tendered price from McNamee-Kilpatrick Plumbing and Heating of \$18,507.00 (plus taxes) to supply and install low infrared propane tube heaters at the Drummond works garage; and

FUTHERMORE THAT Council approves the Facilities Reserves as the funding source to pay for the low infrared propane tube heaters.

ADOPTED

c) Report of the Public Works Manager – Used Landfill Compactor

The Public Works Manager provided an update on replacing the landfill compactor. He reported that the replacement was in line with the Township's Asset Management Plan. Selling the current compactor which is a small size and replacing it with a mid-size will improve compaction at the landfill. The Committee accepted the recommendation and the following motion was adopted:

ADOPTED

MOTION #COW-17-016

Moved By: Ray Scissons
Seconded By: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council grants permission to the Manager of Public Works to negotiate the purchase of a Used 2004 Cat 826G Landfill Compactor from Marcel Equipment Ltd. with an upset limit of

\$365,000 (plus tax) and;

FURTHERMORE THAT Council approves to waive the current purchasing practices within the Township's Procurement Policy to acquire a used 2004 CAT 826G Landfill Compactor from Marcel Equipment Ltd. and

FURTHERMORE THAT Council approves the Environmental Services, "*Waste Disposal Site Reserve*" be the funding source to pay for the used 2004 CAT 826G Landfill Compactor, and;

FURTHERMORE THAT Council approves the sale of the 1992 Dynapac Landfill Compactor through the GovDeals auction website.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Treasurer – 2016 Year End Surplus & Reserve Activity

The Committee reviewed the Treasurer's report on the 2016 surplus and was seeking approval for allocating reserves for 2017. Council accepted the recommendation of the Treasurer and the following motion was adopted:

MOTION #COW-17-018

Moved By: Aubrey Churchill

Seconded By: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves the following transfers to reserves as a result of the 2016 year end surplus in the amount of \$179,557:

1. Working Funds	\$ 53,737
2. Police Reserve	\$ 16,296
3. Facilities Reserve	\$ 20,000
4. Waste Disposal Site Reserve	\$ 26,800
5. Roads-Vehicle & Equipment Reserve	\$ 23,724
6. Bridge Reserve	<u>\$ 39,000</u>
	<u>Total</u>
	<u>\$ 179,557</u>

ADOPTED

b) Report of the Treasurer – Statement of the Treasurer

The Committee reviewed the Treasurer's report on Council remuneration, meetings and other expenses paid to or on behalf of Councillors in 2016. The report was received as information.

c) Report of the Treasurer – 2016 Municipal Investments

The Committee reviewed the Treasurer's report on the Township investments with BMO Nesbitt Burns. The report was received as information.

d) Report of the Treasurer – 2016 Development Charges Update

The Committee reviewed the Treasurer's report on the development charges collected in 2016 and the account status. The report was received as information.

e) Report of the Clerk Administrator – Canada Day Funding

The Clerk Administrator provided an update on the Canada Day celebration and funding. She reported that the Township was not successful in obtaining funding under the Ontario 150 Community Celebration Program. The recommendation is to take the funds from the Working Capital reserve. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-019

Moved By: Steve Fournier

Seconded By: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council authorizes staff to proceed with the Canada Day 150 celebrations; and

FURTHERMORE THAT the budget overages be paid from the 2016 budget surplus that will be allocated to the Working Capital Fund.

ADOPTED

f) Report of the Clerk Administrator – Smiths Falls Recreation Agreement

The Clerk Administrator reviewed her report on the renewal of the Recreation Agreement with the Town of Smiths Falls. The cost is only going up \$1,000 this year. The cost will be based on actuals as per a request by Rideau Lakes so it will be difficult to budget for. The Committee had concerns that not all the municipalities may participate so that their consent was provisional upon the participation of all municipalities.

MOTION #COW-17-020

Moved By: Ray Scissons

Seconded By: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves the Agreement for Recreational Services with the Town of Smiths Falls; and

FURTHERMORE THAT staff be directed to bring an authorizing by-law forward to a future Council meeting subject to all municipalities signing it.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- January 19 – Rideau Corridor Landscape Committee meeting
- Attended Scott's Reid's Annual Robbie Burns brunch

- He attended Fire Committee on January 23
- He attended the ROMA Conference Jan 29-31 along with Gail Code and Ray Scissons
- February 2 - he met with Trustee Bill MacPherson, the Planner and Clerk Administrator to discuss school closures
- Feb 2 – he had a radio interview with Carol Ann Meehan regarding an update on the Rideau Valley Marketplace fire
- February 3, he discussed RED grant funding with staff

b) Report from Fire Board - None

c) Report from Library Board – George Sachs

- Next meeting is on February 27 at 5:30 p.m.
- He attended the grand re-opening last weekend; Randy Hillier was also there. Overall it was not well attended.

d) Report from CA's

RVCA – Ray Scissons

- Met on January 26th
- Lyle Pederson was re-elected as the Chair, Ray was re-elected to the Executive Committee.
- There was not much on the agenda that applied to this area

MVCA – Gail Code

- Next meeting is on February 15th

e) Report from Members of Committee

Environmental Initiatives – George Sachs

- Met on January 31st
- Discussed a strategy for picking up garbage on private roads
- Large recycling bins will be placed at the waste site
- Grand opening of Reuse Centre is on May 6, the same day as the Scouts' tree planting
- Reuse Centre project came in under budget

Drug Strategy – Steve Fournier

- Meet February 6
- Kelly Munro has taken over for the Health Unit
- OPP presence is up in the air
- New educational materials are not totally supported by the Health Unit

8. CLOSED SESSION: None

9. Unfinished Business

9.1 Submission on the Building for the Future Pupil Accommodation Review – Proposed closure of North Elmsley Public School.

The Clerk Administrator provided an update on the formal submission paper to the Future Pupil Accommodation Review.

10. New Business: None

11. Adjournment

MOTION #COW-17-021 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Gail Code

THAT the Committee of the Whole stand adjourned at 6:22 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR