

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

Demolition Permit and Information Package

OWNERS RESPONSIBILITIES

1. **Complete a Contractors Waste Site Access Form**
2. **Posting of Permit**

The Building Permit card must be posted so it can be seen from a public right-of-way.

3. **Listing of Inspections**

The owner of the property is responsible to notify the Building Division at least 48 hours in advance of the stages of construction for the necessary inspections. Please contact the Building Department for your inspections at 267-6500 or email cbo@dnetownship.ca

Please be advised as the owner you are responsible for calling for the appropriate inspections. The list on the back of the permit is to be considered but you are responsible for considering the unique elements in your project. A rule of thumb is never cover up work, without an inspection and if a system within the building is completed call for an inspection.

ALL AREAS OF PERMIT APPLICATION MUST BE COMPLETED PRIOR TO SUBMISSION

Plans must be submitted by a qualified and/or Registered Designer with a BCIN number issued by the Ministry of Housing unless the building is exempt.

NOTICE TO APPLICANT

PLEASE NOTE THAT

ALL FEES

MUST BE PAID IN FULL

&

SEPTIC PERMITS

MUST BE SUBMITTED

TO THE TOWNSHIP

PRIOR TO

PERMIT ISSUING AND

COMMENCEMENT OF ANY

CONSTRUCTION

OR

INSTALLATION

AND

ALL APPLICABLE LAWS ISSUES TO BE ADDRESSED

HOWEVER,

APPLICATION may be submitted while other permits are pending.

SCHEDULE A
(TO BY-LAW NUMBER 2017-029)
Categories of Permits and Permit Fees

Category of Permit	Fees
<i>Residential</i>	
New construction, additions, or renovations where the floor area is considered useable living space. Includes covered or enclosed decks, porches, finished basements, and sleeping cabins or camps as defined in the zoning by-law	\$0.50 per square foot or \$5.382 per square metre
New construction, additions, or renovations where the floor area is considered non-living space. Includes un-finished basements, attached garages or carports, and detached accessory buildings	\$0.35 per square foot or \$3.767 per square metre
Decks or porches which are not enclosed or covered	\$0.25 per square foot or \$2.691 per square metre
Minimum Permit fee in this category	\$60.00
<i>Industrial/Commercial or Public Buildings</i>	
New construction, addition, alteration, or repair of any industrial, commercial, or public building	\$0.50 per square foot or \$5.382 per square metre
Minimum Permit fee in this category	\$200.00
<i>Farm (Farm Registration Number Required)</i>	
New construction, addition, alteration, or repair of any farm building	\$0.10 per square foot or \$1.076 per square metre Maximum fee in this category is \$200.00 if structure is less than 600 meters squared and \$2500.00 if structure is greater than 600 meters squared.
<i>Miscellaneous</i>	
Solid Fuel Appliance Permit	\$60.00
Demolition Permit	\$60.00
Change of Use Permits	\$60.00
Plumbing Permit	\$60.00
Transfer of Permit	\$60.00
Substantial Revision of Permit	\$60.00
Required for Referral of Revocation of Permit	\$60.00
Conditional Permit	\$250.00 plus \$2000.00 deposit
Discretionary Surcharge for Starting Construction Without Permit or Authorization	\$250.00
Refunds for Revocation	See Schedule C
Pool permits	See Pool By-Law
Extensive plan examination greater than 3 Hours	\$75.00/ hour
Reactivation of permits more than 2 years since the last inspection	100% of original fee not to exceed \$275.00

Other fees that may be applicable:

Development Charges: **Township** \$3,000 **County** \$840 (fee at time issuance of permit; applies to new dwelling units on vacant lots.)

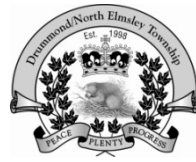
Civic Address Sign \$70.00

Entrance Permit \$1,000 (\$100 permit, \$900 deposit). For entrance onto a county road contact Lanark County at 613-267-4200

Septic Permits contact Health Unit (613-283-2740)

Electrical Permit see Electrical Safety Authority (1-877-372-7233)

Conservation Authority approval – MVCA 613-259-2421 x 244; RVCA 613-692-3571 x 1100 OR 613-367-5353, x 131



Township of Drummond/North Elmsley

310 Port Elmsley Road
RR #5, Perth, Ontario K7H 3C7
admin@drummondnorthelemsley.com

Office 613-267-6500
Fax 613-267-2083
Garage 613-267-2072

Application for a Permit to Construct or Demolish

This form is authorized under the Building Code Sentence 2.4.1.1A.(2).

For use by Principal Authority

Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted to: _____
(Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m ²)		
B. Applicant <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner				
Applicant is:				
Last name	First name	Corporation or partnership		
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number ()	Fax ()	Cell number ()		
C. Owner (if different from applicant)				
Last name	First name	Corporation or partnership		
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number ()	Fax ()	Cell number ()		
D. Builder (optional)				
Last name	First name	Corporation or partnership (if applicable)		
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number ()	Fax ()	Cell number ()		

Application for a Permit to Construct or Demolish – Effective January 1, 2011

E. Purpose of application				
<input type="checkbox"/> New construction	<input type="checkbox"/> Addition to an existing building	<input type="checkbox"/> Alteration/repair	<input type="checkbox"/> Demolition	<input type="checkbox"/> Conditional Permit

Proposed use of building	Current use of building	
Description of proposed work		
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)		
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____		
G. Required Attachments		
i. Contractor's Waste Site Access Form – when applicable..		
H. Completeness and compliance with applicable law		
i. This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .	<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv. The proposed building, construction or demolition will not contravene any applicable law.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I. Declaration of applicant		
I _____ certify that:		
(print name)		
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.		
2. I have authority to bind the corporation or partnership (if applicable).		

_____	_____	
Date	Signature of applicant	

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, Board of Health or Conservation Authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.



CONTRACTORS WASTE SITE ACCESS FORM

LAND OWNERS INFORMATION

Name _____

Home Phone _____ Work Phone _____ Cell _____

Road Name _____ P.I.N. # _____ Concession _____ Lot _____

CONTRACTORS INFORMATION

Name _____

Phone # _____ Cell _____

DESCRIPTION OF WORK BEING COMPLETED

Date of work to commence _____

Date of work to be completed _____

I, the owner of the identified property, have hired the above noted contractor to complete the described work and therefore request that the Contractor be granted temporary access to the Township Landfill on my behalf.

Signature of Land Owner

Date

NOTE: ACCESS TO THE LANDFILL MAYBE TERMINATED AT THE DISCRETION OF THE LANDFILL ATTENDENT.