



## #9 Minutes Meeting of May 9, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, April 25, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

**Members Present:**

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)
Ray Scissons	Councillor

**Staff Present:**

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk

### 1. Call to Order

The meeting was called to order at 5:14 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of April 25, 2017

**MOTION #COW-17-081 (Verbal)**

**MOVED BY: Ray Scissons**

**SECONDED BY: George Sachs**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on April 25, 2017 as circulated.

**ADOPTED**

#### 3.2 Closed Session Minutes (8.1) of April 25, 2017

**MOTION #COW-17-082 (Verbal)**

**MOVED BY: George Sachs**

**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** approves the minutes of the closed Committee of the Whole meeting held on April 25, 2017 as circulated.

**ADOPTED**

### 3.3 Closed Session Minutes (8.2) of April 25, 2017

**MOTION #COW-17-083 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Ray Scissons**

**THAT the Committee of the Whole** approves the minutes of the closed Committee of the Whole meeting held on April 25, 2017 as circulated.

**ADOPTED**

### 3.4 Closed Session Minutes (8.3) of April 25, 2017

**MOTION #COW-17-084 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves the minutes of the closed Committee of the Whole meeting held on April 25, 2017 as circulated.

**ADOPTED**

## 4. Approval of Agenda

**MOTION #COW-17-085 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: George Sachs**

**THAT the Committee of the Whole** approves the agenda for the May 9, 2017 meeting of the Committee, as amended.

**ADOPTED**

**Amendment:** Evans Road Emergency Exit – Flooding (Discussed after 7.5 e)

## 5. Petitions/Delegations/Public Hearings

### 5.1 Mike Nickerson – Eco Village

Mike Nickerson made a presentation to Council regarding a proposed Eco Village on his property for sustainable living. He reported that there are concerns regarding the entrance from the County road to his property due to visibility and drainage issues. These issues need to be approved before the zoning could be amended. His proposal was to install a cattle gate which should resolve some of the issues. The presentation was received as information.

**Action Item:** Direction given to staff to bring an update report to a future Committee meeting.

### 5.2 Alia Offman – Drummond School Town Hall Meeting

Alia Offman made a presentation to Council regarding next steps for Drummond Central School. She reported that with the school not slated for closure, it was time to focus on the

future. The areas of focus are: community childcare, after hours programming and community/outdoor programming. She invited Council to participate in an upcoming Town Hall meeting at Drummond Central School to discuss this shared involvement. There was discussion on the various options for possible uses to support DCS as a community hub. The Chair thanked Alia Offman for her presentation.

**Action Item:** Staff to forward information to Council on the upcoming DCS Town Hall meeting.

## 6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Pesticide Use – Letter from Glenn McKenzie

George Sachs asks for clarification on spraying options. It was reported that if residents do not want spraying on their property, they can request an application for no-spray on their property.

#4 Lanark County Opioid Resolution

Received as information.

**MOTION #COW-17-086 (Verbal)**

**MOVED BY: Gail Code**

**SECONDED BY: George Sachs**

**THAT THE COMMITTEE OF THE WHOLE** receives the remainder of the communication items for the May 9, 2017 Committee of the Whole as information.

**ADOPTED**

*Note: Dealt with 9.1 at this point in the meeting*

## 7. Committee and Board Reports

**7.1 COMMUNITY DEVELOPMENT:** None

**7.2 PUBLIC WORKS:** None

### 7.3 CORPORATE SERVICES

#### a) **Report of the Clerk Administrator – Building Permit Fee Increase**

The Clerk Administrator reviewed her report to increase building permit fees by \$0.05 per square foot. A public notice was held on April 25, 2017 and was advertised in the local newspapers. The Committee accepted the recommendation and the following motion was adopted:

**MOTION #COW-17-087 (Verbal)**

**MOVED BY: Ray Scissons**

**SECONDED BY: Aubrey Churchill**

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**

**THAT Council** accepts the Building Permit Fee increase by \$0.05 per square foot;

**AND FURTHERMORE** that staff be directed to bring a By-law authorizing the increase to a future Council meeting.

**ADOPTED**

**7.4 COMMUNITY SERVICES:** None

#### **7.5 CLERK/MEMBERS OF COUNCIL**

##### **a) Report of Reeve –**

The Reeve provided a verbal update on the following items:

- May 6, 2017 Code Road Waste Site Reuse Centre Opening – well attended and congratulations to Township staff on their efforts. Scouts planted approximately 1000 trees.
- The Scouts would like to have a meeting with Rideau Valley Conservation Authority and the Township to discuss advertising to find properties approximately 2 – 3 acres in size to plant additional trees.

##### **b) Report from Fire Board – None**

##### **c) Report from Library Board – George Sachs**

Property Committee Meeting

- Finished long term financial plan, reviewed replacement of furnaces and air conditioners
- Next meeting May 15, 2017 at 5:30

##### **d) Report from CA's**

Rideau Valley Conservation Authority, April 27, 2017 Ray Scissons

- Funding has been received for the decommissioning of the Heart Desire Weir on Jock River and will be replaced with a rocky ramp
- Wetlands presentation
- Rideau Valley Conservation OMB appeal on Otty Lake property
- Next meeting May 25, 2017

##### **e) Report from Members of Committee**

Steve Fournier

- Economic Development Committee meeting May 17, 2017
- Mississippi Lake Association AGM Beckwith Township May 18, 2017 6:30 p.m.
- Property Rights Symposium hosted by Leeds-Grenville MPP Steve Clark and MP Gord Brown will be held at the Lombardy Agriculture Hall, May 23<sup>rd</sup> at 6:30 p.m.

The Clerk Administration provided an update on Riverside Drive flooding. The Public Works department laid filter cloth and granular B rock on Evans Road to be used as a temporary emergency exit.

#### **8. CLOSED SESSION**

##### **8.1 Personal matters about an identifiable individual – Employee Retirement and Recruitment.**

**MOTION #COW-17-088 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** shall hereby hold closed session of Committee of the Whole at 6:37 p.m. to discuss personal matters about an identifiable individual – Employee Retirement and Recruitment;

**AND THAT** the Clerk Administrator and Deputy Clerk remain in the room.

**ADOPTED**

**MOTION #COW-17-089 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: George Sachs**

**THAT the Committee of the Whole** shall hereby return to regular session of the Committee of the Whole at 6:40 p.m.

**ADOPTED**

**RISE AND REPORT**

**MOTION #COW-17-090 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Aubrey Churchill**

**THE COMMITTEE OF THE WHOLE** accepts the retirement of Jack Hoffman, Public Works Equipment Operator, and extends appreciation for his years of service with the Township; and

**FURTHERMORE THAT** staff be directed to begin the recruitment process to replace the equipment operator position in August 2017 for a start date of late August or early September to allow for an overlap and cross-training.

**ADOPTED**

**9. Unfinished Business**

**9.1 Signage at Ferguson's Falls Boat Launch**

The Chair reported that the issue of signage: non-motorized water craft and signage to warn boaters of rapids is still on-going.

**Action Item:** Direction given to staff to check with the Township's insurance company regarding liability issues. Further direction given to check with the Mississippi Valley Conservation Authority regarding authority to regulate the waterways.

**10. New Business:** None

**11. Adjournment**

**MOTION #COW-17-091 (Verbal)**

**MOVED BY: George Sachs**

**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole stand adjourned at 6:46 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR