



#4 MINUTES MEETING OF FEBRUARY 19, 2013 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, February 19, 2013, 1:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Ken Fournier	Councillor
Ray Scissons	Councillor (CHAIR)
Peter Wagland	Councillor

STAFF PRESENT:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Scott Cameron	Manager of Public Works
Karl Grenke	Planner
Shawn Merriman	CBO

1. Call to Order

The meeting was called to order at 1:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No pecuniary interests were disclosed.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of February 5, 2013

MOTION #COW-13-015 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ken Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on February 5, 2013 as circulated.

ADOPTED

4. Additions and Approval of Agenda

MOTION #COW-13-016 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Peter Wagland

THAT the Committee of the Whole approves the agenda for the February 19, 2013 meeting of the Committee, as presented.

ADOPTED

5. Petitions and Delegations

5.1 1:00 p.m.: Rideau Environmental Action League (REAL) – Susan Brandum

Susan Brandum provided Council with a brief update on highlights from 2012/2013 as well as future activities including:

- REAL Deal Reuse Store – continues to grow
- Federal and Provincial Government cuts
- New electricity Home Assistance Program
- New well monitoring program – solar farms
- Planning for Environment Centre

Discussed Item 8.1 at this point in the meeting.

Discussed Item 10.1 at this point in the meeting.

6. Communication/Correspondence

Item 4c Lanark County - Posted Speed Analysis Project was pulled from the Communication Package and discussed separately.

Action Item: Direction given to staff to research the Lanark County Posted Speed Analysis Project and report back to the next Committee of the Whole meeting on March 5, 2013.

MOTION #COW-13-017 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the February 19, 2013 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports -

7.1 PUBLIC WORKS - None

ADOPTED

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Site Plan Control Policy & Options

The Planner provided an update regarding the wording and intent of the current Site Plan Control By-law. He brought the following provisions to Council’s attention for further discussion:

- 4c) Conversion and Redevelopment
- 4g) Natural Heritage Features and lands adjacent to wetlands
- 4i) Communication towers and public utility installations
- 5d) Amend to provide for flexibility when applying site plan control

Action Item: Direction was given to staff to research and prepare revisions for review, including investigating alternative wording to Section 5d allowing more flexibility in applying site plan control as well as consideration of making large accessory buildings in residential and waterfront residential neighbourhoods subject to site plan control. Further, staff are to consider developing a site plan checklist based on the guiding principles specified in the Official Plan.

b) Report of the CBO – Local Improvement Charges (L.I.C.)

The CBO provided an update regarding rule changes implemented in the *Municipal Act* that empowers all municipalities in Ontario to take the lead on energy and water conservation programs. The new changes allow municipalities to use a financing tool called a local improvement charge to assist property owners finance changes to their homes that are aimed at reducing energy or water consumption.

Action Item: The CBO asked the Committee to consider the program and he will bring it forward at the Visioning Session for further discussion.

c) Report of the CBO – By-law Enforcement Report end of Fourth Quarter 2012

The Committee received the report as information.

d) Report of the CBO – Short forming offences of Municipal By-law

The CBO provided an update on providing short forming for offences. There was a lengthy discussion on long form versus short form wording.

Action Item: Direction was given to staff to prepare the following to be presented at the next Visioning Session:

- Prepare a comparison between long form versus short form showing the steps required for each option.
- Provide dates required for compliance.
- Provide an analysis of all orders issued within the last six months.

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Contribution Agreement

The CA and Public Works Manager provided an update regarding the contribution agreement for Ebbs Side Road Bridge. The Committee accepted the recommendation of the CA to enter into a contribution agreement with the Federal Government in order to receive up to \$146,000 in funding for the Ebbs Side Road Bridge. The following motion was presented:

MOTION #COW-13-018 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council authorized the Reeve and Clerk to enter into a contribution agreement with Her Majesty the Queen in Right of Canada hereby represented by the Minister responsible for Federal Economic Development Agency for Southern Ontario for funding up to \$146,000 under the Community Infrastructure Improvement Fund for Project C1605, Ebbs Side Road Bridge.

ADOPTED

Action Item: Direction given to staff to prepare a by-law for review and passage at the February 19, 2013 Council meeting.

b) Report of the Deputy Clerk – Community Calendar

The Deputy Clerk provided an update regarding the sales of the 2013 Community Calendar. She was seeking direction from the Committee on how to proceed going forward

Action Item: Direction given to staff to prepare an agenda for an annual event and bring back to a future Committee meeting. Further direction to research ideas for a possible information booklet.

c) Report of the Deputy Clerk – Council Chamber Visibility Issue

The Deputy Clerk presented options to the Committee regarding removing and barriers that might impede the view of the audience and Council.

Action Item: Direction given to staff to remove the base of the monitors in Council Chambers.

d) Report of the Deputy Clerk – Benefits for Council Members

The Deputy Clerk gave the Committee an update regarding the costs associated with providing Council members with benefits similar to what staff currently receives. The Committee received the report as information.

e) Report of the Deputy Clerk – Council Remuneration and Expense

The Deputy Clerk provided an update on the 1.5% Cost of Living Allowance and the new rate of pay for Council members for 2013.

Action Item: Direction given to bring the Council Remuneration and Expense By-law forward for review and passage at the February 19, 2013 Council meeting.

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- February 7/13 Weekly meeting with CA
- February 11/13 Emergency Plan meeting at Township
- February 13/13 Bank of Montreal Food Bank presentation
- February 15/13 D/NE Visioning Session and Waste Disposal discussions at the Township

b) Report from Fire Board - None

c) Report from Library Board

P. Wagland provided a verbal update on the following items:

- 2013 Budget – Drummond/North Elmsley has been approved
- Provincial Operating Grant – still outstanding
- 2012 Accreditation Certificate received in January
- Film Night International raised \$1,200 – will be used to start an e-reader program
- Property Committee and Board meeting scheduled for March 18, 2013
- Library Board working on updating policies
- 200 Anniversary materials to be on display at the Library
- Drummond/North Elmsley Library usage up 3.3% for the year

d) Report from CA's

- Ray Scissons – next Rideau Valley Conservation Authority meeting on February 28, 2013
- Gail Code – next Mississippi Valley Conservation meeting on February 20, 2013
- Ken Fournier – Minor Variance meeting February 13, 2013

e) Report from Members of Committee

- Gail Code – next Mississippi Lake Plan/Lake Management Plan meeting is scheduled for Saturday, February 23, 2013. The Township will provide refreshments.

8. CLOSED SESSION – Tender Waste Selection

8.1 The receiving of advice that is subject to solicitor – client privilege, including communications necessary for that purpose.

MOTION #COW-13-019 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 1:27 p.m. to discuss matters subject to solicitor and client privilege and potential litigation;

AND THAT the Clerk Administrator, Deputy Clerk and Public Works Manager remain in the room.

ADOPTED

MOTION #COW-13-020 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Peter Wagland

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 1:37 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-13-021 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Aubrey Churchill

BE IT RESOLVED THAT the Council of the Township of Drummond/North Elmsley accepts the annual tendered price from Glenview Iron and Metal of \$ 176,002.50 plus HST to provide services for curb side collection of household waste materials as per the requirements of Tender 2014-01.

ADOPTED

9. Confidential Reports - None

10. New/Other Business

10.1 Tender Waste Selection Discussion (See Item 8.1)

11. Adjournment

MOTION #COW-13-022 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 3:25 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR