

**THE TOWNSHIP OF DRUMMOND/  
NORTH ELMSLEY  
PUBLIC WORKS DEPARTMENT  
Invites applications for:**

Civil Engineering Technical Student  
(40hrs/wk.) \$15.00 - \$19.00/hr.

**POSITION:** Under the direction of the Manager of Public Works, the Civil Engineering Technical Student will be responsible for assisting Public Works Department with specific project requirements. Also assists in carrying out various types of inspections, site visits, and project monitoring. Applicant will also be responsible for assisting with the collection and input of Asset Management data using various software programs.

**QUALIFICATIONS:**

- Currently enrolled in a post-secondary program in Civil Engineering.
- Proficiency in Excel, Outlook, Word and GIS.
- General knowledge of road & bridge construction and surveying.
- Must be familiar with the collection of infrastructure data and updating the municipalities current Asset Management Plan.
- General knowledge of Health & Safety policies and procedures.
- Class 'G' Driver's licence in good standing with reliable vehicle available for corporate business driving to sites throughout the Township.
- Ability to communicate effectively both verbally and in writing.

Please reply in confidence with a detailed cover letter and resume by Monday, April 12, 2021 at 4:00 p.m.

Cathy Ryder, Deputy Clerk/Human Resources  
Township of Drummond North/Elmsley,  
310 Port Elmsley Rd. Perth ON K7H 3C7  
(613) 267-6500  
[cryder@dnetownship.ca](mailto:cryder@dnetownship.ca)

*The Township of Drummond/North Elmsley is an equal opportunity employer committed to diversity and inclusion within the workplace. We will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require accommodation at any time throughout the recruitment process, please contact Cathy Ryder, Deputy Clerk in advance at [cryder@dnetownship.ca](mailto:cryder@dnetownship.ca) or by phone at 613-267-6500.*