

MEMO

To: Whom it May Concern

From: Leeds, Grenville and Lanark District Health Unit

Date: March 19, 2021

Regarding: Meeting and Event Spaces

The Province of Ontario has moved our area into the Red Zone of the [COVID-19 response framework: keeping Ontario safe and open | Ontario.ca](#)

The following changes are required based on [O. Reg. 263/20: RULES FOR AREAS IN STAGE 2 \(ontario.ca\)](#):

- Capacity limit for the venue, where physical distancing can be maintained:
 - 10 people indoors or
 - 25 people outdoors
- Establishments must be closed from 10 p.m. to 5 a.m.
- Liquor sold or served only between 9 a.m. to 9 p.m.
- No consumption of liquor permitted between 10 p.m. to 9 a.m.
- Face coverings required except when eating or drinking only
- Require contact information for all seated patrons
- Limit of 4 people may be seated together
- Limit volume of music to be low enough that a normal conversation is possible
- Screening of patrons is required, in accordance with [instructions issued by the Office of the Chief Medical Officer of Health](#)
- A [safety plan](#) is required to be prepared and made available upon request

Additionally if you operate as a Restaurant, bar or other food or drink establishment you are required to:

- Capacity limits, where physical distancing can be maintained:
 - Up to 50 per cent of the indoor dining area to be accessible to the public, subject to physical distancing rules. Total occupancy cannot exceed 50 patrons.
 - Limiting tables for indoor dining to members of the same household with exemptions for patrons who live alone and caregivers. Facilities will not be required to ask for identification from their patrons; however patrons must be asked to attest that they live in the same household, or live alone or is a caregiver(s) of a patron.
 - A sign posted by the establishment in a location visible to the public that states the maximum capacity they are permitted to operate under.

- Outdoor dining, take out, drive through, and delivery permitted, including alcohol
- No buffet style service
- Line-ups and patrons congregating outside venues managed by venue; 2 metres distance and face covering required
- Screening of patrons is required, in accordance with [instructions issued by the Office of the Chief Medical Officer of Health](#)
- Require patrons to be seated; 2 metres minimum or impermeable barrier required between tables
- Limit of 4 people may be seated together
- Require contact information for all seated patrons
- Face coverings required except when eating or drinking only
- Personal protective equipment, including eye protection is required when a worker must come within 2 metres of another person who is not wearing a face covering
- Establishments must be closed from 10 p.m. to 5 a.m.
- Liquor sold or served only between 9 a.m. to 9 p.m.
- No consumption of liquor permitted between 10 p.m. to 9 a.m.
- Dancing, singing and the live performance of music is prohibited
- Limit volume of music to be low enough that a normal conversation is possible
- Night clubs and strip clubs only permitted to operate as restaurant or bar
- A [safety plan](#) is required to be prepared and made available upon request

Resources:

- Workplace screening - [COVID-19 worker and employee screening \(ontario.ca\)](#)
- COVID-19 customer screening - [COVID-19 customer screening \(ontario.ca\)](#)
- Safety Plan - [Develop your COVID-19 workplace safety plan | Ontario.ca](#)
- Local information about Covid-19 cases - [Local Cases and Statistics - Leeds, Grenville and Lanark District Health Unit](#)
- Information for running a business during COVID-19 - [COVID-19 and Business - Leeds, Grenville and Lanark District Health Unit](#)
- Contact Log - [Food Premises Contact Tracing Form.pdf \(healthunit.org\)](#)