

Protection of Privacy

The protection of personal privacy in the day-to-day operations of an institution is one of the key principles of the Municipal Freedom of Information and Protection of Privacy Act (MPIFFA).

The privacy principles outlined in the [Part II of MFIPPA](#) reflect internationally accepted fair information practices, and are based on two beliefs:

- That an individual has the right to control his or her own personal information
- That the privacy rules governing the collection, use, disclosure, retention and disposal of personal information are necessary.

These privacy rules apply to all personal information in the custody or control of institutions regardless of whether an access request has been made, with the exception of public records and certain labour relations records.

The Township of Drummond/North Elmsley is committed to upholding the standards of privacy established within the Act. Township Staff are provided with the necessary training and the Clerk's Office is consulted on a regular basis to provide advice to staff with regard to the collection, use, disclosure, retention and disposal of personal information.