



#8 Minutes Meeting of April 10, 2018 Committee of The Whole

The Committee of the Whole met on Tuesday, April 10, 2018 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (Chair)
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Scott Cameron	Manager of Public Works
Karl Grenke	Planner

1. Call to Order

The meeting was called to order at 5:09 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of March 27, 2018

MOTION #COW-18-059 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on March 27, 2018 as circulated.

ADOPTED

3.2 Closed Session Minutes of March 27, 2018

MOTION #COW-18-060 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the closed Committee of the

Whole meeting held on March 27, 2018 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-18-061 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the April 10, 2018 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. Myrna Lee – Roadside Spraying

Myrna Lee made a presentation to Council regarding roadside spraying and the unknown impacts of the pesticide Clearview. She reported that the actual scientific study completed on Clearview was done by Dow Chemicals, the manufacturer of Clearview. Ms. Lee reviewed her concerns regarding the safety to human, animal, plant and water with the continued use of roadside spraying. She was asking Council to review the roadside spraying program as well as water testing before and after spraying. The Chair thanked Ms. Lee for her presentation.

5.2 5:30 p.m. Mason Zoning Amendment Public Meeting ZA-18-01 Chris and Liane Mason

Public (signed in): Cindy Rivington, Elizabeth Campbell, Chris Van Wingerden, Elaine Mason, Liane Mason, Adele Watson.

Call to Order

Deputy Reeve Code opened the meeting at 5:30 p.m.

Purpose of Meeting

Deputy Reeve Code advised that the purpose of the meeting is to consider a zoning amendment application under Section 34 of the Planning Act. She advised that the public meeting is the opportunity to provide any feedback in favour or in opposition to a proposed amendment and that the OMB may refuse to consider an appeal by someone who does not participate in the process.

Presentation

Deputy Reeve Code invited Township Planner Karl Grenke to summarize each application and report on the notification.

Planner's report and presentation

Mr. Grenke described the Mason application, noting that it applies to a roughly 1.25 acre lot that includes their parcel on Elizabeth Drive and a portion of neighbouring land they are in the process of acquiring, for the purpose of formalizing a marine repair facility on the property. This zoning amendment application is associated with a consent application that was provisionally

approved by Lanark County. As the severed, retained and enlarged lands are all zoned Residential, this application is required as a condition of the consent approval to ensure that the zoning matches the intended land use. The proposal seeks a Residential Special Exception Zone that allows “marine repair” as an additional permitted use, with a definition provided for that use. Mr. Grenke described the lot and summarized the notification.

Following the description of the application Mr. Grenke described the evaluation process for a zoning amendment application and the next steps. He noted that a decision would not be made this evening, a report and recommendation would follow at the next meeting. Council’s decision can be appealed.

Public Hearing

Deputy Reeve Code described the hearing process and reminded the audience that comments do form part of the public record. He asked that comments be directed through the chair and advised that written comments can also be provided.

Presentations and Discussion

Deputy Reeve Code opened the floor for discussion on the application and asked if there were any members of the public who wish to speak to the application.

Chris Van Wingerden (135 Elizabeth Drive) lives across the street and is in favour of the application since it has no adverse effects on his property.

Adele Watson (1069 Rideau Ferry Road) objects to the application, noting that the site is not meant for commercial uses. She has concerns about traffic, given that she shares a driveway access to the site. She is also concerned about contamination from oil and battery acid on neighbouring wells and the nearby lake. She is concerned the application may impact property values and notes that this business has been operating for some time.

Elizabeth Campbell (131 Elizabeth Drive) has no complaints with the application, noting that it is a necessity in the area. She notes that the applicants have kept the site neat and tidy.

Elaine Mason (1065 Rideau Ferry Road) notes that the property is kept very tidy. She mentioned there are marinas all over the place so pollution should not be an issue.

Cindy Rivington (122 Elizabeth Drive) notes this process has been going on for a few years and there has never been an issue with the use.

Deputy Reeve Code asked if the applicants had any closing remarks regarding the application.

There was some discussion regarding an abutting property however Deputy Reeve Code advised the discussion can only concern the property subject to the application.

Chris Mason had no further comments, just noted he was trying to make a living.

Deputy Reeve Code asked if there were any questions by Council.

Councillor Fournier asked Mr. Grenke whether there were written comments from neighbours.

Mr. Grenke advised that he received two comments- one with concerns about traffic on Elizabeth Drive and one with concerns about potential commercial storage along Elizabeth Drive. He noted these comments would be published in the follow-up staff report to this application.

Councillor Fournier asked Mr. Grenke whether the zoning can restrict the size and location of the use.

Mr. Grenke advised that the application submitted just requested permission for the use, however Council can consider modifications to a potential approval to establish certain provisions. Zoning is an appropriate tool for that, and this can be considered.

Councillor Fournier asked Ms. Watson whether there were concerns in the past regarding this site.

There was some discussion about gates and general discussion about history.

Councillor Scissons noted they are good people and have been there for a while.

Deputy Reeve Code adjourned this portion of the public meeting at 5:50.

Closing Remarks

Deputy Reeve Code reminded the audience that any person wishing further notice of the decision regarding either application is asked to leave their full name and address on the sign-in sheet located on the table by the door prior to leaving the meeting.

6. Communication/Correspondence

No items were pulled from the Communication package the following motion was adopted:

MOTION #COW-18-062 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the April 10, 2018 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

7.2 PUBLIC WORKS

a) Report of the Public Works Manager Otty Lake Side Road Reconstruction
The Public Works Manager reviewed the tender results for the Otty Lake Side Road reconstruction. He reported that three bids were received and that Crain's Construction Ltd. was the lowest bid. He reported the project is a joint reconstruction venture with Tay Valley Township and that 90% funding was received from CIF Grant. Each Township's financial costs would be \$142,383 or 5% of the total costs. The Committee accepted the recommendation and the follow motion was adopted:

MOTION #COW-18-063 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts the tendered price from Crains' Construction Ltd. of \$1,798,418.73 (including HST) for the Otty Lake Road Reconstruction Tender 2018-001; and.

FURTHERMORE THAT, Drummond/North Elmsley's portion of the funding, being \$142,383 be funded as follows:

- \$50,000 from the 2017 OCIF – Formula Based Grant
- \$50,000 from the 2018 OCIF – Formula Based Grant
- \$42,383 from the Federal Gas Tax Reserve

AND FURTHERMORE THAT, Council authorize the Clerk Administrator to deal with any contract revisions, change orders or budget adjustments associated with this project, should the "Lame Duck" provisions contained within the *Municipal Elections Act* take effect while the project is in progress.

ADOPTED

Action Item: Direction given to staff to bring an update back to the Committee.

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk – Website RFP

The Deputy Clerk reviewed the RFP results for the Website Redesign. Six proposals were submitted and all were evaluated based on the costs for the website and the ongoing maintenance costs, municipal experience, the professionalism of the proposal, implementation schedule, suggestions and project methodology. TD Graham was the highest scoring proposal but it came in over budget by \$2,500 with the project costing \$19,500 and \$1,500 annually for maintenance. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-18-064 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts and awards the Website Redesign RFP to TD Graham and Associates for \$19,500 plus HST.

ADOPTED

b) Report of the Clerk Administrator – Access to Unopened Road Allowance – B. Fairchild

The Clerk Administrator reviewed her staff report regarding Bob Fairchild's request to use an unopened road allowance. She reviewed three options for Council to consider; do nothing, wait for the judge's decision or amend the by-law. There was discussion on the three options and Council selected Option 3 to amend the by-law and allow Bob Fairchild to use the road allowance:

MOTION #COW-18-065 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes amending By-law # 2017-057 Use of Unopened Road Allowance with the addition of the following:

Notwithstanding anything contained in this By-Law, the Township may, on a case-by-case basis, permit new encroachments, structures or storage and vehicle travel and minor tree cutting, on a road allowance.

AND FURTHERMORE THAT staff be directed to bring the amended by-law and agreement to a future Council meeting for approval.

ADOPTED

c) Report of the Clerk Administrator – Municipal Gas Franchise Agreement
The Clerk Administrator reviewed her report regarding entering into the Municipal Gas Franchise Renewal Agreement which gives Enbridge the right to supply and distribute gas to the residents of the Township for the next twenty years.

MOTION #COW-18-066 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the Municipal Gas Franchise Renewal Agreement with Enbridge Gas Distribution Inc.;

AND FURTHERMORE THAT staff be directed to prepare a bylaw for passage to authorize the Reeve and Clerk Administrator to enter into this agreement.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- March 28th attended Tender opening for Otty Lake Side Road
- March 29th attended CC's on the Rideau for Karl Grenke's farewell dinner
- April 7th attended the Great War Memorial Hospital Black Tie Bingo event

b) Report from Fire Board: No reports

c) Report from Library Board – George Sachs

- Little League Baseball registration at the library, gave away library cards

d) Report from CA's: No reports

e) Report from Members of Committee: No reports

8. CLOSED SESSION

8.1 Personal Matters about an Identifiable Individual Municipal Employee

MOTION #COW-18-067 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:40 p.m. to discuss personal matters about an identifiable individual - municipal employee;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-18-068 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:50 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-18-069 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes Employee #46 pay grid to remain in Level 5;

AND FURTHERMORE when Employee #46 vacates the position, the pay grid reverts back to Level 4 for this position.

ADOPTED

9. Unfinished Business: None

10. New Business: None

11. Adjournment

MOTION #COW-18-070 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 6:52 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR