



Township of Drummond/North Elmsley

Request to Appear as a Delegation

NAME:

ADDRESS:

TELEPHONE #:

E-MAIL ADDRESS:

Please indicate the date of the Committee of the Whole meeting you wish to attend as a delegation:

Please identify the desired action of Council that you are seeking on this issue:

I have never spoken on this issue before. Key points of my presentation are as follows:

(please attach full presentation to be included in agenda package)

If an individual appears as a delegation before Council, a further deputation from the same individual concerning the same topic(s) will not be permitted unless there is *significant* new information to be brought forward, subject to approval by the Reeve and Chief Administrative Officer. Specific new information must be identified on this form and/or attached for approval.

I have spoken on this issue before. Specific new information I wish to submit is as follows:

(please attach full presentation)

In accordance with the Procedure By-law, Requests to Appear as a Delegation before Council must be received by the Clerk by 12:00 p.m. on the Thursday before the Committee of the Whole meeting in order that the delegations may be listed on the agenda and the subject of the delegation be identified.

All requests must include a copy of the presentation materials. Failure to provide the required information on time will result in a deferral or denial. Delegations are limited to 10 minutes.

I have read and understand the information contained on this form, including any attachments, will become public documents and be listed on the Committee of Whole Meeting Agenda and on the Township's website.

I also understand that presentation materials must be submitted with this deputation form. Electronic presentations must be e-mailed to jlaidlaw@dnetwork.ca in accordance with the deadlines outlined above. Presentation materials will be made available on the projections screen during your presentation.

Signature _____

Date _____